



Annual General Meeting November 25, 2020





AGENDA

St. Albert Minor Baseball Association
2020 Annual General Meeting
Google Meets Virtual Meeting
November 25, 2020 – 7:00 pm

1. Call to Order
2. Welcome by President and Introduction of SAMBA Board Members
3. Approval of Agenda
4. Approval of 2019 AGM minutes
5. Call for Open Executive Board Members
6. SAMBA President's Report
 - Questions/Comments from any of the Directors reports
7. Financial Report
 - 2020 Financial Review
 - 2021 Budget Review
8. New Business
9. Adjournment



Meeting Notes

St. Albert Minor Baseball Association
Annual General Meeting - 2019

Date: November 20, 2019

Place/Time: SAMBA Clubhouse 6:30 pm

Attendees: Board Members /Appointed & Non-Board Members/Members at Large:
Kurtus Millar (President), Darren Kirstiuk (Vice President), Brenda Bourassa (Secretary),
Lorie Runnalls (Treasurer), Pat Sullivan (Registrar), Colin Froment (Sr Rep Director),
Travis Parker (Technical Director), Neil Neary (Jr. Rep Director), Danielle Moffat (Special
Events Director), Cori White (Marketing Director), Michelle Whyte (Sr House League
Director), Byron Whittall (Jr House League Director), John Bresler (Umpire Coordinator),
Blair Troock (Equipment Manager), Brian Bourassa (Senior Advisor) plus 20 Members At
Large

Absentees: John Robinson (Webmaster), Sheri Kowaluk (Bingo Coordinator)

Distribution: All Attendees

Item	Action
1. Call to Order	
Kurtus Millar called the meeting to order at 6:31 pm	
2. Welcome by President and Introduction of SAMBA Board Members	
President Kurtus Millar welcomed all SAMBA Members and Guests to the 2019 Annual General Meeting, acknowledged and thanked everyone for attending. He further introduced each of the current Board of Directors, and acknowledged others that hold non-board positions, but are an integral part of the operations of the Association.	
3. Approval of Agenda	
Motion to Approve the 2019 Agenda as presented: Brian Hartman 2nd: Sue Rankin In Favor: All Opposed: None	Carried

Item	Action
<p>4. Approval of 2018 AGM Minutes</p> <p>Motion to Approve the 2018 Minutes of Meeting as presented: John Bresler 2nd: Travis Parker In Favor: All Opposed: None</p>	Carried
<p>5. Proposed Amendments to SAMBA Bylaws and Handbook</p> <p>Motion to Approve the following amendments to the Bylaws; motioned by Blair Troock: 2nd: Jason Harley In Favor: 34 Opposed: 1</p> <p>5.4(f) in order to be eligible for the role of President, a nominee must be a current voting board member with minimum two (2) years of experience on the SAMBA Board of Directors.</p> <p>That section 5.4(a) be amended to read:</p> <p>5.4(a) subject to Sections 5.4(c), 5.4(d), 5.4(e) and 5.4(f) hereof, all Directors and Officers shall be elected by the Members at an Annual General Meeting from the list of eligible persons presented at the Annual General Meeting duly nominated from the floor at the Annual General Meeting.</p>	Carried
<p>6. Call for Open Executive Board Members</p> <p>Kurtus spoke in regard to the Open Board Positions, stressing how crucial it is to fill these important roles. He acknowledged and thanked the Out-Going Board Members and Non-Board Members alike for their efforts and contributions throughout the 2019 year:</p> <p><u>Open Executive and Board Positions:</u> Vice President (currently Darren Kirstiuk) Treasurer (currently Lorie Runnalls) Sr HL Director (currently Michelle Whyte) Sr Rep Director (currently Colin Froment) Marketing Director (currently Cori White) Special Events Director (currently Danielle Moffat) Jr HI Director (currently Byron Whittall) Facilities – (Vacant)</p>	

Item	Action
<u>Appointed Members:</u> SAMBA Equipment Manager SAMBA Baseball Alberta Rep SAMBA Bingo Co-ordinator SAMBA Umpire Co-ordinator SAMBA Senior Advisor SAMBA Webmaster SAMBA Challenger Co-ordinator SAMBA Liaison SAMBA Girls Baseball Co-ordinator SAMBA Development Co-ordinator SAMBA Grants Co-ordinator SAMBA / Tigers Program Liaison - (Tigers Appointed) SAMBA / Sr. Cardinals Program Liaison - (Sr. Cardinals Appointed) SAMBA / MMBA Program Liaison - (MMBA Appointed) SAMBA / Legal Program Liaison - (Legal Baseball Appointed)	
<u>Elected In-Coming Board Members:</u> Call for Nominations for the Position of Vice President DARREN KIRSTIUK agrees to let his name stand for the position of Vice President 2nd to the Nomination: Not required 2 nd Call for Nominations: None Final Call for Nominations: None In Favor: All Opposed: None Darren agrees to nomination for another 2 year term Elected: DARREN KIRSTIUK	Carried
Call for Nominations for the Position of Treasurer Lorie Runnalls Nominates JACKIE COLVILLE 2nd to the Nomination: Not required 2 nd Call for Nominations: None Final Call for Nominations: None In Favor: All Opposed: None Elected: JACKIE COLVILLE	Carried
Call for Nominations for the Position of Sr House League Director Travis Parker Nominates CORI WHITE 2 nd to the Nomination: Michelle Whyte 2 nd Call for Nominations: None Final Call for Nominations: None In Favor: All Opposed: None Elected: CORI WHITE	Carried

Item	Action
<p>Call for Nominations for the Position of Sr Rep Director</p> <p>COLIN FROMENT agrees to let his name stand for the position of Sr Rep Director</p> <p>2nd to the Nomination: Not required</p> <p>2nd Call for Nominations: None</p> <p>Final Call for Nominations: None</p> <p>In Favor: All</p> <p>Opposed: None</p> <p>Colin Froment agrees to nomination for another 2 year term</p> <p>Elected: COLIN FROMENT</p>	Carried
<p>Call for Nominations for the Position of Marketing Director</p> <p>1st to the Nomination: None</p> <p>2nd to the Nomination: None</p> <p>2nd Call for Nominations: None</p> <p>Final Call for Nominations: None</p> <p>Elected: Marketing Director position remains Vacant</p>	
<p>Call for Nominations for the Position of Special Events Director:</p> <p>DANIELLE MOFFAT agrees to let her name stand for the position of Special Events Director</p> <p>2nd to the Nomination: Not required</p> <p>2nd Call for Nominations: None</p> <p>Final Call for Nominations: None</p> <p>In Favor: All</p> <p>Opposed: None</p> <p>Danielle agrees to nomination for another 2 year term.</p> <p>Elected: DANIELLE MOFFAT</p>	Carried
<p>Call for Nominations for the Position of Jr House League Director</p> <p>1st to the Nomination - None</p> <p>2nd to the Nomination – None</p> <p>2nd Call for Nominations: None</p> <p>Final Call for Nominations: None</p> <p>Elected: Jr House League position remains Vacant</p>	
<p>Call for Nominations for the Position of Facilities Director</p> <p>Brian Bourassa nominates Blair Troock</p> <p>2nd to the Nomination: Darren Kirstiuk</p> <p>2nd Call for Nominations: None</p> <p>Final Call for Nominations: None</p> <p>In Favor: All</p> <p>Opposed: None</p> <p>Elected: BLAIR TROOCK</p>	Carried

Item**Action**

Kurtus welcomed Jackie and Blair to the Board and thank the existing and returning board members for helping ensure another successful year. Kurtus also acknowledged the support of the many parent volunteers, players giving back to the organization, and the OFMs, Team Treasurers, and parent coaches for all their time invested in SAMBA's baseball programs.

Kurtus then thanked:

- Michelle Whyte for all her years of service on the board as House League and Sr House League Director.
- Byron Whittal for his years of service as Jr House League Director and his help on the Finance Committee. Byron was also instrumental in the start of the Summer League for Rally Cap and Rookie players.
- Lorie Runnalls for her years of service and countless hours as Treasurer.
- Karen and Jim Poniewozik were also thanked for being instrumental in helping SAMBA establish a Challenger Baseball program, we wish them well.

Elected In-Coming Non-Board Members:

Non-Board Members may be elected at the December 14th Regular Board Meeting.

7. SAMBA Executive and Director's Reports 7A. President's Report

7A. President's Report

In his President's Report, Kurtus Millar details the Achievements and Challenges in 2019, below are some highlights:

- SAMBA saw great growth in 2019; however, due to the ERRBL schedule saw a decline in Bantam House League registrations of 62 player.
- Danielle Moffat has been very successful in her grant writing over the past couple of years, securing enough funds for SAMBA to build the Millar Field House (which is almost complete) as well as a refresh of the Bantam and Peewee fields.
- Kurtus thanked Brian Bourassa, Colin Froment, Blair Troock, Danielle and Jackson Moffat, Darren Kirstiuk, Brenda Bourassa, Lorie Runnalls, and Kevin Millar for all their volunteer time with the facility upgrades.
- SAMBA continues its strong relationship with Source For Sports (rep apparel) and Anything Branded (house league apparel).
- Thank you to Tara Feser for all her assistance over the past year. SAMBA will continue to foster its relationship with the City of St. Albert.
- Martin Deerline was thanked for their continued support in providing SAMBA with a mower.
- Green Drop also continues to be a valued sponsor in providing services to maintain Legion Memorial Ball Park fields.
- EIBF was thanked for their continued support of SAMBA.

Item		Action
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- SAMBA was able to offer the Challenger Baseball program free of charge again and this program continues to grow.
- The Jay Academy visited SAMBA for the 2nd year in a row and the visit launched the opening of the Millar Field House.
- The 2nd Annual Larry Rindero Memorial Tournament went very well, tiering of the teams improved the competition and Matt Rindero will be taking over as Tournament Coordinator.
- The House League and Rep programs ran well. Rain was a factor again this year and House League year end games were affected.
- The Rep Program had a tremendous finish at provincials with the following teams winning Gold: 11UAA Red, 13U AAA (who represented Alberta at Nationals), and 18UAAA (who represented Alberta at Nationals).
- The 18UAAA graduations 12 players from its 19 man roster.
- At the recent Baseball Alberta Annual General Meeting Eric Hartman was named 13UAAA Player of the Year. Brenda Bourassa as the first recipient of the Off Field Manager of the Year – AAA Division Award. Congratulations to both.
- Huge Thank You to Kevin Millar, Liam Froment, Jackson Moffat, Mike Brisson, Ben Hoffman, Seth Wasylchuk, Connor Burns, Eric Rolheiser, Tom Leathem and Evan Bourassa for all their efforts in maintaining Legion Memorial Ball Park.
- 2020 will see some changes at Legion Memorial Ball Park as 1/3 of the poplar trees have reached their life span and will be removed and replaced with new trees over the coming years.

7B. Questions/Comments from the Director's Reports

Kurtus gave those in attendance a few minutes to review the various Directors Reports and asked for any questions or comments.

No Questions or Comments.

8. Financial Report:

Carried

8A. 2019 Financial Review

Treasurer Lorie Runnalls provided an overview of the Financial Statements for 2019, and answered a number of general questions from those members in attendance.

Motion to Accept the 2019 Financial Statements as presented: Tony Golab
 2nd: John Bressler
 In Favor: All
 Opposed: None

Item	Action
<p>8B. 2020 Budget Review</p> <p>The projected Budget numbers for 2020 were presented.</p> <p>Lorie gave the attendees a few minutes to review the Budget for 2020 and asked for any questions or comments.</p> <ul style="list-style-type: none"> • The Finance Committee met 4 times throughout the year to review the financials • 2019 SAMBA hosted a successful raffle. • Honorariums were paid out to coaches at 13UAAA, 15UAAA, and 18UAAA. • Kurtus acknowledged all of Byron Whittal's work on the Finance Committee. • The current goal is to hold the current fee schedule for the next 2 to 3 years. <p>Motion to Accept the Budget for 2020 as presented: Travis Parker 2nd: Tony Golab In Favor: All Opposed: None</p>	Carried
<p>9. New Business - From Membership</p> <p>Danielle Moffat was the recipient of SAMBA's 2018 Volunteer of the Year. Danielle thanked Kurtus and the Board for the honour.</p>	
<p>10. Adjournment</p> <p>Motion to adjourn the Meeting at 7:52 pm: Lorie Runnalls 2nd: Tony Golab All were in favor</p>	Carried

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

St. Albert Minor Baseball Association

Brenda Bourassa
Secretary
November 20, 2019

Kurtus Millar
President
November 20, 2019



2020/2021 Open Board Positions

1. PRESIDENT (Kurtus Millar)
2. JR. REP (Neil Neary)
3. TECHNICAL DIRECTOR (Doug Fystro)
4. SECRETARY (Brenda Bourassa)
5. REGISTRAR (Pat Sullivan)
6. FACILITIES DIRECTOR (Blair Troock)
7. JR HL DIRECTOR (Nicole Langlois)



PRESIDENT'S REPORT

General Comments

The 2020 season was my 6th year as president and proved to be the most challenging to say the least. With the Covid-19 pandemic, SAMBA faced many challenges we have never seen before. The cancellation of all Baseball Alberta league play forced the SAMBA Board of Directors (BOD) to get creative, and do whatever we could to endure these times and provide some sort of baseball for our members when permitted to do so under Provincial guidelines. That being said, I would like to commend and thank the SAMBA Board of Directors for the countless hours of work and planning it took to get us through these very difficult times.

As a board, we agreed to refund all regular season registration fees. This consumed a massive amount of time for our treasurer and registrar. Jackie and Pat, we thank you very much for your efforts. Those numbers are reflected in our financial report. This also forced us to drastically cut our budget, costs, and get creative on how to maintain, insure, and operate our facilities for an unknown amount of time with minimal expenditures.

On behalf of the SAMBA board, I would like to thank all our members who very generously donated portions of their registration fees to help us cover our costs. Thank you all for your generous support!

As we all know, Covid-19 changed everything for us this year. We were very sad to announce the cancellation of all programs about halfway through our rep evaluation process. Legion Memorial Ball Park sat empty while closed by the City of St. Albert for almost 4 months. Only select members of our grounds crew staff and BOD were allowed into the facility for maintenance and upkeep.

It was not until June 22nd that our Return to Train (RTT) Programs were able to begin. With a total number of just under 240 athletes, we ran practice and game simulations until August 29th.

- Rally Cap - 20
- Rookie - 32
- 11U - 48
- 13U - 31
- 15U - 43
- 18U - 38
- Tigers - 27

Although we did not have any games, our coaches did a fantastic job leading these athletes through the workouts while following Provincial safety and health guidelines. A number of measures such as daily assessments, hand sanitization, social distancing, and maximum capacity limits were completed and followed throughout the RTT Programs. Some baseball is better than no baseball is a pretty basic sum up of our 2020 season.

We would like to thank all our coaches from Rally Cap to 18U who gave us 100's of hours to run these programs. It was really awesome to see the mixture of our experienced coaches working with our graduated players to give all our athletes the opportunity to get back on our fields. This was definitely a team effort and one of the many reasons I believe we have the best members around. A big thanks to our Vice President, Darren Kirstiuk who developed and maintained our daily assessments while coaching our Rally Cap program.

Although Covid-19 shut down baseball as we knew it, many SAMBA members stepped up to make the best possible situation through an incredibly difficult time. We would also like to thank Tara Feser from the City of St. Albert who helped guide us through these times. As well as Tam Rosnau of Baseball Alberta who, in her first season as Executive Director, faced countless obstacles yet always provided support where and when she could.

Thank you to the SAMBA grounds crew: Kevin Millar, Brian Bourassa, Jackson Moffat, Evan Bourassa, and Mike Brisson worked just as hard as always maintaining our facilities. Like always, facing new challenges and overcoming those challenges to keep our fields in beautiful condition.

On September 4th, we started the second season of the Cardinals Development Program. A big thanks to Danielle Moffat for her efforts to once again get this program going and families registered. I am very proud to say that this program has grown significantly and I believe we've added some great people to make it even stronger. A big thanks to Danielle Moffat, Jackie Colville, Kathy Morin, and all our coaches, Mark Brisson, Ben Grabia, Jackson Moffat, Jackson Wark, Tommy Jenkins, Devan Chow, Evan Bourassa, and Brian Hartman who continue to build this program to an elite level.

Looking to the 2021 season, there are so many unknowns that it was difficult to plan or budget. The SAMBA finance committee planned for a regular season with a small decline in registration numbers. We will up our marketing and social media efforts to surpass those budgeted numbers and keep SAMBA financially stable and give our athletes a top notch facility to enjoy the game we all love. Thank you all again for your support, patience, and understanding while we get through these unprecedented times.

EXECUTIVE AND BOARD MEMBERS

- Kurtus Millar - President (Up for Election)
- Darren Kirstiuk - Vice President
- Brenda Bourassa - Secretary (Up for Election)
- Jackie Colville - Treasurer
- Pat Sullivan - Registrar (Up for Election)
- Blair Troock - Facilities Director (Up for Election)
- Colin Froment - Sr Rep Director
- Neil Neary - Jr Rep Director (Up for Election)
- Doug Fystro - Technical Director (Up for Election)
- Cori White - Sr HL Director
- Nicole Langlois - Jr HL Director (Up for Election)
- Danielle Moffat - Special Events Director
- Kathy Morin - Marketing Director

APPOINTED MEMBERS

- Ryan Deren - MMBA Liaison
- Trevor Sheehan - LMB Liaison
- Zach Polard - Jr Cards Liaison
- Dave Edwards - Sr Cards Liaison
- Lorie Runnalls Bronson - Tigers Liaison

NON BOARD POSITIONS

- Brian Bourassa - Sr Advisor
- Blair Troock - Equipment Manager
- Parker Knechtel - Assistant Equipment Manager
- Danielle Moffat - Grants Coordinator/Bingo Coordinator
- Brenda Bourassa / Erin Fisher - Challenger Baseball Coordinators
- John Bresler - Umpire Coordinator
- Karen Millar - Clubhouse Services
- Kevin Millar - Head Groundskeeper
- Leeann and Tony Arlia - Clubhouse Concession
- John Robinson - Webmaster



2020 TREASURER'S REPORT

LOOKING BACK: Fiscal 2020

As required by SAMBA Bylaws, the Fiscal 2020 financial statements have been reviewed by two members, Bryon Whittal and Nicole Johnson. Their **CERTIFICATION** is attached. I appreciate their efforts as we worked through this remotely.

The fiscal 2020 year was challenging, and this is reflected in the financial results. The COVID-19 pandemic required SAMBA to significantly reduce our programs, with House and Rep seasons being cancelled, along with most camps and all tournaments. The Return to Train program, which was not budgeted, provided \$91,200 in revenues to help offset the cancelled programs.

SAMBA responded by reducing costs wherever possible. We also benefited from having a casino in December 2019, and from generous donations of families who participated in our various donation and fundraising events.

I could not be more grateful for our members. Your patience as we worked through the logistics of refunding cancelled seasons, your help with fundraising, your trust in returning to train – all of these contributed to keeping our lights on – literally. Thank you.

Revenues totalled \$359,985. Our gross profit was only \$18,159 mainly because we finalized our grant spending during the year using grant funds that were received in a prior year. Due to this grant spending, which used cash we had on hand, we ended up in a loss position for that year of (\$82,936). More detail on these figures are provided in the included **FISCAL 2020 STATEMENT OF FINANCIAL INCOME AND EXPENSE**.

After this loss, we ended the year with cash balances totalling \$164,765, as identified in the **FISCAL 2020 BALANCE SHEET**. Some of these funds will be used to fund capital projects in the upcoming fiscal 2021 year and the rest will be on hand to support the facility as the pandemic continues.

LOOKING AHEAD: Fiscal 2021

Looking ahead to next year, we have budgeted a regular House and Rep season, one camp to run in the winter, and the Larry Rindero Memorial Tournament. In arriving at these projections, we have assumed 620 House League and 190 Rep participants. These are down slightly from prior years, as we are anticipating some families may be either hesitant or unable to register. It's our hope that we will exceed these registrations.

Should the impacts of the pandemic continue, programming will be reduced. And we will still have to maintain the facility, carry insurance, pay for utilities, etc. Our current projections show a net profit of \$17,072. If fiscal 2021 is not profitable, cash on hand will need to be used. More details are included in the **FISCAL 2021 INCOME AND EXPENSE BUDGET**.

There are a number of capital projects being budgeted for the upcoming year, which are detailed in the **FISCAL 2021 CAPITAL BUDGET**. The most significant include the replacement of two batting turtles and the clubhouse roof. We are working with vendors to keep costs as low as possible. As noted, these capital projects will also be funded with cash on hand.

full report available upon written request to treasurer@stalbertbaseball.com