



Intro to Hockey Tender Information for 2019-2020 Sessions

St. Albert Minor Hockey Association (SAMHA) introduced Intro to Hockey; under the Initiation Division in the 2016 / 2017 season for 4-5 yr. old aged players, which was a great success. The program has continued to flourish through the 2017-18 & 2018-19 Seasons. The program design was primarily focused on providing an opportunity for new players and parents to hockey, the ability to try the sport without a full season commitment. This was achieved with a reduced season (12 Week Program).

SAMHA is continuing the Intro to Hockey with two programs for the upcoming 2019-20 & 2020-21 Seasons facilitated by a hockey development provider for many positive reasons.

The Intro to Hockey Program will consist of the following two programs:

Program 1 - Ages 4 to 6 years of age

- a. Designed for young players that have never played organized hockey
- b. Would be mandatory for 4 and 5 year olds playing for the first time before joining Initiation
- c. 6 year old players would have the option of Intro to Hockey or Initiation, and some exceptions may be made for others upon special request of SAMHA.
- d. The program will consist of a 12 week program.
- e. The program will consist of four groups (one ice session per week).
Approximately 35 players per group, total of 140 players
- f. The session weekly plans should follow Hockey Canadas 'Program' (group) (Group) keeping players in large groups on the ice but separating them into smaller groups and small ice stations.
- g. Jerseys will be provided in two colors for players and they will not be separated into teams for the group sessions. However, short scrimmages are encouraged at the end of each session which will have the players divided by jersey color.
- h. Lesson plans shall be based on the Hockey Canadas Skills Development Manual for Initiation. Built each ice session based upon age category and ability of the players, which may evolve as the program progresses each week based on abilities.

Program 2 - Ages 7 to 12 years of age

- a. Designed for players that have never played organized hockey
- b. One 12 week session that would run between Nov-Mar.
- c. Approximately total of 30 players.
- d. One ice session per week
- e. The Session should follow Hockey Canadas 'Program' (group) design keeping players in large groups on the ice but separating them into smaller groups and stations on the ice.
- f. Jerseys will be provided in two colors for players and they will not be separated into teams for the group sessions. However, short scrimmages are encouraged at the end of each session which will have the players divided by jersey color.
- g. Lesson plans shall be based on the Hockey Canadas Skills Development Manual for Initiation built upon age category and ability, which may be more accelerated than the 4 to 6 year old age category.

Tender Requirements

- Submit split out lump sum price in CDN\$ for each respective age group for the 2019/2020 season.
 - 4-6 yr. old, 1 (12) week session, four groups per week, total of three hours (45Min sessions)
 - 7-12 yr. old, one (12) week session, one group per week, total of one hour
- Lead Instructor per ice session that will be responsible for on ice coordination of players, parents and on ice small group sessions, taking full responsibility for the program.
- Insurance will be the responsibility of the success bidder to run the program
- Supporting Instructors working under the guidance of the Lead Instructor organizing responsible for leading the respective small area group.
- Summary of plans for each respective age group, to include separated smaller group size recommendation, and ice allocation for small groups
- Proposed progression practice plan based on individual skill development, not team skill development
- On Ice Parent Participation is recommended in support of the small groups and how many would be recommended per session
- Criminal Record Check (CRC) will be mandatory for all on-ice instructors and parents, which will be supported through SAMHA's CRC process, but will need to be managed and maintained with the successful bidder.
- Communication plan to parent groups as it will be the responsibility of the provider to communicate directly with the parents' concerns group times, requirements, etc... SAMHA will not be facilitating the organization and/or communication to the registered player parents.
- Proposal should include your value proposition as to why you feel this program would be successful and be attractive to players and parents allowing them both the opportunity to be introduced to the game of hockey.



Please note the following when preparing your proposal:

- Ice time will be allocated and provided by SAMHA with no ice costs to provider
- SAMHA will also be providing jersey's and socks for each registered player
- SAMHA will facilitate registration and provide names and contact information to successful bidder to organize into groups and to develop a communication plan.
- Equipment will not be supplied for on-ice instruction including pucks, pylons, etc.
- **Note** : Blue 4oz pucks are to be used for the 4-6 yr. of age group session which SAMHA will provide

If you are interested in submitting a firm proposal, please forward your expression of interest to Don Chanski at introdirector@samha.ca as soon as possible and then provide your bid submissions, including your company information, pricing quote, along with your coaching certifications and background no later than 5:00pm, Monday July 15, 2019

Late or incomplete submissions will not be accepted and all bid submissions will be reviewed after the closing date and voted on within HOC and only the one awarded the tender will be notified. The lowest bid is not necessarily the one that will be accepted.

Please address all bid submissions to (E-mail only please) introdirector@samha.ca & officeadmin@samha.ca

Intro Director
St. Albert Minor Hockey Association
66 Hebert Road, St. Albert, Alberta T8N 2X9

All questions / inquiries, please contact Don Chanski directly at 5879873922 or via email at introdirector@samha.ca