



**St Albert Rams Lacrosse Club  
Executive Meeting- Minutes**

*July 10, 2024*

*Chair* Adam Connelly

*Secretary* Tania Way

*In Attendance*

U7/U9/U11/U13 Coordinator	Marc Cardinal
President	Adam Connelly
Vice President	Heather Rouse
Secretary	Tania Way
Past President	Glen Cuming
Facilities and Scheduling Director	Glen Cuming
Equipment Manager	Adam Connelly
Registrar	Heather Rouse
A/Womens Coordinator	Brooke Ducharme
Discipline Director	Bobby Harris
Marketing and Multimedia Director	Kris Evans
Treasurer	Glen Cuming
Coaching Director	Karlie Carter

*Regrets*

Player Development Director	Trevor Graham
U15/U17 Coordinator	DJ Fields
Tournament Director	Becky Hobbs / James (acting)
Gaming and Volunteer Director (interim)	Becky Hobbs / Amanda Roettger (acting)



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	<b>TOPIC</b>	<b>COMMENT</b>	<b>ACTION ITEM</b>	<b>DEADLINE</b>
	Call to Order	Called to order at 19:00		
	Establish Quorum	Quorum established		
	Accept Agenda	Motion to accept the agenda made by Karlie 2 <sup>nd</sup> by Heather		
	Accept Previous Minutes	Table to next Meeting		
	Presidents' Welcome	a. GELC hasn't met in 3 months b. No teams going to Provincials this year		



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	Treasurer's Report	<p>Outstanding invoices            ALRA - \$16,273            ALA - \$16,207            GELC - \$34,575                Refund for game floors not subtracted                2023 refund still not accounted for                Balance is probably closer to \$10,000            Town of Morinville - \$2,024.93            City of St. Albert</p> <ul style="list-style-type: none"> <li>• Floor time paid Up until end of May and Baggataway - \$60,345.53</li> </ul> <p>Outstanding income</p> <ul style="list-style-type: none"> <li>• Zone evaluation floor time and evaluators – Approx \$5,000</li> <li>• GELC floor, 2023 and 2024 – Credit of approx. \$24,000</li> <li>• Cash from Baggataway -Appox \$5,000</li> <li>• Bookkeeper               <ul style="list-style-type: none"> <li>○ Second year of five year contract</li> </ul> </li> <li>• Budget               <ul style="list-style-type: none"> <li>○ Have better data than previous years and intent to generate a budget for next AGM</li> <li>○ Still require an analysis of actual Costs by Division to put a player on the floor for a season</li> </ul> </li> </ul> <p>Treasure has \$6,000 in cash at his house from Baggatway</p>	<ul style="list-style-type: none"> <li>- Glen to deposit Beggataway funds into account</li> <li>- Glen to prepare a budget for AGM</li> <li>- Glen to break down the cost per player and align with floor time</li> </ul>	



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	Registrar's Report	Volunteer fees paid: 19  U7: new to lax 21 / Early bird 9 / Reg 1 /Total: 31  U9: New to lax 24 / Early bird 29 / Reg 5 /Total: 58  U11: Early bird 53 / Reg 18 /Female 1 /Total 71 +1F  U13: Early bird 32 / Reg 11/Female 2 (played coed) /Total 45  U15:Early bird 23 / Reg 3 / Total 26  U17: Early bird 16 / Reg 3 / Total 19  U13/15/17 F who transferred out (not on list) Approx. 286 total. Only includes RAMS		



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	Facilities and Scheduling Director's Report	<ul style="list-style-type: none"> <li>• Overall went smoother than last season, but still lots of room for improvement at Club and LGB level</li> <li>• Frustration with how late ice comes out and goes back</li> <li>• Challenges with limited access to Jarome and Performance which are the two main game floors for U13 and up</li> <li>• Far less last minute cancellations this year; only five sessions that I was made aware of so in the magnitude of a \$1,000 less of empty floor not used</li> <li>• Have submitted requests for fall/winter floor; City is allocating the Sept to Dec floor time this month</li> <li>• Appreciation shared for Glen's work on scheduling</li> </ul>		
	Gaming and Volunteer Director's Report	<ol style="list-style-type: none"> <li>a. 11 bagattaway shifts weren't filled</li> <li>b. Bingo July 10- 1/2 spots filled second filled by another club</li> <li>c. Once spot required for GELC Casino in August 2024</li> </ol>		
	Tournament Director's Report	<ol style="list-style-type: none"> <li>a. 92 teams participated</li> <li>b. Report tabled to next meeting</li> <li>c. Suggestion to make a formal check-list; review the schedule ups to ensure diversity (local teams play out of town teams (ex. 2 red deer teams shouldn't play each other); Friday afternoon; and clean up registration wording.</li> <li>d. More volunteer support required- too much for 1 person</li> </ol>		



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	Coaching Director's Report	<ul style="list-style-type: none"> <li>a. Bullying was a big issues- opportunity to provide coaches with bullying tools (Karlle to work with Josh)</li> <li>b. 4 coaches did not provide a vulnerable sector report</li> <li>c. Opportunity to revisit coaching requirements for assistant coaches</li> <li>d. Noticed ref's weren't talking to coaches this year; Opportunity to have club level reffing clinic to better educate refs (coaches and refs to attend)               <ul style="list-style-type: none"> <li>i. Direct coaches to complete online forms post game</li> </ul> </li> </ul>	<p>Karlle to discuss having community development earlier</p> <p>Karlle to discuss club level reffing clinic with Pierre</p>	
	Player Development Director's Report (Evaluations and Winter Camp)	<ul style="list-style-type: none"> <li>a. Tables to next meeting- report to be provided by email</li> <li>b. Consider doing shorter time slots for younger kids to maximize floor time.</li> <li>c. Edmonton Soccer center charges to walk through the door- consider the Club covering the fee.</li> </ul>		
	Marketing and Multimedia Director's report (Promotions / Advertising / Webmaster)	<ul style="list-style-type: none"> <li>a. Still working with Alexis. Preparing a marketing plan for the RAMS to execute fall 2024.</li> <li>b. Opportunity to educate area teachers on the sport of lacrosse (ex. Teach lacrosse at a school for a teacher)</li> </ul>		



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	Equipment Manager's Report	<ul style="list-style-type: none"> <li>a. All teams returned but 2</li> <li>b. Coaches have comment equipment seems too small</li> </ul>	<p>Adam to get female gear</p> <p>Adam to provide inventory of shorts to Kris to get up on web store.</p>	
	Discipline Director's Report	<ul style="list-style-type: none"> <li>a. Penalty minutes provided per age group along with average per team for the season (total across all teams (8576 penalty minutes across 105 teams for an average of 81 minutes per team)</li> <li>b. 20 incidents- gross misconducts; coaches arguing with the refs; parents arguing with refs</li> <li>c. Board to revisit discipline hearing process.</li> <li>d. Basecamp is looking to be replaced.</li> <li>e. Significant discipline item came up- What is Rams stance /plan on bullying beyond code of conduct. Opportunity to better address bullying— ex. Include an anti-bullying statement as part of registration (could be revisited as part of bylaws); leverage EPS officer Josh Maita (sp?) to educate / support on anti-bullying</li> </ul>	<p>Define RAMS stance on anti-bullying</p> <p>Josh to attend a future board meeting to discuss education opportunities</p>	



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	Division Coordinator's Report	<p>a. U7-13 Report - overall a great year. Coaches indicated they want circular for the younger age categories (Carter has offered). 12 min run times ended up cutting floor times short and wasting floor time. May loose some kids due to aggressiveness (U11). Some U13 teams had a rough year. Marc to connect with coaches.</p> <p style="padding-left: 40px;">A. Opportunity to to revisit tiers/levels within age groups- will need to explore this discussion with ALA</p> <p>b. 15-17- Nothing to report</p> <p>c. Women's- Focus on growing the program (ex. Ringette team discount (earlier than March- January); fall drop-ins; carve out women's specific drop-ins; opportunity to split floors; explore gyms; build up website, create advertising brochures with QR codes</p>	c.	





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	Other Business	<ul style="list-style-type: none"> <li>a. Update on RAMS logo               <ul style="list-style-type: none"> <li>i. Marc donated funds to support the design of a new logo</li> </ul> </li> <li>b. Board succession planning               <ul style="list-style-type: none"> <li>i. Volunteer opportunities to support board by offering volunteer credits (ex. filling baggataway bags. Picture day coordinator)                   <ul style="list-style-type: none"> <li>(1) Opportunity to educate at a season intro open house</li> <li>(2) Create “did you know posts” to educated on the impacts of volunteer opportunities (ex. Bingos; board roles)</li> <li>(3) Note to schedule picture day earlier in the season</li> </ul> </li> <li>ii. Open house                   <ul style="list-style-type: none"> <li>(1) Open invite to every parents to educate about board roles to support succession planning allowing</li> </ul> </li> <li>iii. Include a fee at registrations to cover apparel shorts</li> </ul> </li> </ul>	<p>Adam to gather jersey quotes for the new logo</p> <p>Bring logo to AGM for information and leverage as a marketing tool</p> <p>Marc to open house</p>	



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	<b>TOPIC</b>	<b>COMMENT</b>	<b>ACTION ITEM</b>	<b>DEADLINE</b>
	Standing Items	<p>a. Bylaws &amp; Regs- Glen refining Policy and Bylaw. Bylaws</p> <ul style="list-style-type: none"> <li>• Version 7.4, 3 yrs, plan to submit in August 2024</li> <li>• Completed one meeting with City, two more planned, then submit to Registries</li> <li>• Constantly changing with respect to AGLC requirements</li> </ul> <p>Regulations, Policies, and Procedures</p> <ul style="list-style-type: none"> <li>• No work since prior to start of season</li> <li>• Version 5, first version amalgamating all docs</li> </ul>	a. Glen to meet with St. Albert and review	
	Next Meeting Date and Time	August 14, 2024 at 7:00 pm the RAMS room in at pending evaluations). Once a quarter or biannually to have in person offsite		
	Adjournment	Meeting adjourned at 21:28 motioned by Heather seconded Karlie		