



**St Albert Rams Lacrosse Club
Executive Meeting
Minutes
1900, 17 November, 2022 via Zoom**

<i>Chairs</i>	Glen Cuming / Adam Connelly	
<i>Secretary</i>	Tania Way	
<i>In Attendance</i>		
	President	Adam Connelly
	Vice President	Heather Rouse
	Past President	Glen Cuming
	Registrar	Heather Rouse
	Secretary	Tania Way
	Treasurer	Cheryl Ibsen
	Facilities and Scheduling Director	Glen Cuming
	Player Development Director	Trevor Graham
	Tournament Director	Becky Hobbs
	Equipment Manager	Adam Connelly
	Gaming and Volunteer Director (interim)	Becky Hobbs
	Discipline Director	Bobby Harris
	U15/U17 Coordinator	Craig Leminski
	Female Coordinate (interim)	Craig Leminski
	Marketing and Multimedia Director	Kris Evans
<i>Regrets</i>		
	Coaching Director	Karlie Carter
	U7/U9/U11/U13 Coordinator	Marc Cardinal



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	TOPIC	COMMENT	ACTION ITEM	DEADLINE
	Call to Order	Called to order at 19:07		
	Establish Quorum	Quorum established		
	Accept Agenda	Motion to accept the agenda made by Adam, 2 nd by Kris, Carried		
	Accept Previous Minutes	Motion to accept the minutes from 4 Aug, 6 Sep, and 6 Oct made by Adam, 2 nd by Becky, Carried	Minutes will be signed off and posted online. Glen to email Adam the last year of minutes to submit to AGL and GFLC	



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	Co-Presidents' Welcome	<ul style="list-style-type: none"> a. GELC <ul style="list-style-type: none"> i. Monthly Meeting <ul style="list-style-type: none"> (1) WRL starting 2 weeks earlier than Rams (2) 2 development weeks for U13 <ul style="list-style-type: none"> a. 2 days at 5 hours per day (2 hours development, 1 hour of coaching, 2 hours development) (3) Coaching clinics in Jan and Feb (4) Tournaments- asked to drop females <ul style="list-style-type: none"> a. Raiders / Titans Girls Rock for Northern AB (5) Provincials- No longer pay and play, league winners. If local division is won the club must go or they are fined. ii. 2nd Planning Meeting <ul style="list-style-type: none"> iii. Financials were not ready for discussion at the meeting. Tabled to be completed by February 2023 b. ALA <ul style="list-style-type: none"> i. Meeting was very brief, financials were not ready. ii. Role changes include <ul style="list-style-type: none"> (1) President Sean Aggus (2) Director of ADM- Brent Robbins 		



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	Treasurer's Report	<ul style="list-style-type: none"> a. Outstanding invoices <ul style="list-style-type: none"> i. City of St. Albert Facilities <ul style="list-style-type: none"> (1) Servus Place Office - \$446.35. (2) Iginla Storage - \$ 1629.43. (3) Note- used to not pay, has been a scaled in pay format (25% then 50% then 75% then 100%) (4) Request to pre pay October floor which was agreed upon. ii. Insurance - \$TBC (awaiting confirmation of establishment of new policy) iii. Members- Gillian- Motion to close this item with the opportunity to reopen if Gillian approaches the board made by Adam and 2nd by Becky. b. Receivables – Evaluation and preseason floor time and for Wizards and Rebels. <ul style="list-style-type: none"> i. Haven't heard from Wizards ii. Invoice also sent to Miner, cheque is on route. c. GELC. <ul style="list-style-type: none"> i. Building fund - \$2,310.00. ii. Coaching clinics - \$2,123.00. iii. There is ~\$9,000.00 for floor time in 2022 that has not been credited. d. UPS PO Box- several months behind due to invalid contact information. <ul style="list-style-type: none"> i. Recommendation to switch to a more cost effective option in the future. This will be a phased approach which will include continuing with the UPS post office box for 1 more year and introduce a more cost effective option (ex. Canada Post) at the end of the season to allow for a few months 	<p>c. iii) Follow up GELC and request to review.</p> <p>d. At end of season Adam to get Canada Post box and close out UPS in Sept 2023.</p>	



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	Registrar's Report	<ul style="list-style-type: none"> a. ALA hasn't provided yet (usually first week of December) b. Both ALA and CLA are increasing their fees (approx. \$55 increase per member). As a club we will need to discuss a phased approach to addressing (partial increase over 2 year. <ul style="list-style-type: none"> a. Table for future discussions with executive. Sub committee to be established to develop a 	<ul style="list-style-type: none"> b. pre planning meeting with book keeper (Adam, Heather, Cheryl and book keeper) 	<ul style="list-style-type: none"> b. within 10 days of Nov 17/22
	Facilities and Scheduling Director's Report	<ul style="list-style-type: none"> a. 2023 season initial requests <ul style="list-style-type: none"> a. Request for February highly unlikely. Request for first week of March (done by March 15) b. 2023 Evaluations <ul style="list-style-type: none"> a. City of St. Albert not looking by March b. Cautious to adjust U7/U9 schedule c. 	<ul style="list-style-type: none"> c. Remove nights of play from website / reword to direct to GELC (Kris) 	



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	Gaming and Volunteer Director's Report	<ul style="list-style-type: none"> a. Bingos / Casinos <ul style="list-style-type: none"> i. Dec 8/22- filled (have 3 ppl) ii. Jan 31/23- Need volunteers iii. 45 kids don't have volunteer commitment iv. Confusion from member parents around volunteer commitment v. Graduating midgets- Graduating midgets who did not fulfill volunteer commitment to be charge 	<ul style="list-style-type: none"> a. <ul style="list-style-type: none"> -Becky to reach out to GELC / ALA -Kris to add more info on website re: volunteer commitment -Becky to re view midgets 	Before next meeting
	Tournament Director's Report	<ul style="list-style-type: none"> a. Approval from GELC U7 to U17- 8 teams with the exception of U7 and U9 where there will be 12 teams <ul style="list-style-type: none"> i. U7/U9- \$500, U11 \$550, U13/15/17 \$700 ii. Booked 7 floors iii. Edmonton opens in January iv. Need to be mindful of pricing for different divisions v. Need more club level autonomy for 	Adam / Becky to gather insights	Before next meeting
	Coaching Director's Report	<ul style="list-style-type: none"> a. Nothing to report. 		



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	Player Development Director's Report (Evaluations and Winter Camp)	<ul style="list-style-type: none"> a. Request to review job scope. Opportunity for meeting with past directors for insights. b. Todd to run Jan / Feb 2023 dropins 	Trevor to meet with Cory and Dean. Adam to provide insights on winter camp.	
	Marketing and Multimedia Director's report (Promotions / Advertising / Webmaster)	<ul style="list-style-type: none"> a. Winter Events Update / Website email updates / 2023 Promotional plan <ul style="list-style-type: none"> i. Chipping away at website ii. Prepping players to increase interest in dropins iii. Leveraging schools and social media iv. Exploring file sharing solutions (ex. Dropbox) 		
	Equipment Manager's Report	<ul style="list-style-type: none"> a. Will need to order shorts as running low. Opportunity to have inventory on the website. b. Future consideration- new logo / look and feel that reflects the Rams. Opportunity to phase in. Start exploratory conversations now with an aim to change in a couple of years 		
	Discipline Director's Report	<ul style="list-style-type: none"> a. Season summary is still outstanding. Nothing to report 		



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	Division Coordinator's Report	<ul style="list-style-type: none"> a. Female Coordinator. b. U7/U9 Coordinator. c. U11/U13 Coordinator. d. U15/U17 Coordinator. Nothing to report. Still too early.		
	Other Business	<ul style="list-style-type: none"> a. Bookkeeper. <ul style="list-style-type: none"> i. Need to meet with Bookeeper to transition, and meet with bank to transfer. b. Executive cloud account. 	<ul style="list-style-type: none"> a. Glen, Adam, Cheryl, Bookeeper to meet as well as complete transfers with the bank b. Kris and Becky to explore options to 	<ul style="list-style-type: none"> a. Before Christmas b. For next meeting.
	Standing Items	<ul style="list-style-type: none"> a. Bylaw and Regulation sub-committee. <ul style="list-style-type: none"> i. Bylaw Update ii. Policies Submitted to City of St. Albert for review and feedback. Some information doesn't need to be in both Bylaws and Policies. b. Media plan – St Albert and Sturgeon school boards, hockey, ringette, and basketball associations. Underway. Standing item no longer required and to be removed moving forward. 	<ul style="list-style-type: none"> a. Glen to amend format. b. Standing item to be removed. Part of Marketing and Multimedia Director's report. 	



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	Standing Items	a. Bylaw sub-committee – standing item until complete b. Media plan – St Albert and Sturgeon school boards, hockey, ringette, and basketball associations		
	Next Meeting Date and Time	December 8 th at 7pm		
	Adjournment	Meeting adjourned at 2048		