



POLICIES

PARENT LIAISON & INCIDENT PROTOCOL

Each team must have a parent liaison who is to be chosen by the parents, not the coaching staff. The parent liaison cannot be a part of the team staff or married to/related to the staff but rather an independent and fair person who can help maintain positive relations between parents and the coaching staff.

The purpose of a parent liaison is to act as a connection between the parents and the coaching staff when issues arise or communications fail. The parent liaison is the first venue for conflict resolution. We ask that when parents or coaching staff have an issue, they first attempt to solve the issue at the team level through the parent liaison before, bringing their issue to SCSA.

Most conflicts are born out of a lack of understanding or communication between parties and the parent liaison can facilitate communication and understanding by listening to both parties and finding common ground from which to work.

If at any time you encounter a situation that you cannot, or do not want to handle, do not hesitate to contact the SCSA office for assistance.

SCSA takes allegations of abuse and bullying very seriously, if there are any instances of these events occurring please submit the complaint directly to the <u>SCSA President Immediately</u>.

Initial Incident

Wait 24 Hours
Compile Facts of event

Contact Parent Liaison via email with with the incident (you may request to remain annoymous)

Parent Liaison will discuss with the coaches the event and give the coach the opportuity to explain circumstances surrounding events

Repeat Incident

Wait 24 Hours
Compile Facts of events & previous events

Contact Technical Director with initial complaint documented and further documentation (this cannot be submitted annoymously)

Technical Staff/Committee will review the complaint and come up with solution with all parties invovled

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