



Stettler Minor Hockey Association

Executive Meeting Minutes - SRC

February 08, 2023

Jerilyne Raab	Martyne Nixon	Kelsie Miller	Duncan Babchuck
Grant Glasier	Wendy Kistner	Melody Richardson	Janelle Greiner
Teela Lynn	Allison Norman	Brook Watson	Jackie Hahn
Nadine Fournier			

1. Call Meeting to Order: 6:30pm

2. Additions to the Agenda:

2.1 Dressing Rooms:

Melody approved the February 08, 2023 meeting agenda. Wendy seconded.

3. Minutes

3.1 Review of January 18, 2023 meeting minutes:

Melody motioned to approve the January 18, 2023 meeting minutes. Wendy seconded.

3.1 Review of Action Items:

- a. **Johns & Canadian Tire stocking SMHA hockey socks** – Tabled for 2023/2024 season.
- b. **ACAA Presentation** – Secure dates for the 2023/2024 start of season.
- c. **Tim Horton Jerseys** – U7 order has gone in, having trouble getting a hold of Tim's to order the set for U9.
- d. **Coach/Manager/Board member criminal record checks** – AGM item.
- e. **Tournament Coordinator** - AGM Item.

4. New Business

4.1 Disciplinary Process: Adding the proper chain of communication into the discipline policy.

4.2 Last Fundraiser: Cash Raffle fundraiser will go live tomorrow, February 09, 2023. There are prizes everyday for the month of March, some item prizes and some cash prizes.

Tickets will be 1 for \$20, 3 for \$50, and 10 for \$100.

Volunteer hours will be given: \$100 sold = 4 hrs, \$200 sold = 8 hrs



4.3 Purchase of Old Jerseys: This will be the last year for purchasing old jerseys, as we are running out. Any of the old jerseys that are hanging in the equipment room can be sold to 3rd year players for \$25.

Action Item: *Janelle will look into getting a set of bulk jerseys from TBS to sell as memorabilia.*

4.4 Playoff Ice: Managers have been in contact with their tier governor regarding 2023 playoffs. Martyne will be looking after booking the ice and Wendy will take care of booking Refs.

4.5 Team Sponsor: Nicole has a photo that she will send out with the sponsorship Thank-you's.

4.6 Cross Ice / Stable in the Net: This will be held during the PD days February 16 & 17th. There are still a few openings left in both sessions.

4.7 Dressing Rooms: Just a reminder to all teams not to access the dressing room until their slated time, as some players are entering while other teams/programs are still using the room.

Action Item: *Jerilyne will send out a reminder to all SMHA families to remind players not to access the dressing rooms until their slated time, not to go in while others are still using it.*

5. Old Business

5.1 SMHA Policies to work on: Jackie has been working on updating our SMHA policies, trying to alleviate some of the grey areas, as well as to align us more with the HA rules / suspensions.

There was a lot of discussion on the discipline policy and the need to fill in some of the gaps, enhance and layout the proper chain of communication.

Also, a reminder to all families/players that it is important to remember that as a SMHA player, you represent SMHA both on and off the ice – this includes at the rink & at school.

5.2 1st Goal Trophy's: Order being finalized.

6. Hockey Alberta: Nothing to report.

7. Executive Reports

7.1 President: Nothing to report.

7.2 Past President: No report.

7.3 VP Development: No Report

7.4 VP Operations: See report attached.

7.5 VP Marketing & Communication: No report



7.6 Treasurer: See Report attached.

8. Division Reports

8.1 U7 – Wrapping up the season. Tournament is this weekend, and the kids are so excited. Will do a wind up on the 27th. Players were in Hanna on the weekend and had a lot of fun.

8.2 U9 – Some coaches are requesting 2nd away tournaments for their teams. Our home tournament is Family Day weekend, and we are expecting 12 out of town teams to join us.

8.3 U11 – Been dealing with some bullying / harassment-type behaviors. The code of conduct was given to each family and asked that it be signed & returned. Conversations had with the coaches and the team went well.

8.4 U13 – No report

8.5 U15 – U15A currently sitting in 2nd in their tier with a 7-3-4 record. Starting playoffs. Proud of team for having lowest number of penalty minutes.

U15B is currently sitting 1st in their tier with a 14-0-0 record. Starting playoffs. Things are going well for both teams.

8.6 U18 – Home tournament went well, A team won their division and the B team came in 2nd in their division. There was really good feedback all around, including the reffing.

There is some discontent with the lack of communication regarding a situation that took place on one of the teams.

8.7 Female

U11 - 2nd in division, starting first round of playoffs. Tournament Feb 25/26 went well, team won the A final.

U13 – Placed 2nd in home tournament. Currently tied with West Central for 1st in Division, final weekend of regular season.

U15 – Doing well, one game left in regular season, currently sitting 4th place. Player evaluations, coaches are learning what each player's goals are and working with them to achieve them.

U18 – High turnout for games and practises. Currently battling for 1st in A division. Great engagement between coaches and players on and off the ice. Looking into getting jerseys to acknowledge the 3rd year players.

9. Director Reports

9.1 Registrar – No report

9.2 Equipment – Waiting to hear about the U9 jerseys. Pails of pucks still disappearing, has found lots by the outdoor rink. Would it be possible to look into getting the pucks labelled somehow with SMHA.



Action Item: Janelle will reach out to Imperials to see who puts the Imperials logo onto their pucks.

9.3 Ice / Ref Allocator – There were some out-of-town refs brought in for the U18 tournament, they did a really good job. There are a couple of refs going to Big Valley for the tournament this weekend. There is one ref that is done for the season due to medical reason. The ref meeting was well-attended, will try to do another next month when cheques are ready. The google doc that refs are using seems to be going well.

9.4 Sponsorship & Fundraising – Last fundraiser of the season, Cash Calendar, will go live for ticket sales Feb 09th.

10. Meeting Adjournment: 8:10pm

11. Next Meeting: Wednesday, March 08, 2023



VP Operations

Attended CAHL meeting on Monday.

Suspensions for most age divisions are down this year, except for U18.

U18 suspensions are up dramatically, mostly seems to be due to Rule 11 violations.

Reminder to teams to watch for players that are close to the accumulated penalty mark with playoffs coming up.

Reminder about Managers attitudes and behavior towards governors' group. Has been especially bad this year with unacceptable, rude behavior towards governors. U13 seems to be by far the worst this year. Managers, please treat governors with respect and patience. Continued bad behavior will not be tolerated. Changes will probably be coming next year to help address this.

Playoff letters from CAHL should have gone out to teams yesterday.

Treasurer Report

- Payments for Cross Ice and SITN are coming in. Will reconcile these with Reid when he returns from vacation.
- There are a few outstanding Tournament Accounting reports. Will follow up with Directors.
- Team/Board Sponsorship was a great source of Fundraising this season and has brought in almost \$18,000 in additional funds. A few non-payments, but Nicole and I are working to bring these in.

Bank Accounts at Jan 31/23

Casino – 15,114.23

Savings – 14,127.58

General - 270,834.51

Net income: \$139, 627.50 (not inclusive of January Ice and Refs, Hockey AB dues are paid)



Old Business: Tournament Liaison Position

Creation of Tournament Liaison Position: I think in this upcoming season, U11 and U13 should be able to book tournaments, and U15 and U18 if there is sufficient ice available. Tournaments do not need to be performed division-wide, if only one or two team(s) in a division wish to host a tournament, I think we should allow them the opportunity.

Tournament Liaison Position:

Reports to VP Marketing and Communication (or Director of Fundraising)

In first year, will develop Tournament Application form for Team Managers/Division Directors with the following questions:

- Age division and tier(s), preferred dates of tournament, format (4 team round robin, 6 team Pool A and Pool B)
- Tournament committee (at least 5 volunteers required to form tournament committee – Chair/Treasurer, Raffle Table, Logistics/Operations, Hospitality, Discipline)
- Fundraising goals and outcomes (i.e. budget)

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- Will work with SMHA Executive to review completed Tournament Applications filled in by Team Managers/Division Directors
 - Will work with ice allocator and recreation center to block tournament weekends, to follow up with scheduling concerns, to provide finalized tournament schedules and to provide ice invoicing to teams/divisions.
 - Will work with ref allocator to provide finalized tournament schedules and to provide referee invoicing to teams/divisions.
 - Will work with area businesses to promote tournaments, secure sponsorships, etc
 - Will work with area hotels to block rooms for tournament weekends.
 - Will work with Registrar/Hockey Alberta in regard to tournament sanctioning
 - Will communicate with Team Managers/Division Directors the following:
 - Tournament dates and ice availability
 - Hotel availability, sponsorship information
 - Processes of tournament accounting, including distribution of proceeds, 10% fee to SMHA.
 - Assist with AGLC licencing and AGLC reporting, and Rafflebox set up.
 - All other inquiries managers and directors may have in regards to tournaments
 - Will be responsible for distributing tournament supplies (raffle table, cash boxes, etc.) to Team Managers/Division Directors
 - Will provide feedback to Team Managers/Division Directors post-tournament (what worked, what didn't, etc.) and will follow up on Ref Write Ups, Player/Coach suspensions.