



Stettler Minor Hockey Association

Board Meeting Minutes SRC meeting room / Zoom meeting

November 03, 2020

Brett Nixon	Jerilyne Raab	Martyne Nixon	Sarah Payne
Jace Robinson	Kelsie Miller	Duncan Babchuk	Janelle Greiner
Trevor Speakman	Deidre Northrop	Nicole Doan	Stefan Olafson
Nadine Fournier	Doug Baltimore	Lisa Baltimore	Allison Baird
Martha MacPherson			

1. Call meeting to order - 7:10pm

2. Additions to agenda

2.1 Additions / Deletions - None

2.2 Approve agenda

Martha motioned to approve the meeting agenda. Sarah seconded.

3. Minutes

3.1 Review of minutes and action items from October 06, 2020 meeting

Action Item – Trevor will contact Jace to let him know. Done

Action Item – Jerilyne will contact Brad Robbins to discuss the options for an online COVID-19 screening tool. Done.

Action Item – Masks and Lysol wipes will be purchased and added to all first aid kits. Not done.

Action Item - Looking for someone to audit the financials and need to find out what the deadline is. Martyne is looking into this

Action Item – Trevor needs to sign documents at the bank to change over signing authority. Done

Action Item – Martha will put out a plea looking for additional midget players. Wasn't necessary to do

Action Item – Trevor will find evaluators not affiliated with the players for the selection process. Done

Action Item – Decision regarding U18 team will be made in a weeks' time. Done

Action Item – Duncan will contact the supplier to see if the U7 can get new socks. Not done yet

Action Item – Brett will finalize and provide a more permanent ice schedule. Done

Action Item – Trevor will notify the Governors of their meeting October 21, 2020. Done

Sarah adopted the meeting minutes from October 06, 2020. Martha Seconded.

4. New Business

4.1 Volunteer Hours – Each family is expected to complete 8 volunteer hours for the season, with the exception of board members and coaches. Hours will be given for the following:

Check-in/Screening: 1 hr given for the check-in/screening process prior to teams being chosen and 0.5 hrs given after teams have been finalized.

Jersey Washing: Each team will be given 8 hrs worth of time for the manager to distribute amongst those who volunteer to wash the teams' jerseys.

Cash Raffle: 4 hrs will be given for a book of tickets sold.

Jerilyne motioned to give 8 volunteer hours per team, per season, for jersey washing. The managers for U7 & U9 will be responsible for the washing of the jerseys for their teams, and the U11-U8 team managers will decide how to distribute the hours for their teams. Allison seconded this motion. All in favor

Action Item: All Directors will ask the team managers to collect a \$200 volunteer cheque from each family. Cheques will not be cashed unless volunteer hours have not been completed by March 31, 2021.

4.2 Jerseys: Due to the COVID-19 policies, all team jerseys will need to be laundered after each use. As this is mandatory, the board has agreed to give volunteer hours to those who clean the jerseys. There are a number of missing jerseys, causing difficulty with teams having full sets of away and home jerseys. SMHA will cover any tailoring that needs to be done to the jerseys in order to make them work for the players.

Action Item: Duncan, Martyne, and Sarah will go through the jerseys in the locker and try to make some sets to cover those teams that are short.

4.3 COVID-19 guidelines now that games are commencing: There is more to the screening process than just checking-in the players, it is also used as a method to ensure all facility users are adhering to the guidelines set out by the SRC. If these guidelines are not adhered to, teams will lose their ice sessions.

Everyone that enters the SRC needs to be checked-in. In the event that contract tracing needs to be done, there must be a record of every person in the facility. After check-in has been done, a picture needs to be taken for our records, and the sign-in sheet given to the SRC front desk.

Masks will need to be worn by anyone doing check-in, as well as those running time clock and penalty boxes. If the team cohorts exceed the 50 maximum, some of the coaches on the bench may be required to wear masks as well.

Players that are refs are permitted to ref outside of their hometown.

Action Item: Jerilyne will email Brad regarding the policy of no loitering in the lobby and whose responsibility is it to monitor this, as well as the 100 spectator limit?

4.4 Travelling: Teams need to remember to get travel permits. When travelling to/from games masks need to be worn if there are people in your vehicle that are not from your household. Managers need to remember to send all score sheets into Hockey Alberta, not CAHL.

4.5 Team sponsors: SMHA would like to go ahead with requesting sponsorship.

Action Item: Jerilyne will reach out to Jason regarding sponsorship for 2020/2021 season.

4.6 Team photos: Discussion regarding whether or not to do team photos this year, as with the COVID-19 guidelines we are not able to do them as we would have in previous years. There was discussion around changing it up this year and the possibility of doing on-ice photos. We will look for photographers that might be interested in doing this.

Action Item: Deidre will find out who Delburne uses for their on-ice photos.

4.7 Cash raffle – Allison is in the process of getting this organized. The raffle booklets should be ready to go out to families the beginning of December. One booklet of tickets sold will be the equivalent to 4 volunteer hours.

4.8 Team Apparel – Source for Sports is not interested in ordering our team apparel for this year so Nicole and Jerilyne have looked into the possibility of using ID Apparel. To keep the consistency of the Bauer team attire, which a lot of families already have pieces of and pass them down from player-to-player, we will revisit using Bauer again next year. For this year, track suits can be ordered through ID Apparel on a team-by-team basis.

As a fundraiser, families will have the opportunity to order a hoody, and/or a toque & ornament with the team logo.

4.9 Other Equipment Requirements – We will need another set of uppers for the U7/U9, and possibly another set of left-handed for the U11 Female.

Action Item: Duncan will take inventory on the U7/U9 equipment, as well as the U11 Female.

5. Old Business – COVID Committee has not yet been formed. We will wait until the first few weekends of games have been done and collect feedback in regards to what other facilities are/are not doing.

6. Hockey Alberta – Nothing new since last update.

7. Executive Reports

7.1 President – Trevor Speakman – Nothing to Report

7.2 Past President – Sandra Schell – Not Present

7.3 Treasurer – Martyne Nixon – Bank balance is \$128,000.00 and \$71,000.00 in the GIC. Still waiting for some refunds to be finalized. Also, any coaching expenses need to be submitted through the website on an expense sheet.

Action Item: The ice bill needs to be approved by the allocator.

Allison adopted the Treasurer report. Seconded by Sarah.

7.4 VP Development – Brett Nixon – Hosted the Coach 1 with 5 in attendance.

The practise schedule has gone out and seems to be working well. There are some teams that have done internal swapping.

All coaching need to have their certification in by November 15th. Head coaches need the safety and 20-min return-to-play course that is available online.

Action Item: U7 & U9 coaches need to be reminded of coach credentials.

U9 power skating is taking place this weekend. They are also in the process of dividing up into teams, hoping for cohort play with Big Valley.

Discussion was had in regards to subsidizing practise ice for those team who are on their 14-day quarantine between pods. Should SMHA give the option of using ice in Big Valley and cover the difference in cost?

7.5 VP Operation – Jace Robinson – No report, still getting up to speed on things

7.6 VP Marketing & Communication – Report was covered in new business

8. Division Reports

8.1 U7 – Bobby Duncan – No report

8.2 U9 – Nicole Doan & Janelle Greiner – In the process of finalizing teams. Big Valley may have to practise on their own, as cohort numbers may not allow for them to practise together. Still looking for white socks.

8.3 U11 – Sarah Payne – Teams are in their first cohort groups “A” Lacombe & Red Deer, “B” Coronation & Rocky, and “C” Olds and Sylvan. All coach requirements are up-to-date. There are concerns that the 20 min call-time doesn’t allow for a good warm-up for the players, and there aren’t funds available to rent a facility to do so either.

Question regarding who’s responsible for providing pucks at the games, as some facilities are requiring the teams to bring their own. Discussion was had and determined it is the home team’s responsibility to provide the pucks.

Review of game format – 5 min warm-up, three 20-min stop-time periods with 1 flood between the 2nd & 3rd period.

8.4 U13 – Deidre Northrop - Teams have been finalized, rosters submitted, and managers are in place.

8.5 U15 – Nadine Fournier – Everything is going well. Teams have been finalized and games are starting this weekend. Wondering if there will be a coach/manager meeting this year?

Action Item: Trevor will send out an updated document from last year, as he is unsure there will be an actual meeting take place.

8.6 U18 – Martha MacPherson – There is 1 full team this year, 17 players with 2 goalies and 5 coaches. There will no suspensions carried over from last season. Coaches have all been approved. There are 8 teams in their tier and 2 in the cohort.

The team appreciates Doug and Lisa and all of their hard work, and would like to thank Jace for helping out with the tryouts.

Jerseys have been taken to Homespun to be fixed up.

8.7 Female – Stefan Olafson - Report is attached

There is about \$1000 left over from the Bantam team last year, considering using the money to do some skills or do something for the team. Discussion on how the money should/could be spent.

9. Director Reports

9.1 CAHL Director – Keith Werbowesky – For those teams that are in a cohort with 3 teams, don't get stressed about making sure you have 1 home and 1 away game, just make sure to get 2 games done in 1 week and a half. Try not to book games over 2 full weekends of you could end up doing a 21-day isolation. If any of the cohort #'s have changed since originally submitted, please let Keith know. Also, if any team has a positive Covid case please contact AHS, as all teams in the cohort will be required to isolate.

9.2 Registrar and Administration – Rosters have been submitted and team approved. The female side is a bit messy with coaches needing certification and players' numbers.

Action Item: Martyne will touch base with Female coaches to verify which coaches are certified, this needs to be done before November 15.

9.3 Equipment – Just getting the jersey situation under control, getting everyone set up for the weekend. The Novice teams are still missing their white socks.

The game pucks will be kept in the freezer in the Girls dressing room. Discussion regarding the number of pucks missing.

Action Item: Duncan will order socks for the novice team if none are found in the locker.

Action Item: Jerilyne will put out a reminder that pucks are not to be removed from the facility.

9.4 Ice/Ref Allocator – Doug & Lisa Baltimore – Reminder that the SRC requires 7 days' notice of any ice cancellation. The U13 Female is not fond of the morning practises, they have been doubling up practises with another Female team in the evening.

The arena staff was asking for clarification on ice for Atom games, as they have them down for a 1hr 45 min session. CAHL recommends 1hr 45 min with flood and 1hr 30 min without. We will try it out with this weekend's games and go from there. Will also finalize all refs for games this weekend.

No ice November 11, facility closed for Remembrance Day.

Ref clinic on October 24 went well. In the process of deciding if there is enough interest to run another clinic.

Will finalize all refs for the upcoming games this weekend. Reminder that any games taking place have to allow the RIC in the box. We have also had a few of our refs go out of town.

9.5 Sponsorship and Fundraising – Allison Baird – Report covered in New Business.

Action Item: Allison will make an order form for the toque & ornament fundraiser.

Action Item: Managers will need to let Allison know team numbers so she can have fundraising packages ready for each player.

10. Meeting adjournment - 9:20pm

11. Next Meeting - December 01, 2020 @ 7:00pm

Female report

U11

-finishing getting coaching requirements in place.

Games start this week. One week on and two weeks off till Christmas break. 6 games.

U13

-tryouts went great. First time tryouts needed on female side. Good problem to have.

-A team-11 skaters 1 goalie

-B team-10 skaters 1 goalie

-finishing getting coach requirements in place.

-games start this week; one week on and two weeks off till Christmas break.6 games.

-teams practice together in evenings with barrier in place as mornings do not work for coaches(various reasons).There is some concerns as they do not have full ice but coaches are in communication with parents and all is well.

U15

-team is all set, all coaching requirements done.

-games start this week; one week on and two weeks off till Christmas break.6 games.

U18

-team dropped out to lack of players.

-3 girls went to 3cs

-1 girl went to Battle River

-2 girls moved to fun hockey

-1 girl helping at Pee Wee level

-1 girl possibly help at u11 goalie--development

-refunds going out soon

-looking good for team next year though.

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Stefan Olafson

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