



**Executive Meeting – July 15, 2019
Meeting Room A & B
7:00-9:00pm**

Attendees: C.Graham, K.Garniss, C.Venn, C.Hutton, R.Myers, S.DeVries, C.McMichael, A.Martin, E.Thomson, N.Pickel, M.Murphy **Late Arrival:** C. McKichan, L.Linton

Meeting Called to Order

- N.Pickel opened the meeting and welcomed everyone. Round table introductions were done.

Minutes of Previous Meeting

- Motion to approve minutes- C.Venn, A.Martin seconded, all in favour- minutes approved.

Minutes of AGM

- Motion to approve AGM minutes- E.Thomson, K.Garniss seconded, all in favour- minutes approved

Vote

- Motion made to vote Sarah DeVries as the SMRA Ice Scheduler – N.Pickel, C.Graham seconded, all in favour- motion passed. Congratulations to S. DeVries.
- Motion made to vote Chris McMichael as the SMRA WORL Rep – N. Pickel, E. Thomson seconded, all in favour- motion passed. Congratulations to C.McMichael

Treasurer's Report

- E. Thomson recommends to switch the SRMA bank account over from Scotia bank to Meridian. There will be no monthly fees at Meridian if the account maintains a balance of \$1000.00. Will be able to accept email money transfers and still have a two to sign. Meridian suggested a secured credit card (will need to provide 3 months' worth of bank statements).
- Motion made for the approval of switching bank branches from Scotia to Meridian- N.Pickel, C.Hutton seconded, all in favour- motion passed.
- Motion made to obtain a secure credit card- C.Graham, N.Pickel seconded, all in favour- motion passed.
- WORL and WRRRA meeting locations have changed to Waterloo/Mississauga, used to be located in Stratford. Because locations have changed, should SMRA pay mileage to attend? CRA pays .58/per km, some members believe this is high. Suggested to pay mileage if driving further than 40km. 40km is approx. round trip to Stratford and back. Another suggestion was to pay the equivalent of referee's mileage. No decision made.

Action Item: E. Thomson will contact Ref scheduler (Karen) to inquire about ref mileage and will report back to board.

Registrar

- Email received from Open player requesting an extension on a full registration refund until the end of November. Two concerns were raised. One being what are the insurance implications. Two was setting precedent for this request. Need to find out how much insurance per player is and when insurance needs to be paid. Depending on when insurance is due, it was discussed extending registration refund for the open A team as they have a later start date.
- Motion made to grant registration refund minus insurance (which is believed to be (\$39.00) if insurance has been paid- C.Venn, R.Myers seconded, all in favour- motion passed.

Action Item: N.Pickel to ask President and VP about insurance fees and when it needs to be paid.



Action Item: M.Murphy to respond to email regarding decision made.

- Player/Coach development committee discussed extending the early bird registration fee due to lack of awareness. There have been 6 players registered in full.
- Motion made to extend early bird registration until August 17, 2019 and have the 6 player who have registered in full to submit new cheques for the early bird registration fee- M.Murphy, C.Hutton seconded, all in favour- motion passed.

Ice Schedule

- C. McKichan has confirmed with Adanac that SMRA ringette pictures will taken place on September 28, 2019.
- All ice scheduling information was passed along to S.DeVries

Parent Rep/Bond/Webmaster

- A. Martin sent the board 2 different prototypes of monthly newsletter. From the feedback A.Martin received, most preferred the mailchimp version which is the mobile phone version.
- Unable to set a date each month as to when it will come out because it will depend on board meeting dates.
- Cannot guarantee it will replace emails due to time sensitive notices (i.e. fundraisers)
- A. Martin is requesting a list of fundraising dates, sponsorships and any important upcoming dates. Would like to have the first newsletter sent out prior to the start of the season.
- Will put a social media request out for any newsletter name suggestions.
- Need to be aware if anyone has not consented to allow photos taken/posted. Consent for photos is signed on registration forms.

Equipment report

- Team breakdowns/jerseys- Currently there are enough set of jerseys for all teams. Therefore, do not need to purchase any jersey sets.
- U10 has the potential for two teams. If this happens there is a spare set of jerseys.
- Would be ideal to have two sets of goalie equipment for U10, U12 & U14. Need to wait for the fall to see about sizing, how do we accommodate the sizing variables? It was discussed that teams are not assigned goalie pads/equipment, but rather use the appropriate sized pads. This would require the parent rep or manager to be in charge of picking up the pads and dropping them off the same day.
- Blockers are starting to be used at U12, but definitely need them for U14.
- Chest protectors are generally provided by the designated goalie. Definitely need a chest protector at U14.
- R. Myers required about purchasing weighted rings if available. **Action Item:** C.Venn to look into.

Promotions- see attachment for medal pricing

- Pricing for advertising in the newspaper depends on how many weeks of advertising we want as well colour/black & white
- Motion made to start with 4 weeks of colour advertisement at \$56/per week+HST- N.Pickel, R.Myers seconded, all in favour- motion passed.
- C. Graham will advertise posters at different business for come try ringette on August 17, 2019.
- Recommended to have two instructors on the ice and two U14/16 helpers, instructor's to possibly obtain bond hours, (R.Myers will reach out to the Open team to ask for volunteers) and U14/16 helpers can have volunteer school hours. Meg Venn (U14) has offered to one helper. R. Myers will reach out Ella Taylor for second helper.



- The first two medal costs are the imported options. Difference between the pricing is size of the ribbon, but with the customized ribbon and no colour on the medal. The bottom two medal costs are made in London with plain neck ribbon. These costs are for 750 medals, previously for 600 medals we paid \$3421.00. These medals would be full custom. C.Graham has sent the Snipers logo. The company is more than happy to work with budgets. Members like the idea of custom ribbons even without coloured medals. Also need to decide how many to order of each Gold, Silver and Bronze Medals take 6-8 weeks to order and come in. Artwork is \$60/hr. **Action Item:** C.Graham will go back to negotiate pricing.
- If any board members have suggestions for sniper gear, send to C.Graham and she will connect with Dunny's.

Fundraising

- C.Hutton will have dates for the newsletter in August. There will be two Elmira Chicken fundraisers, in the fall and in the Spring. Will have the lottery date figured out and possibly the date for wing night.
- Spaghetti dinner did not bring in enough revenue and took a lot of volunteer hours.
- Need to advertise wing night as an age+ event.
- Suggested a Ringette Mom's Night. **Action Item:** C. Hutton will look into Blackcreek for options. R. Myers has contacts for this.

Sponsorship

- Nothing to report

Player Coach Development- see Player/Coach Recommendations attachment.

- All board members are in agreement with recommendations presented.
- **Action Item:** R.Myers will contact all selected coaches and will connect with the board members, coaches and other volunteers who need an up to date police check.
- **Action Item:** R. Myers will draft a parent code of conduct with consequences if not followed and circulate to board members for approval.

WORL- see attachment

- C.McMichael will be attending meeting on Aug 23, 2019 in Mississauga

WRRL

- Nothing to report.

WRRR- see Updates from WRRR meeting attachment

- **Action Item:** L.Linton will reach out to other associations to inquire about coaching grants.

New Business

- Open A Update- Letter received from Open A team to host a team in St. Marys this year. They are requesting an interest ice/tryout in late September. Recommended to offer a \$15 skate. Will book a date late September. **Action Item:** L.Linton will go back with question regarding registration dates and if they require a locker.
- Rowans Law- see attached. This will need to be actioned when the season starts.



- Tournament Committee- C.McKichan will set up a date for pre-committee meeting in late August. Encouraged to have a representative from each team on the committee (bond hours will be up to A.Martin's discretion).
- Budget Sub Committee- C. McKichan will send previous budget to E. Thomson. E.Thomson will determine date for meeting.
- Coaches Corner- Monday August 26, 2019
- Date of next meeting/August social will be determined by poll through the executive messenger group.

Motion to close Meeting- N.Pickel, E.Thomson seconded, all in favour- meeting closed.