



## SMRA Emergency Executive Meeting

Zoom Meeting: January 18, 2021, 6:30pm

**Present:** Brienna Lee Feeney, Andrea Martin, Lisa Linton, Rebecca Myers, Rebecca Shearer, Christen Graham, Kim Garniss, Cathy Hutton, Melanie Murphy, Erin Thomson, Lori Black, Teri Flutters & Burton Pickel

Meeting called to order at 6:030 pm

December Meeting Minutes Approval: motioned by Erin, seconded by Cathy

Approval of Agenda: motioned by Lori, seconded by Rebecca Myer

Officers Reports:

President Report:

- Michael Lynch resigned on January 4, 2021 due to personal matters, resulting in Vice President, Kim Garniss stepping up as Acting President until the AGM. An email was sent to the membership on January 7<sup>th</sup> sharing this change and the decision by the town to remove ice from both pads. Kim spoke with the Presidents of Mitchell and Goderich Ringette Associations yesterday. Mitchell's ice pad has been taken out, and Goderich was having a meeting about status of ice this week. Pam, from Ringette Ontario was also contacted and shared that she doubts there will be little access to ice for the rest of the regular 2020-2021 season provincially, although it will depend on Health Unit status
- Kim will attend WRRRA meeting February Via zoom

Treasurers Report:

- There are several bills to be paid including December's ice bill, RO insurance, refunds to members due to end of regular season and Erin will be contact with the bookkeeper to tie up loose ends
- Work to change cheque signing is underway at the bank as a result of Michael's resignation. Receipt of these minutes and Letter of Direction is required to remove Michael and add Kim and Brienne as signers.
- Refunds: it is cheaper and faster to issue cheques as refund rather than switch the account to handle eTransfers. Preference is to pair jersey return with cheque hand outs as jerseys are expensive to replace. Coaches/managers submitted lists to Burton of which player was assigned which jersey. Tracking sheets will be easy to create for return. Some families are looking to apply refund to next season but it is "cleaner" to wrap up one season rather than carry it forward to another. Discussion occurred about having coaches responsible for collection and refund.

Motion by Lori: Once the lockdown and stay at home order has been lifted, a date will be set for the return of home and away game jerseys and collection of refund cheques in the amount of the second payment at the PRC. If you require alternate arrangements, please reach out to Erin or Kim.

– Seconded by Teri. All in favour - Motion carried

#### Registrars Report:

- Nothing new to report; next season will need to be discussed at a later date.
  - Discussion: ORA fees were paid for the whole year – but the cheque has not yet been cashed. If other centers have ice available and families want to rent ice to play, they can do so. Participation in ‘unsanctioned ringette events’ is still prohibited

Motion to Approve Officer Reports: Lisa, seconded by Rebecca S

#### Director Reports:

##### Ice Schedule:

- Ice has been removed from both pads. Decision was made by town based on provincial announcement. Town is not opposed to be putting it back in, should shutdowns be lifted, health unit recommendations support that decision and ice partners express enough interest. They are not opposed to extending the traditional ice “season” either. On behalf of SMRA, a letter was submitted to council thanking them for their support.

#### Equipment:

- Report revised to delete first recommendation in light of motion based earlier this meeting for game jersey collection.
- Inventory will be dependent on whenever restrictions are lifted, hopefully before AGM
- Practice jerseys and rings are to be kept as a ‘thank you’

#### Fundraising:

- Still on board to do take out dinner, February 14, 2021 at Joe’s Diner. This is a replacement fundraiser for Wing Night. Thames Label has donated tickets and posters which are now ready. Thanks to them for the donation. Menu has been altered: Chicken parmesan, pasta, salad and garlic bread \$20. Proceeds less the cost of the food will go to SMRA. Thanks to Joe’s Diner for the donation of labour. Cash payments upon pickup, or e-transfer. Advertising of event will happen in the Independent 2 weeks prior to the event as well as on social media.
- Elmira Chicken order tentatively planned for the spring around (wait until restrictions are lifted). There is a 3 week turn around time.
- Bottle Drive in late spring is still an option if provincial guidelines support that. May be a drop off rather than a pick up.
  - Discussion: Should we continue to fundraise with the regular season over? As a non-profit group, who operated in a deficit for the first half of the season and given the unknowns around future sponsorship next season with future COVID effects on local business, board supports continuing fundraising efforts.

#### Promotions:

- Promoting ‘a day to shine’ on social media outlets to highlight our sponsors and local business supporters will continue. Great feedback from all on this initiative.
- Applied for a grant for 3 future promotional videos (1: focus on U19/Open teams, 2: focus on FUN1/2/3 and U10 groups, 3: focus on family aspect of ringette within SMRA specifically.

Estimated cost \$850. Package requires board approval. WRRRA didn't approve our application, we are able to resubmit by February 10<sup>th</sup>. Lockdown will likely delay video marketing but Rebecca S. will work on a resubmission.

#### Sponsorship:

- Will be sending out team pictures with thank you's to sponsors and continuing to highlight them through social media.

#### Website:

- Schedule syncing issues – have reached out to RAMP but customer service is poor-they are hard to get ahold of. Could be that they are having growing pains as well during this difficult season. Kim will share frustrations over use of RAMP at WRRRA meeting.
  - Discussion: Should we continue with RAMP as our website provider if it costs more and we are not as satisfied? Definitely frustrations but is it a polished look and we are able to upload graphics/pictures/videos. Open to giving them more time to work out kinks.

Motion to accept director's reports; Brienna Lee, seconded by Lisa

#### New Business:

- Email Addresses: Kim will continue to check both President and Vice President emails until the new President is elected at AGM. Website will be adjusted to show Kim as Acting President. Andrea increased capacity of everyone's email accounts in RAMP.
  - Discussion: Related to change in title, at the AGM, Kim will return to position of Vice President for the second year of her previously elected term. Amendment to the term of president will be required for 2021-2022 year.
- Springette: Subcommittee formed to explore spring program once stay at home orders are lifted and ways to promote current RO activities to engage players in the meantime. Town is in favour of spring ice if HPPH allows and desire for ice is there.
  - Subcommittee – Lisa Linton, Melanie Murphy, Christen Graham, Lori Black, Erin Thomson
- Policy Review: This work was started last season by Andrea and Lisa. Sub-committee created to continue that work: Kim, Andrea and Burton -
- COVID 19 Report: nothing to share as most centres have stopped play in the province. RO is giving all COVID Safety Officers (CSO) a thank you gift (hat or shirts) for their work this season

Next meeting February 22, 6:30 pm format to be determined closer to date.

Motion to Adjourn; Melanie, seconded by Andrea

Meeting adjourned at 8:30 pm