



## **Teams League (CMSA) Technical Lead Role Description - Volunteer Position**

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### **Overview:**

The Teams (CMSA) Technical Lead plays a vital volunteer role in shaping the success of the club's Teams League program. This individual is responsible for overseeing player and coach development, ensuring programs are delivered consistently across all age groups, in collaboration with the District League Technical Lead. Acting as a mentor and leader, the Technical Lead provides support and direction to coaches, promotes a safe and inclusive sport environment, and works collaboratively with the Club Administrator and Board of Directors to uphold the club's vision and values. This role is key to fostering a high-quality, development-focused experience for all participants.

The CMSA League program includes two+ practices a week for each age group (U12-U18) and typically one game day per week, however some weeks include multiple game days. For the indoor season all games are played in Calgary & surrounding areas, with outdoor having both home and away games.

### **Time Commitment**

Estimated time commitment is approximately 4-6 hours per week, subject to seasonal variation and special events.

### **Qualifications:**

Must have completed a minimum of 1 year (2 seasons) in a coaching capacity/Coach management capacity.

- RCMP Clearance
- Required Courses:
  - NCCP Community Stream Coaching program for which they will be designing programming.
  - Making Headway in Sports
  - Making Ethical Decisions
  - Respect In Sport for Community Leaders
  - Safe Sport
  - Rule of 2 Module
  - Emergency Action Plan
- C Diploma and/or Youth License is an asset

### **Administration of Teams (CMSA) Technical Programs**

- Build both indoor and outdoor CMSA Teams technical plans that aligns with the Club's Strategic Plan and Values
- Review the CMSA technical program with the board prior to each season
- Assist with recruiting, retaining and assigning CMSA coaches
- Provide leadership, guidance, and mentorship to all coaches involved in the CMSA program by:
  - Support Coaches with use of the Coaches Manual
  - Support coaches in managing challenges
  - Be a point of contact for coaches' questions or concerns, and redirect to the appropriate avenues.

- Maintaining a log of coach interventions, ensuring a 2:1 support ratio is upheld
  - Ensure incident reports for injuries or serious behavioral concerns are completed and submitted promptly to the Administrator
- Youth Player Development:
  - Evaluate ongoing player development needs and issues
  - Maintain competitive and player development models to support Alberta Soccer guidelines
  - Design programs to support the player development models. Program components are to include pre-season and in-season training for competitive players, and training camps as applicable
- Work closely with admin staff to prepare coach binders/manuals, maintain current files on players, coaches and staff
- The Technical Leads are responsible for co-hosting a parent meeting once each season to provide updates, address questions, and promote open communication between the coaching staff and families
- Represent the club in matters related to CMSA technical programming by attending aligning and Club Connect meetings, while upholding high standards of sportsmanship and professionalism.
- Foster a fun, welcoming, and inclusive environment for all players and coaches