



Grassroots Technical Lead Role Description - Volunteer Position

Overview:

The Grassroots Technical Lead (GTL) will be accountable for ensuring the development of, implementation and supervision of player and coach development programs for Grassroots. The GTL shall provide leadership, guidance and mentorship to all coaches including Program Coordinators and Junior Coaches. The GTL will be responsible for the Grassroots program, working collaboratively with the Administrator and Grassroots Coordinator, and under the direction of the Board of Directors.

This is a volunteer role, dedicated to supporting the club's Grassroots program and contributing to a positive and safe sport environment.

Time Commitment

The Grassroots program currently operates on Tuesday evenings for practices, with an additional game day that varies depending on the season (indoor or outdoor). The estimated time commitment is approximately 4-6 hours per week, though this may vary with the season and special events.

Qualifications:

Must have completed a minimum of 1 year (2 seasons) in a coaching capacity/Coach management capacity.

- RCMP Clearance
- Required Courses:
 - NCCP Community Stream Coaching program for which they will be designing programming.
 - Making Headway in Sports
 - Making Ethical Decisions
 - Respect In Sport for Community Leaders
 - Safe Sport
 - Rule of 2 Module
 - Emergency Action Plan
- C Diploma and/or Youth License is an asset

Grassroots Technical Lead Responsibilities:

- Develop the Grassroots program each season in alignment with the SSA and current licensing requirements
- Review the Grassroots technical program with the board prior to each season
- Assist with recruiting, retaining and assigning Grassroots coaches and junior coaches
- Provide leadership, guidance, and mentorship to all coaches involved in the Grassroots program by:
 - Building and implementing a development plan for the Grassroots Program (currently completed)
 - Send weekly emails outlining upcoming session plans and updates
 - Ensuring all Grassroots coaches and junior coaches understand session activities (in collaboration with the Grassroots Coordinator)

- Support coaches in managing challenges and be a point of contact for coaches/parents with questions or concerns. Redirecting to the appropriate avenues, as needed (in collaboration with the Grassroots Coordinator)
 - Track activity timing and signal when rotations are required (in collaboration with the Grassroots Coordinator)
 - Maintaining a log of coach interventions, ensuring a 2:1 support ratio is upheld
 - Reminding coaches to complete their time reporting and support compliance
 - Ensure incident reports for injuries or serious behavioral concerns are completed and submitted promptly to the Administrator
- With the administrative assistant's help, prepare coach binders/manuals with seasonal program information and send weekly emails outlining upcoming session plans and updates
- Co-host a parent meeting once each season to provide updates, address questions, and promote open communication between the coaching staff and families
- Foster a fun, welcoming, and inclusive environment for all players and coaches