

TRYOUT PROCESS POLICY

Purpose:

This policy establishes the guidelines for Sunderland Ringette Association (SRA) Executive, Board Members, Player Development Committee, convenors, and parents with consistent and transparent organization information on SRA's provincial level tryout process for A and AA levels. These guidelines shall be followed unless an exception to the guidelines is approved by a vote of the SRA Board prior to the opening of tryout registration for the respective season.

Policy Statement:

1. Tryouts will occur each year in the spring; after the regular season concludes and in accordance with Ringette Ontario polices and schedule(s) including but not limited to Ringette Ontario's *Team Formation Guidelines*.
2. This process shall apply each year in that, players who have played at the provincial level previously are not guaranteed a position for subsequent years.
3. Approximately 4 weeks prior to the tryout dates a "Tryout Announcement" will be made and posted on SRA website and social media sites. The "Tryout Announcement" will include date and time of all tryouts, contact information for the Tryout Convenor, a registration link, and a link to this Policy.
4. Players must be registered and in good standing with SRA to try out. Out of Association players may attend SRA tryouts, but must also register with their home association. In accordance with Ringette Ontario, if a player is successful in obtaining a position on the team in their home association, the player must play on that team rather than on an equivalent level team in a different association.
5. A qualified trainer(s) will be identified and available to assist as needed on-site during the duration of the tryout.
6. In years where multiple goalies are registered to tryout, the SRA will make every effort to engage a qualified goalie evaluator.
7. Players at the time of registration may identify their preferred position, however during tryouts players may be asked to play in a position other than their preference.
8. SRA President will retain all tryout documentation (evaluation sheets etc.) for one year following the conclusion of the tryouts.

Fees / Registration:

Players are required to pay a registration fee to participate in SRA Tryouts and must be in good standing with Ringette Ontario and SRA. Fees will be posted in advance on SRA website and will be determined annually by the Board of Directors. Fees will not be refunded for a player who registers and does not attend, unless a doctor's note is provided.

Injured, Ill or Absent Players:

Players who are injured, seriously ill, or absent for all or part of the tryout process, may submit a request for consideration. Requests must be submitted in writing to the SRA President along with any other accompanying documentation (i.e., doctor's note). The SRA board of directors will review requests on a case-by-case basis.

Try-Out Format:

1. SRA will typically plan for a 3-session tryout process and reserves the right to add or remove sessions if required. Tryouts will be a minimum of 50 minutes of ice time.

Session	Format / Description
Tryout #1	Skating and Drills <ul style="list-style-type: none"> - Forward & backward skating, starting and stopping, pivots and turns - Ring Control Skills: passing and receiving, shooting
Tryout #2	1 st Half: Skating and Drills 2 nd Half: Scrimmage
Tryout #3	Scrimmage / exhibition game. If numbers permit scrimmage with all tryout players is encouraged

Assessment / Evaluation:

1. The President will:
 - a. appoint a Convenor for each level of tryout
 - b. determine the evaluation committee and schedule the evaluators for all tryouts. Recommended ratio of evaluators to players is 1:5
 - c. arrange all necessary ice times, insurance certificate (if required), referees, and minor officials where required
 - d. provide templates and materials in hard copy to Convenor
 - e. assist the Convenor, Head Coach and/or Evaluators wherever necessary

2. The Convenor will:
 - a. Ensure that registration information, player ID numbers and pinnie numbers are correct and matching the evaluation forms. Player ID numbers will not be associated to anything that may indicate a player's identity.
 - b. Be responsible for preparing and coordinating all evaluator materials (sheets, clip boards, pens, etc.)
 - c. Be responsible for organizing and preparing post-tryout evaluator meetings and materials
 - d. Provide announcement information to Director of Website for returning invites
 - e. Notify unsuccessful applicants via email and follow through with any requests for feedback
 - f. Provide on-site guidance and information to parents regarding process and next steps
 - g. Lead on-ice drills and scrimmages prepared by the Head Coach
 - h. Will not discuss ranking, evaluations and/or comment on performance with parents or players while the tryouts are in place.

3. The Head Coach will:
 - a. NOT be permitted to be an evaluator or be on the ice during tryouts
 - b. discuss with the Convenor the desired composition by position (i.e., 7 forwards and 5 defense) or an overall target (i.e., 12 skaters)
 - c. Plan the on-ice activities for Tryout #2 and #3 including providing additional instructions to Evaluators, organizing players, etc.
 - d. Organize on-ice or bench assistance if required for Tryout #2 and Tryout #3
 - e. Plan a parent information meeting prior to Tryout #3 to explain expectations for the players and season, this should include information regarding time and financial commitment
 - f. Collaborate with the Evaluators and Convenor to develop a roster
 - g. Present roster to SRA executive for approval
 - h. Ensure that within 48 hours of final tryout "offer" phone calls are made to all players
 - i. Once all offers are accepted, inform the Convenor so follow-up emails can be sent to remaining participants

- j. Will not discuss ranking, evaluations and/or comment on performance with parents or players while the tryouts are in place.
4. Evaluators will:
- a. assess all players with an unbiased and fair lens; equal assessment time should be given each participant.
 - b. must be at least 18 years of age and deemed qualified by SRA executive board.
 - c. NOT assess a tryout where a conflict of interest exists (i.e., family member is trying out etc.)
 - d. complete the evaluation form provided by the Convenor and submit at the end of each tryout.
 - e. provide clear and legible notes and ranking of each participant.
 - f. attend post-try out evaluation meetings at the end of each tryout
 - g. Will not discuss ranking, evaluations and/or comment on performance with parents or players while the tryouts are in place
5. Parents/Guardians will:
- a. be responsible to ensure that their player is registered and tryout fees are paid by the deadline.
 - b. ensure their player is aware of the tryout process and continues to comply with the Player Code of Conduct
 - c. continue to comply with the Parent Code of Conduct and all RESPECT IN SPORT principals
 - d. communicate any concerns in writing to the Convenor or President; Parents are not to speak with the Head Coach or Evaluators directly.
 - e. have the opportunity to request feedback on their child’s performance from the Convenor and/or Head Coach AFTER tryouts have concluded. Evaluation forms and rankings are confidential will not be released.

Notification & Communication:

AFTER	
Tryout #1	All participants are invited by to Tryout #2
Tryout #2	Within 12 hours (unless exceptions apply), an announcement will be posted on the SRA website listing the player ID numbers that are invited back for Tryout #3.
Tryout #3	<p>Within 48 hours of the final tryout, the Head Coach will phone players with an “offer.” Players will have 24 hours to accept the “offer”.</p> <p>After all spots have been accepted, the Tryout Convenor will notify unsuccessful applicants via email.</p>

Note: Out of Association players who are offered a position on an SRA team may only conditionally accept until released from their home associations.

End of Document

Date of last Review: September 7, 2022