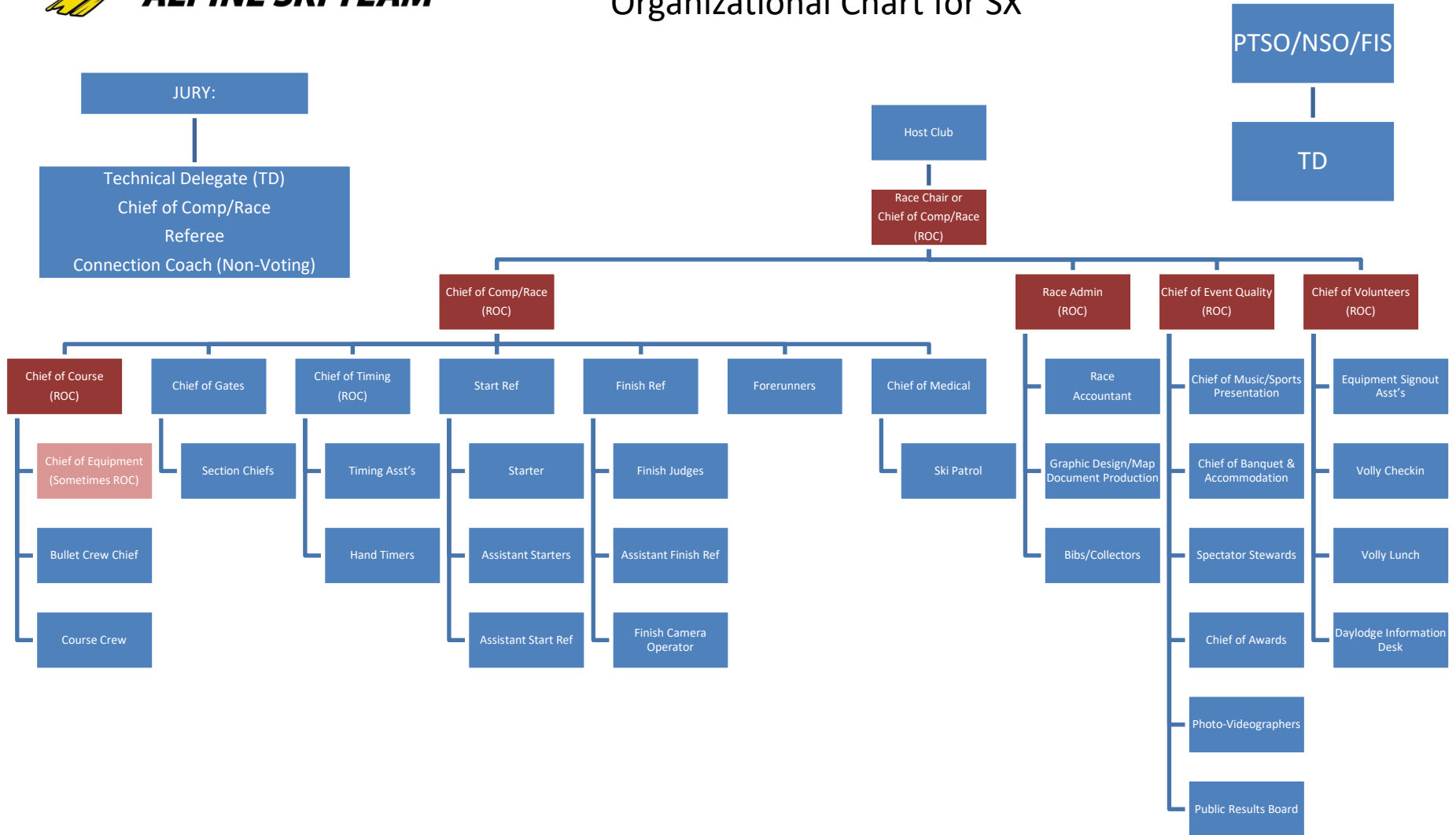




# SUNRI – Race Organizing Committee (ROC) Organizational Chart for SX





## SUNRI – Brief Job Descriptions of Major ROC Positions

- Technical Delegate (TD)
  - Provides oversight of the event on behalf of the governing body (ACA/AASA/FIS); is the “auditor”.
  - Provides guidance and input if the TD deems it necessary, or if asked by the ROC.
  - Can be an invited guest to ROC meetings.
  - Will ask for certain reports periodically to ensure planning is on track.
  - Should not be relied upon to make decisions in planning unless you are pre-requesting a variance to a rule.
  - Is not there to “run the race”. Ideally, the TD shows up, drinks coffee, and signs the results.
  - Is one vote on the Jury (which is not formed until the first TCM) but is the tie-breaking vote, or may pull sanction in an egregious situation.
  - Reviews and signs the results, thereby making them official.



- Race Chair
  - Chair of the ROC
  - Recruits and directs the actions of all other ROC positions in event planning.
  - Fulfills any role which is not being done by someone else.
  - In the absence of a designated Race Chair, the Chief of Race/Comp assumes this role.



- Chief of Race/Competition (CoR)
  - In General: In charge of everything that happens (or WILL happen ie. planning) inside the fences of the race venue.
  - Advises and Supervises all other members of ROC and Race Day Officials.
  - Is the “Air Traffic Controller” on event days, controls all action on track, and is the Medical contact.



- Chief of Course (CoC)
  - Reports to the Chief of Race/Comp (CoR)
  - As delegated by the CoR, in general, is responsible for equipping, building, and maintaining the race venue.
    - Also provides equipment support outside of the race venue: to EQ, RA, and Volly



## SUNRI – Brief Job Descriptions of Major ROC Positions

- Race Admin (RA)
  - In General: In Charge of everything that happens in the Race Office.
  - Keeps minutes of ROC and Team Captains Meetings
  - Organizes Racer & Coach Lift Tickets
  - Prepare, update, and post Race Notice
  - Prepare, update, and post Schedule
  - Organize and Source Bibs
  - Organize and Source materials/stationary for all other officials (jury, gate judges, timing, etc.)
  - Responsible for payments and race accounting, reconciliations, and expenses.
  - Manage Race Software
  - Bib Draw/Start list/Ladders/Quali Results
  - Receive and Process Results
  - Bib sort and pack



- Chief of Event Quality (EQ)
  - In General: In Charge of everything that happens not in the race office nor inside the race course fences
  - Organizes and operates:
    - Awards, incl Door Prizes, Raffles etc.
    - Spectators/Stewards
    - Daylodge/Resort Relations/Facilities
    - Sports Presentation (Music/Announcing)
    - Manages hotels, banquets, and any meals for visiting teams.



- Chief of Volunteers (Volly)
  - In General: In Charge of recruiting, organizing, tracking/checking in, tending to the needs of, and feeding all volunteers.
  - Organize and Control Battery Powered Equipment (Radios and Drills) ie. Sign-outs
  - Organize Volunteer Lift Tickets