

Guide to completing in the Referee Report

- Whenever you send off a player, you MUST report the matter, you have NO discretion.
- Contact the Head Referee as soon as possible following the incident for guidance (see contact info below)
- Such a report MUST be submitted within 2 days. Referees are reminded that FAILURE TO SUBMIT REPORTS RENDERS THE REFEREE LIABLE TO DISCIPLINARY ACTION.
- You are the “eyes and ears” of the Disciplinary Committee and your report must reflect only information related to the incident
- Almost every important word that you will need to use is in the “Laws of the Game”. Use the language of the Law Book in your report
- Remember your ABC’s – **A**ccurate, **B**rief, **C**lear
 - Be accurate in your reporting of the incident – avoid confusing or conflicting statements.
 - Be brief – you are required to report only the incident leading to the sending-off. Information about the state of the playing surface or climatic conditions should be included ONLY if you feel they play a part in the incident described.
 - Be clear – stick rigidly to a description of the incident; it is not for you to pass judgement. The Disciplinary Committee will make a judgement from the information you provide.
- In the presentation of your report, try to make sure that what you write is clear, legible, correctly spelt and punctuated. It is often wise to seek advice from your mentor or a more experienced colleague as required.
- Quote the FULL name of the player and his/her club and the competition.
- Clearly indicate the OFFENCE for which the player was sent off under the provisions of Law 12, as detailed in the “Laws of the Game”.
- Report the INCIDENT accurately, briefly, and clearly. Do not confuse the OFFENCE and the INCIDENT.
- The following points may be of relevance and help build up a general picture:
 - The time at which the incident took place
 - The position at which the incident took place
 - As referee, your position and distance from the incident
- In the case of foul or abusive language, include the specific words used.
- Don’t forget to sign the report, date it and submit it, within two days of the match taking place.
- Once completed, the form should be submitted to the appropriate authority – in general the league or competition committee in which you are officiating
- **In all cases of physical assault, attempted physical assault or threatening behavior directed at a game official, the report must be sent directly to the Swift Current Soccer Association, with a copy to the respective league/regional association and the director of referees within 48 hours.**

Contact Information

John Leyshon – 306-741-7565

Matthew Johnston – 306-315-2718

Chad Striker – 306 – 741-6578



Swift Current Soccer Association Referee Report for Disciplinary Action

This form must be used by the Referee for send-off offences or injury. Please submit this form with your game sheet to the appropriate authority.

PLEASE PRINT

Player Send-off

Player Injury

Team Official Offense

GAME DETAILS

GAME: (Home Team) _____ VS (Away Team) _____

LEAGUE/COMPETITION: _____

AGE GROUP: _____

DATE: _____ (DD/MM/YY)

PLAYED AT: _____ (Field Name and City/Town)

PLAYER DETAILS

PLAYER/TEAM OFFICIAL'S NAME: _____ PLAYER # _____

SEND-OFF

TEAM NAME: _____

JERSEY COLOR: _____

INJURY

INCIDENT DETAILS

LAW 12 SECTION 3

PLAYER SEND-OFF FOR:

___ Used offensive or insulting or abusive language/gestures

___ Excessive force

___ Serious Foul Play

___ Biting or spitting at someone

___ Violent Conduct

___ Received a second caution in the same game

(also provide description of first caution)

___ Denied the opposing team a goal or an obvious goal-scoring opportunity by deliberately handling the ball

___ Denied an obvious goal-scoring opportunity moving towards the player's goal by an offense punishable by a free kick or penalty kick

TEAM OFFICIAL SEND-OFF FOR:

___ Delaying restart of play by the opposing team

___ Dissent towards or remonstrate with official

___ Deliberately throwing/kicking an object onto field of play

___ Entering the field of play to interfere with play

___ All other relevant offences listed in player send-off

REFEREE DETAILS

REFEREE: _____ (Signature of Referee)

DATE: _____ (DD/MM/YY)

DESCRIPTION OF INCIDENT: Please use back of form to provide the description of incident (CONTINUED on page 2)

SENDING-OFF REPORT

DATE: June 23rd, 2022

LOCATION: Old Sport Field

GAME: Stars vs Rebels

KICK-OFF: 3:00pm

At the 32nd minute of the second half, I observed player number 6 of the blue team (Rebels) deliberately kick player number 3 on the red team (Stars) in the back of the leg. The ball was not within playing distance at that time. I considered this to be Violent Conduct and I immediately stopped play, showed player number 6 a red card and told him he was sent-off. He immediately left the field of play without dissent. I later identified player number 6 of the Rebels team from the game sheet as Joe Bloggs.

A.N. Other

Referee N. 273

Note: In some cases, the Assistant Referee may be asked to also submit a report, particularly in the case of a Team Official being sent-off.