

# Sylvan Lake Lacrosse Association (SLLA)

## Coaching Committee Policy

Effective: **Feb 1, 2026**

Approved by: SLLA Board of Directors

Reviewed Annually: Yes

### **1. Purpose of the Coaching Committee**

The Coaching Committee is established to:

- Ensure fair, consistent, and transparent decision-making related to coaching and on-floor helper roles within SLLA's authority and in accordance with ALA and CALL regulations.
- Support coach recruitment, selection, development, and evaluation.
- Provide a structured process for approvals that avoids decisions being made by any single individual.
- Maintain alignment with ALA, CALL, and SLLA policies, including Safe Sport principles.

### **2. Structure of the Committee**

The Coaching Committee will consist of:

- Coaching Director (Chair)
- Two (2) additional board members – preferably with coaching or team-staff experience
- One (1) non-voting advisor appointed as needed for goalie development, female development, or box lacrosse technical expertise

#### **Conflict of Interest Rule:**

Any committee member with a personal or family conflict must recuse themselves from the related decision-making, in alignment with SLLA, CALL, and ALA conflict-of-interest provisions.

### **3. Authority and Responsibilities**

#### **3.1 Coach Recruitment & Selection**

The Coaching Committee is responsible for, subject to ALA/CALL coach certification and screening requirements:

- Posting all coaching opportunities
- Reviewing coaching applications
- Conducting interviews where appropriate
- Selecting head coaches and assistant coaches for all SLLA teams

### **3.2 On-Floor Helper Approval**

The Committee will:

- Review all requests for youth on-floor helpers
- Approve or deny helpers based on program needs, safety considerations, suitable ratios, and helper readiness
- Ensure helpers are registered/approved in accordance with ALA/CALL requirements
- Document all decisions
- Communicate decisions to families in writing

#### **Head Coach Consultation:**

The Head Coach of the affected team shall be consulted prior to final approval of any on-floor helper and may provide input regarding supervision capacity, bench management, and operational workload. The Coaching Committee will give reasonable consideration to this input; however, final approval authority remains with the Coaching Committee to ensure consistency, fairness, and compliance with SLLA, CALL, and ALA policies.

No individual coach or board member may override a documented committee-approved helper assignment except as required to comply with ALA/CALL regulations or directives.

## **4. Decision-Making Protocol**

#### **Quorum:**

A minimum of two (2) committee members must be present to make decisions.

#### **Documentation:**

All decisions must be recorded in committee minutes, documented in Coaching Director records, and communicated in writing as appropriate.

#### **No verbal-only decisions:**

Helper approvals, removals, or changes must not be communicated solely through informal or arena conversations. Written follow-up is required.

## **5. Communication Requirements**

#### **To Families:**

- Written approval or denial
- Reason for denial (if applicable)
- Alternate options (if available)

#### **To Coaches:**

- List of approved helpers
- Expectations for working with helpers
- Notification of any changes

## **6. Grounds for Denying or Restricting an On-Floor Helper**

Valid reasons include:

- Safety concerns
- Behaviour or conduct concerns
- Ratio limitations (players, bench personnel, or as required by ALA/CALL game rules)
- Program capacity or space restrictions
- Scheduling or availability conflicts

Personal conflicts or interpersonal disputes are not valid reasons for denying a youth helper.

Where behaviour or safety concerns arise, they must be managed in accordance with SLLA, CALL, and ALA discipline and Safe Sport policies.

## **7. Overrides & Appeals**

### **Overrides:**

Only the Coaching Committee may revoke or modify helper approvals at the association level, subject to ALA/CALL authority and policy.

### **Appeals:**

- Appeals must be submitted to the SLLA Discipline Chair in accordance with SLLA discipline procedures.
- If the SLLA Discipline Chair is unavailable or in conflict, appeals may be referred to the CALL Discipline Chair.
- Appeals must relate to procedural fairness or policy adherence.

## **8. Annual Review**

The Coaching Committee must:

- Review this policy annually
- Recommend updates to the SLLA Board
- Ensure alignment with ALA and CALL policy updates

## **Implementation**

This policy takes effect upon Board approval and replaces any informal helper assignment processes previously used by SLLA. If any conflict exists between this policy and ALA, CALL, or SLLA bylaws, the higher governing authority shall prevail.