

# TILLSONBURG RINGETTE ASSOCIATION



## Registration - Bond Cheque - Volunteer Hours

### Purpose

1. The purpose of this Policy is to provide guidelines surrounding the requirements and fulfillment of Family Bond Hours within the Tillsonburg Ringette Association.

### Application of this Policy

2. This Policy applies to all categories of membership defined in the Tillsonburg Ringette Association Bylaws as well as all individuals volunteering, or engaged in activities with, Tillsonburg Ringette Association. Persons affected by this Policy include, but are not limited to, athletes, coaches, convenors, referees, officials, volunteers, managers, administrators, committee members, and directors and officers of Tillsonburg Ringette Association.

### Mandatory Volunteer (Bond) Hours:

3. Each Family with players registered in Fun2 or above is required to provide 10 hours of volunteer time (15 hours for families with more than one registered athlete) to Tillsonburg Ringette Association as part of your registration commitment. Families that only have a registered player in Fun1 are encouraged to provide 5 hours of volunteer time. These volunteer hours can be redeemed through many of our fundraising activities, Coaching and Bench Staff, Score/Keeping, Tournament functions, etc.

For clarification, players and bench staff already have an obligation to the team that they are registered to for most fundraising and tournament activities.

Bond hours are reserved for parent/guardian involvement. In fulfilling bond hours towards your seasonal requirement, the following guidelines are followed:

- a. Parent/Guardian volunteer time is counted for any single activity (examples: Bottle Drive, Score Keeping, Shot Clock Operator, Tournament Administration)
- b. Historically, if more than one parent/guardian volunteers for a single event, then hours are counted for the event, not for each volunteer. For example, 2 parents attend a fundraising BBQ with their 2 registered players for 4 hours. While 4 volunteers have attended the event, 2 of them are supporting their team (players) and 2 of them are supporting a single event (parents). As such 4 hours will be counted toward bond requirements.
- c. In the same manner, if 2 parent volunteers manage Scorekeeping and the Shot Clock (2 separate volunteer activities) for 1 hour during a game, then they have fulfilled 2 hours of bond requirements.
- d. Due to the amount of volunteer time that goes into Bench Staff, Coaching, and Executive involvement, any parents involved in those positions are considered to have automatically met their bond hour requirements for the season.
- e. In the same manner, Ice helpers also have their volunteer time counted towards their bond hours, and often meet their requirements in the first few weeks of the season.
- f. While bond hours are counted during our Annual Bottle Drive, it is considered our only mandatory event for all Players and Parents/Guardian so team involvement is required of everyone, even if your bond hours have already been met.

This Policy is subject to review at least every three years

Date of last review: May 2026

4. In the end, as an Association, we need to complete certain tasks to effectively run our season. If we cannot fill those positions with volunteers, then we will be required to fill them via paid assistance. Every dollar that we spend affects the budget, and subsequently, your registration fees. As an Association, we do everything that we can to minimize and reduce registration costs, and your time volunteering is often our best money saving avenue. Thank you for your continued support!

#### **Annual Cash Calendar**

5. All families are required to sell one (minimum) Cash Calendar booklet (10 tickets) as part of their bond obligation. If tickets are not sold and money/ballot tabs returned, bond cheque will not be returned and will be cashed.
6. Bond Cheques will be collected at first skate and volunteer hours will be tracked by team manager through to the end of the season. Bond Cheques can be completed as follows: one registered child (\$150), **MORE** than 1 registered child (\$200). Bond cheques can be paid by cheque dated April 1 (end of season year) or cash. If hours are not completed cheque/cash will be kept. If hours are completed cheques will be returned at the year end banquet or shredded if not collected.

**ATHLETES WILL NOT BE ALLOWED TO SKATE WITH THEIR TEAM UNTIL REGISTRATIONS ARE PAID IN FULL, AND BOND CHEQUES HAVE BEEN SUBMITTED.** If you have a special financial request, please contact the Treasurer or President to discuss.

#### **Volunteer Hour Opportunities:**

If a person is unable/does not intend to meet volunteer obligation, they are encouraged to notify the team manager so that the bond can be cashed and people can be hired for some of the required events.

#### **Team Opportunities:**

These positions will be a Tillsonburg Ringette Association Board Decision. Each team has 5 positions. One head coach, two assistant coaches, one trainer, and one manager. Requirements of the position will be detailed at the mandatory coach's meeting after registration is complete.

#### **Game Opportunities: (1 game = 1 hour)**

- 1 timekeeper per game (Fun2 and older)
- 1 scorekeeper per game (Fun3 and older)
- 1 shot clock operator per game (U12 and older)

#### **Organizational Opportunities:**

Annual Bottle Drive - 5 potential hours can be accumulated at this event by helping collect bottles in the assigned neighbourhoods and then help with sorting/counting afterwards. We will also need volunteers to hand out flyers in their neighbourhood prior to the event.

Tillsonburg Ringette Tournament - Many volunteer opportunities will be offered including; raffle sales, concession, activity room supervision/activities, scorekeepers, timekeepers, shot clock, game music, registration table etc.

Turtlefest & Santa Claus Parade - Set up, take down, assistance at the event

At any time you are unsure about how to fill your bond hours or are seeking volunteer opportunities please reach out to your team manager or to the Tillsonburg Ringette Association Executive.

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