



**Tillsonburg Ringette Association  
Minutes**

**Date: October 10, 2023 @ 7 pm**

**Location: Lion's Den**

**Members Present:** Jason Routley, Matt Freelen, Alycia Stier, Alicia Wilson, Melissa Hughes, Amanda Thorpe, Melissa Tunks, Wendy Tupper, Vanessa Alton, Ashley Jasper, Stephanie Heath, Jessah Dieleman

**Regrets:** Erin Todd, Jason Hughes, Brad VanPuymbroeck, Scott Heath, Erin Howse

**Guest:** None

**Rules of the Road:** One person to speak at a time. Limit side bar conversations. Be open to other's perspectives this means: non-defending; Open to learning and being influenced; Open to differences; Think short term and long term; Have fun!

Agenda Item		Discussion	Action/By Who/By When
1.0	Welcome/Roll Call	Meeting called to order at: 7:05 pm All in favour. None opposed.	
2.0	Review of previous minutes/action items	Open Action Items from last meeting: <ul style="list-style-type: none"> <li>Close lottery license and apply for this year's license. Raffle Box. (Jason will work on this)</li> <li>Adjust signing authorities</li> </ul> Approval of September Meeting Minutes: Melissa T Second: Wendy All in favour. None opposed.	
Standing Reports			
3.0	Public Relations	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>	
4.0	Treasurer	<ul style="list-style-type: none"> <li>September 2023 finances and current account balances reviewed.</li> <li>Determined cash for managers to pay referees for home games. Will withdraw this week and distribute at bottle drive.</li> </ul>	

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		<ul style="list-style-type: none"> <li>I do need confirmation on how we are splitting the U16 referee fees with Dorchester. Home games in Tillsongburg will be covered by TRA.</li> <li>Jason: DRA would like to know if we would be willing to pay shot clock operator at U16 (\$15). Decided to generate a list of people willing to operate shot clock on a volunteer basis as starting point.</li> </ul> <p>Motion to Accept Treasurers Report: Amanda Second: Alycia S All in favour. None opposed.</p>	
6.0	Referee in Chief	<ul style="list-style-type: none"> <li>Level 1 ref clinic was well attended with 11 participants</li> <li>8 refs registered with TRA plus 2 extra only when needed (4 new refs joining and 2 teens)</li> </ul>	
7.0	President /Webmaster	<ul style="list-style-type: none"> <li>RAMP has a "store". It's currently turned "off". TRA can sell items directly from the website. Consider using this to sell our inventory of pants. There is a 2.5% admin fee that you can turn on or off.</li> <li>Photo Day – Jason will send an email reminding parents of the schedule, with the photo order sheet and with TKO order form. Jason will deliver order forms to team managers.</li> <li>Santa Clause Parade November 18 at 6:00 pm. Discussed registering as an association. Managers to poll parents for attendance so we can estimate how many floats are needed.</li> <li>Western University – can we give them ice for a game. Players can watch and this generates interest. Western hosts a skills clinic for TRA players in exchange.</li> <li>Christmas break ice – Taylor and Sheri may elect to host a skills clinic privately.</li> <li>Parent email - Frustrated about hidden costs of tournaments. Discussed using the remaining balance from the donation for families in financial need. Jason will follow up.</li> <li>RAMP has a shared documents option but everyone then needs RAMP log in</li> </ul>	

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8.0	Coaching & Player Development	<ul style="list-style-type: none"> <li>• All players are assigned to teams. We just moved four from fun1 to fun2. We have 1-2 potential players who would like to join FUN1. I have discussed this with Becky; hopefully, we can allow for that in the next couple of weeks.</li> <li>• Coaches are getting their coursework and paperwork done. I'm still collecting NCCP numbers and helping them through that process. They just added another CI course that if coaches are enrolled they will have the Nov 30th deadline extended to Dec 8</li> <li>• Power Skating - Jessah and I have been discussing scheduling and we don't think that we are going to be able to offer power skating as an extra in November and December like we had hoped. We just don't have the ice and if we did book it teams would not have practice. Discussed using Christmas ice, discussed requesting mornings from the Community Centre.</li> <li>• TRA covering the cost of powerskating outside of team development fund.</li> <li>• Like to discuss goalie clinics - Hiring someone to come in, teams can use their goalie funds to send their goalie.</li> <li>• Discussed options. Offer unused half ice during FUN2 games to goalies – bring your own coach.</li> <li>• Would like clarification on U16 funds for player and goalie development. Confirms they have a full development fund from TRA as well.</li> </ul>	
9.0	Equipment	<ul style="list-style-type: none"> <li>• No report.</li> </ul>	
10.0	Fundraising	<p>Bottle Drive</p> <ul style="list-style-type: none"> <li>• Flyers are out</li> <li>• I am waiting on supplies from Marc's Gas Bar and will get them to managers this week</li> <li>• Pizza has been ordered. We will have to pay for it this year. Dominoes usually give us a deal of \$10 a pizza. I've ordered 50 Large Pizzas. Consider bringing tents given likelihood of rain. Use bin for bags of cans. Still need trailers for bottles to stay at Southridge.</li> <li>• We could use a few people to be at South Ridge for the morning to help start receiving and sorting. I will make sure to be there by 12 to receive pizza and set up drinks.</li> </ul>	

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		<ul style="list-style-type: none"> <li>• Need help with the beer store return on Sunday morning 10-12.</li> </ul> <p>Cash Calendar</p> <ul style="list-style-type: none"> <li>• Discussed moving lottery to January for the sake of timing. Discussed printing 2500 tickets. Keep 10ticket/family</li> <li>• We have some sponsors aligned.</li> </ul> <p>Leaf pick up fundraiser with hockey</p> <ul style="list-style-type: none"> <li>• Will send information to managers – teams can opt in at their own discretion – funds will go directly to the team</li> </ul>	
11.0	Banquet	<ul style="list-style-type: none"> <li>• April 20<sup>th</sup> at Lions Auditorium</li> </ul>	
12.0	Sponsorship	<ul style="list-style-type: none"> <li>• All teams should have sponsor bars now. Trying a new company that applies Velcro.</li> <li>• With all tournament fees due right now. Some family businesses have asked to sponsor tournaments specific to the teams. Discussed using Canva to prepare a poster of recognition for the dressing room door, and using social media to recognize all team sponsors in team posts. Some have written a check to TRA instead of going to managers directly. These funds will need to be redistributed to team managers appropriately.</li> <li>• When applying Velcro to jerseys please take one cage at a time. Need to seek out volunteers to sew remaining Velcro.</li> <li>• Public Relations will prepare team photos/sponsors for the website on Canva</li> </ul>	
13.0	Tournament/Major Events	<ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	
14.0	Registrar	<ul style="list-style-type: none"> <li>• Need to tie up loose payments</li> </ul>	
15.0	Scheduler	<ul style="list-style-type: none"> <li>• Schedule is mostly complete. Just have two games to reschedule waiting on other teams. Open to feedback or anything that looks/seems not right. Looks good.</li> <li>• Discussed holiday skate Sunday December 24<sup>th</sup> 9:15 AM - 11:15 AM. All in favour.</li> </ul>	

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		<ul style="list-style-type: none"> <li>Discussed drop in style – music, bring your family members, no sticks, must wear skates/helmet (everyone including parents must wear helmets)</li> <li>Can we get hot chocolate/coffee and Timbits for this event. Alycia will reach out.</li> <li>For future reference FUN 2 uses small nets and FUN 3 and up use large nets.</li> </ul>	
16.0	Vice President & Risk Management	<ul style="list-style-type: none"> <li>TKO spiritwear confirmed for picture day 9 - 3 in Lions Den. They'll have order forms, sizes to try on, e-transfer and point of sale machine. Order should be in by Christmas.</li> </ul>	
17.0	LTS & Adult League	<ul style="list-style-type: none"> <li>Alicia will be the contact to organize scrimmages for shinny</li> </ul>	
18.0	WRRRA	<ul style="list-style-type: none"> <li>General meeting was cancelled, rescheduled Oct 12<sup>th</sup></li> <li>Asking for volunteers to step up to WRRRA</li> </ul>	
19.0	WRRL	<ul style="list-style-type: none"> <li>WRRL scheduling</li> <li>Updated fair play rules (have these been sent out to bench staff) includes equal ice time specific to age brackets, game scenarios etc. and includes mixed team rules</li> <li>Refs don't police fair play rules. Complaints should come to coach and player development and WRRL rep. WRRL will discipline as indicated.</li> <li>A final reminder to all players, parents, bench staff to be kind. Melissa will send them to coaches and managers.</li> <li>Webmaster will update website with injury report. Jason will send processes to coaches and managers.</li> </ul>	
20.0	WORL	<ul style="list-style-type: none"> <li>No report</li> </ul>	
21.0	New/Old Business	<p>Old Business: None.</p> <p>New Business: None.</p>	

Agenda Item		Discussion	Action/By Who/By When
23.0	Next meeting date:	November 14 <sup>th</sup> at 7:00 pm	
24.0	Adjournment Time:	Motion to Adjourned at 9:00 First: Ashley Second: Matt	