



Tillsonburg Ringette Association Meeting Minutes

Date: February 7th, 2023 @ 8 pm

Location: Virtual Meeting

Members: Jason Routley, Matt Freelen, Julia Routley, Vanessa Alton, Scott Heath, Alycia Stier, Kristen Cadotte, Stephanie Heath, Alicia Wilson, Jackalynn Westman, Erin Howse, Norm Harper, Jason Hughes, Melissa Hughes

Regrets: Tracy Shackleton, Erin Todd

Guest: None

Rules of the Road: One person to speak at a time. Limit side bar conversations. Be open to other’s perspectives this means: non-defending; Open to learning and being influenced; Open to differences; Think short term and long term; Have fun!

Agenda Item		Discussion	Action/By Who/By When
1.0	Welcome/Roll Call	Meeting called to order at: 8:06 pm First: Coach and Player Development Second: Vice President	
2.0	Review of previous minutes/action items	Open Action Items from last meeting: <ul style="list-style-type: none"> Follow up with families who have yet to pay their league fees (President will follow up) Approval of January minutes: All in favour. None opposed. Approved. Does anyone have a conflict of interest to disclose: None	
Standing Reports			
3.0	Public Relations	<ul style="list-style-type: none"> Continuing to post about games and tournaments Canada Winter Games coming up soon and Ringette is included. No Twister alumni involved but will share updates to promote the sport. Working on promo development for tournament, including any printed materials we may need. Created QR codes to post for the standings website. Will be sharing on social media. 	

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		<ul style="list-style-type: none"> • Will promote Come Try Event during the tournament (time TBD – waiting for last U10 team before scheduling). Will distribute to invites through social media and schools again, with the addition of Glendale High School (and Delhi?) • Will need volunteers to help on ice with Come Try. U12 team volunteered last year too. Consider asking a team to volunteer this year. Consider asking Twister alumni home from university • Last year collected emails and permission to send follow up info when registration opened, this was well received • Will continue to connect with contacts regarding a tentative high school ringette tournament in Tillsonburg in early April. This may spark some interest for registrations in older age groups for TRA. Will help with promoting in interests of promoting TRA 	
4.0	Treasurer	<ul style="list-style-type: none"> • Reviewed January Treasurers Report and current account balances. • Reviewed Twister Mini Tournament team registrations and payments. Two FUN2 teams appear to have not yet paid. Treasurer will confirm. • In initial phase of budgeting for next year. Discussed a need to review registration fees given organization growth and ice costs. • U12 has 2 extra home games. Will need to get money to team manager for referees. Treasurer will follow up. <p>Motion to Accept Treasurers Report: Public Relations Second: Banquet All in favour. None opposed.</p>	
6.0	Referee in Chief	<ul style="list-style-type: none"> • Two U14's and a parent participated in ref mentoring program. Two more booked for February. Have received good feedback and all want to help with more games. 	

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		<ul style="list-style-type: none"> • Have started lining ref's up for the tournament 	
7.0	President /Webmaster	<ul style="list-style-type: none"> • Nothing to report other than to thank everyone for their hard work • Discussed TRA growth. Registrations in 2020 = 86 registrations; 2021 = 109 registrations; 2022 = 164 registrations. Good job everyone! • New alias's to support communication with "goalies" and "refs" 	
8.0	Coaching & Player Development	<ul style="list-style-type: none"> • Discussed postponing parent meeting re: A/AA intents in light of new information provided by Ringette Ontario. Public Relations will send out an email. Families will be encouraged to reach out for support with the process on an individual basis in interim. • Beginning to secure volunteers for the Twister Mini Tournament • Exploring options for junior coaches for next year • Discussed creating opportunities for goalie training within our organization. Feedback that goalies get lost in the shuffle. Discussed putting in a request to host a WRRRA goalie clinic next season. • Scheduler has booked times for goalie development on half ice during the FUN2 games. This has been communicated to teams. We will email this information out to goalie alias. • Requested feedback from benchstaff via email at season halfway mark • Discussed team development funding and ensuring teams are aware of their budget 	
9.0	Equipment	<ul style="list-style-type: none"> • Nothing to report • Managers have been asked to send a list of their jersey sizes and numbers in attempts to continue to work on inventory • Discussed labeling rings per team and returning sets to the appropriate lockers. Need to emphasize with teams that new rings shouldn't be used for practice. Each locker should have at least 2 new rings for games. 	

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		<ul style="list-style-type: none"> • Discussed formalizing communication to bench staff in a letter at the beginning of the season. • Equipment will look into how much it would cost to personalize the garment bags (14) with the Twister logo 	
10.0	Fundraising	<ul style="list-style-type: none"> • Cash Calendar draw is finished. Winners have been contacted and prizes are being picked up at Hurley's. Reflected on and discussed timing of Calendar Lottery considering application process and learnings from this season. Feedback that sales leading into Christmas not ideal for families and collecting money/unsold tickets before Christmas also challenging. Discussed a need to begin application process August/early September to allow for ticket distribution by Thanksgiving weekend. Discussed Draw in December. <p>Discussed tournament fundraising.</p> <ul style="list-style-type: none"> • Custom Waterbottle business will come to our tournament (will donate 10% of all sales) • President will get in touch with the Ringette store • Revisited sale of hats and tuques. Concern noted with storing excess inventory. Concern noted with sales given that we are the last tournament of the season. • President/webmaster not available for the tournament. Need a volunteer to hand out medals and to oversee RAMP score updates using the tournament code (Public Relations, Scheduler and Equipment volunteer) • Discussed Rafflebox – Tournament and Major Events and Public Relations following up on this. 	
11.0	Banquet	<ul style="list-style-type: none"> • Discussed Banquet budget. Consider fee per person to offset cost of pizza/drinks. Hall has been paid for. 	

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		<ul style="list-style-type: none"> Teams will be asked to organize a slideshow We should ask managers to poll how many kids are coming ahead of time <p>Motion to charge \$5 per person for the Banquet. All in favour. None opposed.</p>	
12.0	Sponsorship	<ul style="list-style-type: none"> Service Master is sponsoring the tournament again this year Discussed how to incorporate sponsor into the event. Consider using a Service Master sign as a background to team photos with their medals 	
13.0	Tournament/Major Events	<ul style="list-style-type: none"> Discussed ensuring refs are paid at tournament. Referee in chief will take this on. Awaiting games/times to solidify the amount needed. Fundraising notes parents are open to volunteering. Suggests making a google spreadsheet to organize volunteers. Can do this once we have jobs solidified (raffle table, ?display scores/standings, 50/50, clock/score-keepers/shot clock, changeroom keys) Still looking for two FUN2 teams (we can move forward without more), one FUN3 team (region has increased allowable events to 5 - this should help us recruit – previously only allowed 4) and another team for U14 division 	
14.0	Registrar	<ul style="list-style-type: none"> Nothing to report 	
15.0	Scheduler	<ul style="list-style-type: none"> Awaiting Spring/Summer contract but it looks like our ice times will be the same. Will then schedule practices. Awaiting April ice contract to reschedule one U14 game. All other games needing to be rescheduled have been rescheduled. Awaiting confirmation that FUN1's season will end with the Twister Mini-Tournament 	

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		<ul style="list-style-type: none"> Will complete tournament schedule once all teams are registered and paid. Discussed which teams have not paid in Treasurer's report. 	
16.0	Vice President & Risk Management	<ul style="list-style-type: none"> Reviewed questions and concerns from a parent group Consider sending an association wide email reminding TRA members of the code of conduct. President will send this out. 	
17.0	LTS & Adult League	<ul style="list-style-type: none"> No report 	
18.0	WRRRA	No report	
19.0	WRRRL	No report	
20.0	WORL	No report	
21.0	New/Old Business	<p>Old Business:</p> <ul style="list-style-type: none"> None <p>New Business:</p> <ul style="list-style-type: none"> None 	
23.0	Next meeting date:	March 7 th 2023 at 8:00 pm	
24.0	Adjournment Time:	<p>Motion to Adjourned at 9:52 pm</p> <p>First: Vice President</p> <p>Second: Banquet</p>	