



Tillsonburg Ringette Association

August 2024 Meeting Minutes

Date: August 13, 2024 at 7:00pm

Location: Lion's Den

Members in Attendance (18; 17 voting members): Jason Routley, Karyn Latendre, Ashley Jasper, Rachel Bryan, Mariah Barras, Pam Geerts, Stephanie Heath, Melissa Hughes, Jason Hughes, Scott Heath, Amanda Thorpe, Wendy Tupper, Taylor Manary, Vanessa Alton, Brad VanPuymbroeck, Jessah Dielman, Amanda Weigel, Michelle Morris

Member Regrets (4): Matt Freelen, Dustin Donais, Alicia Wilson, Erin Martin

Guests: Brenda Andress (Norfolk County Facilities)

Rules of the Road: One person to speak at a time. Limit side bar conversations. Be open to other's perspectives this means: non-defending; open to learning and being influenced; think short term and long term. Have fun!

From Brenda: Discussed ice needs within Norfolk county and what facilities should look like for master planning. Discussed our club and ice needs. Confirms ice available in Langton. Potential surcharge given that we're out of county. Registrants from Norfolk county encouraged to fill out their community survey.

1. Welcome/Roll Call

Meeting called to order at: 7:02 pm

First: Jessah

Second: Scott

2. Review of Previous Minutes and Action Items

- Review Complaints policy: We will post to group chat and discuss



TRA Complaint and Discipline Policy v1.1.1

Motion to approve July meeting minutes

First: Rachel

Second: Karyn

3. Public Relations

- Nothing to report

4. Treasurer

Bank accounts	
Chequing 9048	\$103,207.94 >
Other 1 NEVAD 0348	\$5,675.54 >
Other 2 RAFFL 5114	\$18,369.04 >
Total: \$127,252.52 CAD	

[+ OPEN AN ACCOUNT](#)



TRA Treasurers
Report July 2024.pdf

Motion to approve treasurers report.

First: Wendy

Second: Brad

5. **President**

- Board of Directors has been updated with Canada Not-for-profit Corporations Act
- From July: RO has new membership application requirements and process have been updated. Pending.
- Jason reached out to Western for game/clinic date and times (game at tournament – clinic another time)

6. **Vice President & Risk Management**

- There is a Risk Management portion in the RO package. Facilities may need to be involved in this. Note for Concussion and injury piece: could do a QR code in Ringette Room to link to a google form or could use a paper form for coaches to fill out. We need a copy of this and should forward this along to Ringette Ontario in a timely manner.

7. **Webmaster**

- Updated registration descriptions
- Sponsors are being reviewed in terms of logo quality
- Removed cash calendar winners
- Discussed setting up a RAMP package for sponsors so sponsors can pay via credit card. We will cover cost of admin fee. Monies will be directed to Sports Pay. All in favor.
- Discussed “Feedback” email alias to include all board members
- Request for “Evaluations” tab on the website for information and process description and results

8. Registrar

- Current numbers reviewed:
- FUN1: 47
- FUN2: 31 – 2 FUN1 registered; one more known registrant
- FUN3: 33 – 1 overager; 1 FUN2 registered
- U12: 32 – 3 goalies
- U14: 14
- U16 (4 to Dorchester; 2 to St. Thomas)
- Discussed closing registration on August 31st – Public relations will announce this

9. Coaching and Player Development

- Coaches for next year are almost finalized - I will be emailing tomorrow
- Will need a room booked for a coaches meeting. Thursday August 29th
- Debating the coaches' training session -have an idea but it doesn't work with the ice time we have.
- Ringette Ontario will be watching more closely the certifications of all coaches and trainers so I have been and will be pushing them to get done.
- Will have virtual meetings for managers once teams are set and managers selected.

Player Development

- Two weeks of camp were a success - the financial report attached. Becky and I feel that two weeks was too much and that one week next year might be better. Also 20 per group was a fantastic number. 30 last year was too much. Things to think about for next year.
- I have been in touch with Cam Schnarr from Breakout goaltending to arrange a clinic. She is just waiting on her NRL schedule before committing. Looking at the end of September and then again in November.
- I have been in touch with Sherri Adams. She is looking to host clinics in December over the break. Will be holding both a FUN2/3 session and a u12+ session (potentially requesting 2 hours of TRA day time ice)
- The plan will be to hold power skating for a fee in November/December with Mike. Discussed 2 sessions per team paid for by TRA in October
- Discussed dust off the skates for U12 leading up to evaluations. Will cancel remaining August ice.
- Already getting some feedback from parents wanting to move their kids up. As of right now everyone will be registered in their appropriate age groups and we will move kids up or down depending on numbers and when we do it will be based on ability.
- Evaluations - For FUN2 and 3 the team selection committee (Brad, Jason, Matt and I) will evaluate the kids along with the evaluations coaches submitted to me at the end of the year

last year. We will make a rough idea of teams and then will meet with the head coaches and create finalized rosters.

- U12 I have asked Kristen Cadotte, Kirstie Jones, Mike Stier, Tara Lamb, and Jason Lindie if they could evaluate for us. There is a flow chart attached to see how this process will go. I have also attached a letter that will be emailed to all U12 families. Will consult FUN3 coaches to explore FUN3's suitability to try out for U12A and U14 families to let them know that they can also evaluate and try out for the u12A team.
- A social post will be needed to advertise the Prep for Rep sessions and the Evaluation dates. I will also share this information with Karen to be posted on the website.
- Bond checks – to enforce submitting bond checks prior to going on the ice. Jessah will request a table.

Prep For Rep Sessions - All welcome registered to evaluate in U12 welcome. \$10 cash per player per session.

- Aug 23 - 5:00 PM
- Aug 26 - 5:00 PM
- Aug 28 - 5:00 PM

12A Evaluations

U12A#1 - September 3, 7:15-8:15 pm

U12A#2 - September 8, 11:15-12:15 am

U12A#3 - September 10th, 7:15 -8:15 pm

U12A#4 - September 15th, 9:15 -10:15 am

12B & C Evaluations

U12B/C #1 - September 9th 6:15-7:15 pm

U12B/C #2 - September 11th, 7:15-8:15 pm



TRA.pdf



TRA Evaluations U12
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10. Scheduler

- Fall/Winter Ice has been provided.
- Averaging 56 ice times per month with 12 teams to feed. Leaves us at about 4 full ice practices or games per month per team which is where the half ice practices are important and allow teams to have approximately 8 ice times per month at home instead

September

Tuesday 7:15-8:15PM

Wednesday 4:45-8:15PM

Sunday 9:15AM-1:15PM

Monday 6:15-8:15PM

October - March

Mondays 6:15-8:15 and 9:15-10:15

Tuesday 7:15-8:15PM

Wednesday 4:45-8:15 PM

Saturday 10-3PM

Sunday 9:15-1:15PM

IMPORTANT DATES

- **September 15** - I need to submit all game ice to LORL
- **September 27** - Schedule will be posted online
- **October 5** - First Half Games begin
- **Saturday October 26th** 7AM-5PM we are booked in the Lions Den for photos - \$239.56
- **Friday November 22-Sunday November 24** We have the Memorial Arena, Community Arena (minus Sat 8-10:15AM), Marwood Lounge B/C, Lions Den from 8AM-8PM - ALL BOOKED FOR TOURNAMENT - Rental Total is \$10,822.01

QUESTIONS/WHAT I NEED:

Bottle Drive set for October 19? Please confirm.

Tournament/Major Events

-My suggestion is to not make profit a goal but rather build up the excitement for wanting teams to come again. Keep cost low for others so we can run this!

-I need to know how many teams you are hoping for and what ages

-Do you want me to do the scheduling for the tournament or do you have someone on the Major events committee that would like to tackle that?

-How many hours of ice time will you need for each age group.

-You have 45 hours of ice on Friday/Saturday and 22 Hours of ice on Sunday, which I Think means you can accept 30 teams?? Does anyone know?

- Confirmed Bottle Drive date and Tournament ice needs and scheduling (Directors of Tournament and Major Events will draft schedule based on registrations and give to scheduler)
- Need the Template for submitting ice to LORL when you get it please
- Discussed hosting a Holiday Skate Sunday December 22nd for this skate 9:15 AM - 11:15AM
- Propose new names for FUN 1 teams: FUN 1 - Blue and FUN 1 - Burgundy to allow for easier distinction of the teams since the coach is the same.
- Will create ice times as "events" prior to team allocations. Will need to send an association wide email to notify parents of division schedule until teams have been created and schedule populates on RAMP.

11. Referee in Chief

- Regrets

12. **Equipment**

- Jerseys: requests buying smaller sets for FUN2/FUN3.
- Pants: will do an inventory – May need to order more sizes
- We have plenty of rings

13. **Fundraising**

- End of summer BBQ: We have confirmed with Zehrs we will be there from 10-6 on the 31st of August. They will be supplying us with the hamburgers, hotdogs buns and condiments for the BBQ. We will be using the Pop from the Ringette room.
- Bottle Drive (October 19th 2024) all teams blackout for ice. U14 black out Sunday morning to help with the unload - in return we give them a sum of money towards development/tournaments.
- Cash Calendar licence is complete and cash calendar is ready to be printed prizes and cash equal 4400.00 we are printing 3000 calendars to be distributed.
- Tournament: We have confirmed with Jibits, water bottle people creating oxford. I am waiting to hear confirmation from TKO and Digital Sports Photography. I have started our application for the 50/50 draw- I am in need of the following information to be able to complete it (Board of Directors List, Bona Fide Members List, Budget for Current year, Charitable Activity list, Constituting Documents, Financial Statements for the preceding year, Signature of principles). We have the letter together to go around for our raffle table.
- Santa Clause Parade - Requesting to put either a committee together to help with set up and take down of the float. Are we able to request for home games for the Saturday.

14. **Banquet**

15. **Sponsorship**

Here is the link to our google sheet for Sponsorships. anyone who wants to access to it just click on the link and request. <https://docs.google.com/spreadsheets/d/1QhMBkzY-Bhly3wDPQcU8i2h0fR1BazJ6DM1aZSRg8gQ/edit?usp=sharing>

17 gold sponsors (need to order sponsors bar)

Still awaiting payment from some

16. **Tournament & Major Events**

- November 22-24, 2024
- Requesting adding 18+ C division – they will recruit teams
- Mustangs will do their game 1:00 (90 mins) game on Saturday
- Obtained Medal quote (will do a motion on RAMP chat) – Silver and Gold for FUN3 up – FUN2 everyone gets a participation trophy. Service Master offers to sponsor.
- See fundraising for further event details
- We have 67 hours of ice – without including u16 and 18+ and Western game we need 80 hours of ice.

17. **Learn to Skate & Adult League**

- Regrets

18. **WRRRA/WRRL**

19. **LORL**

- Nothing to report

20. **New Business**

- None

21. **Adjournment**

Next Meeting: September 10th at 7:00 pm

Meeting Adjourned: 9:25

First: Jessah

Second: Scott