



Tillsonburg Ringette Association
November 2024 Meeting Agenda
Date: November 12th, 2024 at 7:00
Location: Virtual

Members in Attendance (20 total; 19 voting members): Jason Routley, Matt Freelen, Karyn Latendre, Ashley Jasper, Rachel Bryan, Pam Geerts, Stephanie Heath, Melissa Hughes, Jason Hughes, Scott Heath, Amanda Thorpe, Wendy Tupper, Taylor Manary, Vanessa Alton, Jessah Dielman, Amanda Weigel, Michelle Morris, Alicia Wilson, Erin Martin, Brad Van Puymbroeck

Member Regrets: Dustin Donais

Guests: None

Rules of the Road: One person to speak at a time. Limit side bar conversations. Be open to other's perspectives this means: non-defending; open to learning and being influenced; think short term and long term. Have fun!

1. **Welcome/Roll Call**

Meeting called to order at: 7:02pm

First: Brad

Second: Steph

2. **Review of Previous Minutes and Action Items**

Review of complaints policy pending.

Motion to approve October meeting minutes


First: Jason

Second: Amanda T

3. **Public Relations**

- No report

4. **Treasurer**

 [TRA Treasurers Report October 2024.pdf](#)

Bank accounts

Chequing
9048 \$101,880.37 >

Other 1 NEVAD
0348 \$5,675.54 >

Other 2 RAFFL
5114 \$18,369.04 >

Total: \$125,924.95 CAD

- Would like to review tournament cashflow needs
- Paris U12A (etransferred refund for tournament) and Caledonia U12B (will prepare a check)

Motion to approve treasurer's report.

First: Brad

Second: Rachel

5. **President**

- Coaches meeting coming up in December. Teams are doing well and seem well balanced.
- Discussed being mindful not to run up scores
- Discussed phishing issue with association memberships (add to newsletter and website)
- Photo pick up tomorrow - they will be in ringette room

6. **Vice President & Risk Management**

- Discussed a recent issue (concussed at school, advised to avoid sport x 30 days, parent requested player return 3 days post injury, we requested a doctor's note to ensure player was assessed and safe to return to sport)

7. **Webmaster**

- Injury form prep underway - to be distributed to coaching staff.
- Will add phishing news article to our website

8. **Registrar**

- Powerskating Fri (12 FUN3, 25 U12/14)
 - Cleaned up outstanding balances observed for tournament fees; some individual registration balances need to be cleaned up
 - FUN1 registrant needs follow up (Jason and Jason to discuss)
9. **Coaching and Player Development**
- Powerskating – between both groups breaking even
 - FUN2 development interest – Becky and Melissa will look at running something based on RO guidelines
 - Working on getting Cam for goalie development; working around ice time available
 - Kirstie Jones is a resource for goalie development, Kristen Caddott is a resource for defense clinics – have both been accessed by some teams; gym rental/dry land has been accessed
 - Coaching the coach – looking to help coaches learn the game as players develop further
10. **Scheduler**
- Nothing to report
11. **Referee in Chief**
- Comments on teams skill level and positive coaching observed to date
12. **Equipment**
- New jerseys for FUN2, FUN3 and U12 have been ordered (180). Would anticipate 1-2 weeks. We need a plan to get Velcro sewed on. Discussed putting it out to families for bond. Will need more velcro (Michaels).
 - We are out of Junior XL and Junior Medium - will get a quote
 - Will follow up with Becky about ringette room lock change.
 - Some FUN1's still need a stick - 15 remaining in ringette room - everyone ok to cut them to length so they get used
 - Glendale gave us some older sticks - could put in the bin for coaches to use
13. **Fundraising**
- Bottle drive a success - helpful to have the U14s for return on Sunday
 - Many donated raffle baskets - still looking for stick and ring for a basket (Brad will help sort from the ringette room)
 - Candy bags ready
 - Leftover coupons from the bottle drive to be returned to Domino's
 - Raffle license pending for 50/50
 - Cash calendar sales to start at the tournament; to be included in the newsletter
14. **Banquet**
15. **Sponsorship**
- Second sponsor secured for U12A
16. **Tournament & Major Events**

Just 10 days to go!

Update:

- schedule was finalized and uploaded to RAMP
- information package has been sent to all teams
- schedule was sent to the Town and Dustin & Wendy did a facility walk through w Becky
- FUN2 medals are in, rest of medals are expected this week
- we will be selling pizza, popcorn, candy bags, drinks (pop, water), cotton candy
- welcome bags, vendors, raffle items, fling and ring, 50/50 draw, activities are mostly set
- Volunteers - still quite a few needed

Questions for others:

- Scott - cash for paying refs (\$1680; 56 envelopes) and floats x 4, cash boxes x 2 (when/where should we get this from you?)
- Vanessa/Jason R - paying refs for UWO game, is that TRA's responsibility?
- Melissa - all good with the balloon twister - confirmed
- ALL - can we get a vote to approve this budget (below) so we can work generally within this? final amounts may differ, pizza to be ordered in batches as needed based on demand
- ALL - discussed means to fill volunteer spaces - resend to teams via managers with a harder push, newsletter, send out to past volunteers

Revenue Details		
Entry Fees - Fun3 to Adult	\$11,200.00	\$700 per team
Entry Fees - FUN2	\$900.00	\$300 per team
Medals Sponsor (Service Master)	\$1,495.00	Brad confirmed
Vendor Table Fees	\$0.00	No fee, one will give us a commission, rest are by donation of something to the raffle
50/50	\$950.00	\$50 spent per team estimated
Fling a Ring	\$232.50	estimate - sell 93 rings @ \$5/ring with 50% of sales going to winner
Raffle Tables	\$950.00	\$50 spent per team estimated
Punch board game	\$200.00	\$2/punch
Food Sales	\$2,884.00	estimate \$5 profit per player on average (will be families, coaches, friends etc. attending too)
27.5 hrs of ice returned	\$4,180.00	
Lion's Den room rental canceled for Friday	\$233.91	
Total Revenue		\$23,225.41
Expense Details		
Tillsonburg Ice Rentals	\$10,183.79	67 hours of ice in Tillsonburg
Tillsonburg Room Rentals	\$638.22	8am-8pm daily Fri, Sat & Sun
Referees - Mustangs Game	\$160.00	Denise Pelletier and Kristen Cadotte will ref. assume \$40/hr?
Shot Clock - Mustangs Game	\$0.00	volunteers
Time/Score keeper - Mustangs Game	\$0.00	volunteers
Referees - All Other Games	\$1,680.00	\$25/Ref for FUN3, \$30/Ref for U12, U14, \$35/Ref for 18+C
Shot Clock Operators - All Other Games	\$0.00	volunteers
Time/ Scorekeepers - All Games	\$0.00	volunteers
Raffle Table Prizes	\$0.00	donated
Medals	\$1,495.00	Sponsored (Service Master)
Game Sheet App fee	\$46.50	1.50 a game
Ringette Ontario Sanction Fee	\$100.00	
Region/RO Fee	\$1,000.00	\$1000 to Ringette Ontario
Team Handouts (souvenirs / food / drinks)	\$500.00	budget \$33/team, ice cream, pins, info/coupons all donated
craft supplies	\$100.00	poster paper, markers etc.
punch board game supplies	\$150.00	cups, fillers, Amanada to make board
Food - Popcorn	\$100.00	
Food - Candy	\$350.00	
Food - Pizza	\$904.00	
Food - Pop & Water	\$180.00	
Food - plates, ziplocs, popcorn bags, napkins	\$100.00	
Entry Fees for TRA Teams (3 FUN2 + 6 regular)	\$5,100.00	
Total Expenses		\$22,787.51
Profit (Loss)		\$437.90

17. **Learn to Skate & Adult League**

- Everything seems to be going well with LTS. Becky has no issues at this time. I know Becky isn't able to make the parade this weekend and was looking for help with the littles at the parade. Melissa said she may be able to help- not sure if we wanted to see if some of the older teams (U14) players would be willing to help with that?
- Adult- everybody has been reimbursed as far as I'm aware.

18. **WRRRA/WRRL**

19. **LORL**

20. **New Business**

Parade - kids drop off at 5:00 pm, location pending; encourage kids to dress warm; would like at least one bench staff member per team to attend

Respect in sport - reminder in newsletter

21. **Adjournment**

Next Meeting: Dec 10 at 7:00 in person

Meeting Adjourned: 8:03

First: Amanda

Second: Wendy