



## Tillsonburg Ringette Association

October 2024 Meeting Minutes

Date: October 2<sup>th</sup>, 2024 at 7:00

Location: Virtual

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**Members in Attendance (21 total; 20 voting members):** Jason Routley, Matt Freelen, Karyn Latendre, Ashley Jasper, Pam Geerts, Stephanie Heath, Melissa Hughes, Jason Hughes, Scott Heath, Wendy Tupper, Taylor Manary, Jessah Dielman, Amanda Weigel, Dustin Donais, Brad Van Puymbroeck

**Member Regrets:** Rachel Bryan, Alicia Wilson, Erin Martin, Vanessa Alton, Amanda Thorpe, Michelle Morris

**Guests:** None

**Rules of the Road:** One person to speak at a time. Limit side bar conversations. Be open to other's perspectives this means: non-defending; open to learning and being influenced; think short term and long term. Have fun!

### 1. **Welcome/Roll Call**

Meeting called to order at: 7:01

First: steph

Second: matt

### 2. **Review of Previous Minutes and Action Items**

-Review of complaints policy pending.

Motion to approve September meeting minutes

First: brad

Second: amanda

### 3. **Public Relations**

-Nothing to report

### 4. **Treasurer**

## Good morning, TILLSONBURG RINGETTE

### Bank accounts

Chequing 9048	\$123,758.07
Other 1 NEVAD 0348	\$5,675.54
Other 2 RAFFL 5114	\$18,369.04
<b>Total: \$147,802.65 CAD</b>	

-Please see Treasurer email to executives for full Sept report.

Motion to approve treasurer's report.

First: wendy

Second: Jason h

#### 5. **President**

-Discussed fundraising inquiry. Will follow up with all parties involved.

-All teams synced to ramp.

-Picture day envelopes in the ringette room.

#### 6. **Vice President & Risk Management**

-RO Risk Management portion query pending.

-Karyn reached out to Ringette Ontario about the concussion/injury form. If we use their form, RO will forward that information back to [vicepresident@tillsonbrugringette.com](mailto:vicepresident@tillsonbrugringette.com)

-Another option discussed: we create a copy of the ringette Ontario form in our ramp website. We forward that form on to ringette Ontario. Karyn will create the form.

#### 7. **Webmaster**

-Have set players and staff to the appropriate teams

-Store and sponsorship tasks pending - working out some ramp glitches.

-Some bench staff have not yet registered. Melissa will follow up.

-Player numbers will need to be in before games start. Possible for bench staff to do this for their teams.

#### 8. **Registrar**

-Season registration is done. Shiny registrations pending.

-Tournament registrations are coming in.

#### 9. **Coaching and Player Development**

- bench staff Positions + backups nearly filled for all teams. -Coaches working through courses. November 30th is deadline.
- Managers meeting tonight. What's app group started.
- Bunnies now sorted into major and minor.
- For bunnies will swap out players old jerseys for new ones with sponsorship logos. Becky will communicate this.
- Powerskating: Mike booked for the end of the month for each team.
- Private pay powerskating: Friday 7am is booked for Nov/Dec. 30 spots. Discussed alternating weeks between fun3 and 12/14's. Jan/Feb another round.
- Money for referees: treasurer and president going to get \$
- Needing gamesheet codes. Jason will send it to head coaches.

### 10. Scheduler

- Schedule felt seamless this year
- I have attached my efforts to make things as even as possible.

TEAM TOTALS	SEPTEMBER	OCTOBER				NOVEMBER				DECEMBER				Practice Totals	Game Totals	Total Ice
Team Name	Half Ice	Full Ice	Langton	Norwich	Half Ice	Full Ice	Langton	Norwich	Half Ice	Full Ice	Langton	Norwich				
Myny	6			2	5				6	1		1	21	6	27	
Hollister	7			1	5			1	5	2			21	6	27	
Bond	5	1			4	1			8			1	21	6	27	
Ratter		5				4		1	6			1	18	10	28	
Manary		5				4		1	6			2	18	10	28	
Van Puymbroeck		6				4		1	6				18	10	28	
Jacko		5	1	1		5		1	7				20	10	30	
Hughes		5			2	4		1	4			1	17	10	27	
Balazs		4			1	4			6			2	17	10	27	
Hill		4	1			5			6			2	18	10	28	

### 11. Referee in Chief

-no report

### 12. Equipment

- Door Lock and Keys: we need to change the locks on the doors due to many years of people using keys and not returning them. Discussed keypad. Becky approves. Town may need a specific type - if not we can look at buying one. Club O would need access to their space.
- Jerseys: some jerseys don't have a match. Ongoing sizing issues. Would like to order new fun2 and fun3 jerseys and use the current fun3 jerseys for the u12. Will send out draft order to executives group.
- Source for Sports quoted \$65 per jersey. In order to get everything lined up we would need 6 sets. Looking at around \$10,100 total.
- Pants continue to sell.

### 13. Fundraising

-I have attached the flyer that will be handed to all managers tonight, some have already received it. We are asking for all managers to please email us the fundraising they want to start; the start and end

date and if they are going to be going into the public for us to be able to show our support on our Facebook page as well.

-For the bottle drive, we have almost all of the places set up and will be printing off for each team. Anyone willing to help with photocopying would be great. We have decided to get Domino's pizza and juice/water.

-Tournament: Still working on baskets; everything has been working through. 50/50 unsure if we are going to go the ticket route instead as we haven't put through for the licencing to have the website completed yet.

-Cash Calendar: we have started to put the calendars together; just confirming all teams are pretty well confirmed. Will be selling calendars at the tournament as well.

-Domino Pizza has also offered to give us coupons for players of the game for each team if we tell them how many players are on each team they will give us the coupons. What do we think of this?

# Team Fundraising

## Before You Start

E-mail

[fundraising@tillsonburgringette.com](mailto:fundraising@tillsonburgringette.com)

Included in the email:

The team

The fundraiser

The timeline (Start-Finish time line)

**Advertising?**

**Email**

[fundraising@tillsonburgringette.com](mailto:fundraising@tillsonburgringette.com)

**Include in your advertisement:**

The team

The fundraiser

Time/Date

Twister Logo

**Going into the Public?**

**Email**

[fundraising@tillsonburgringette.com](mailto:fundraising@tillsonburgringette.com)

Let us know:

Where your going

timeline

what you will be selling

We will forward this to be posted to  
our website!

Please allow the fundraising team 48 hours for all approvals. This system ensures equal opportunity for all teams.

**ALL FUNDRAISING NEEDS APPROVAL BEFORE STARTING THE FUNDRAISING OR ADVERTISING**

14. **Banquet**

-no report

## 15. Sponsorship

- discussed issue re:team specific sponsor.
- discussed keeping a list of sponsors we've approached to avoid approaching them twice.
- Motion to buy sponsor bars in the amount of \$140 (pending hearing back from the sponsor)

## 16. Tournament & Major Events

### Registrations:

Open C - 4 teams registered (FULL)

U19B - 0 teams registered so far; hoping for 4

U14B - 4 teams registered (FULL)

U12A - 1 team registered so far (Paris) and unlikely to get any others due to London tourney; our local Tillsonburg team is maxed out on tournaments and will not be able to register

U12B - 5 teams registered so far (2 are Tillsonburg), hoping for 1 more

FUN3 - 4 teams registered so far (3 are Tillsonburg), hoping for 2 more (London indicated they probably will)

FUN2 - 3 teams registered so far (all from Tillsonburg), hoping for 5 more - tried reaching out to other associations but most FUN2 teams don't have bench staff contacts listed yet, will try again in a week or 2.

-suggestion: open up our U16 division and see if we can fill that instead of U12A. (should it be U16B? or U16A?)

-question for Jason R - we opened up the U19B division by special request but don't have any teams registered. Were they looking for U19B? or should we have gone U19A? Are there some particular contacts we should reach out to to get registrations?

### Draft Budget:

Revenue Details		
Entry Fees - Fun3 to Adult	\$19,600.00	\$700 per team
Entry Fees - FUN2	\$4,000.00	\$500 per team
Medals Sponsor (Service Master)	\$2,500.00	Brad to confirm
Vendor Table Fees	\$0.00	No fee, one will give us a commission, rest are by donation of something to the raffle
50/50	\$1,800.00	\$50 spent per team estimated
Fling a Ring	\$400.00	estimate
Raffle Tables	\$1,800.00	\$50 spent per team estimated
2 hrs of ice returned	\$304.00	unless we add 2 more teams to FUN3 or U12B
<b>Total Revenue</b>	<b>\$30,404.00</b>	
Expense Details		
Tillsonburg Ice Rentals	\$10,183.79	67 hours of ice in Tillsonburg
Tillsonburg Room Rentals	\$638.22	8am-8pm daily Fri, Sat & Sun
Referees - Mustangs Game	\$160.00	Denise Pellerier and Kristan Cadotte will ref. assume \$40/hr?
Shot Clock - Mustangs Game	\$40.00	assume paid position, 2hrs @ \$20/hr
Time/Score keeper - Mustangs Game	\$40.00	assume paid position, 2hrs @ \$20/hr
Referees - All Other Games	\$3,440.00	rate is \$25/hr for FUN2/3, \$30/hr for U12, U14, TBC rate for U19 and Open (assumed \$35/hr)
Shot Clock Operators - All Other Games	\$0.00	Assume covered by volunteers
Time/Scorekeepers - All Games	\$0.00	Assume covered by volunteers
Raffle Table Prizes	\$0.00	Donated
Medals	\$2,500.00	Sponsored (Service Master)
Game Sheet App fee	\$87.00	1.50 a game
Ringette Ontario Sanction Fee	\$100.00	
Region/RO Fee	\$1,000.00	\$1000 to Ringette Ontario
Arena Decoration	\$200.00	
Team Handouts (souvenirs / food / drinks)	\$1,800.00	budget \$50/team, ice cream donated. what else could we get donated?
craft supplies	\$100.00	poster paper, markers etc.
Player of the game necklaces for U14 down	\$100.00	\$2 apiece times 14+36 games for U14 down
Miscellaneous	\$200.00	
Hidden Expense - Entry Fees for TRA Teams (3 FUN2 + 7 regular)	\$6,400.00	U12A team will not be registering.
<b>Total Expenses</b>	<b>\$26,989.01</b>	
<b>Profit (Loss)</b>	<b>\$3,414.99</b>	

-We were not able to get the shooting practice thing from Herm's, it was already booked

-For Fling a Ring at half time during UWO vs.U of Guelph game we currently have 93 orange practice rings. Sell them for \$5 a throw at half time. Closest to the centre gets 50% of the pot. Should we buy about 100 more (decided not to)

-Still waiting to hear back regarding the concession stand in the arena and whether the Town will have an operator in there or not

17. **Learn to Skate & Adult League**

-discussed efforts to salvage shinny.

-Becky seems to have everything ready to start for this week. I will be helping her get the bunnies on the ice on Wednesday, Melissa will be helping on Saturday

-We will revisit Bunnies after the first week to see if anything needs to be changed/modified.

18. **WRRRA/WRRL**

19. **LORL**

20. **New Business**

-none

21. **Adjournment**

Next Meeting: November 5th

Meeting Adjourned: 9:05

First: matt

Second: Jason h