



**Tillsonburg Ringette Association
 General Meeting Minutes - SUMMARY
 Date: April 10 22, 2018 6:30pm – 9:00pm
 Location: Marwood Lounge**

Attending: Jenny Ratter, Jenn Corriveau, Sheri Rapai, Jessah Verhoeve, Linda Mendonca, Tim Hurley, April Mullen, Nikki Vezina, Rina Van ham, Melanie Kennedy, Matt Barras, Heather Thompson, Jeremy Anderson, Ross Luscher,

Guests: Lee-Anne McKeever, Jason Routley

Regrets: Annette Lindie

Absent: Bob Becht, Lyle Recker, Kirstie Jones, Norm Harper, Nathan Thom, Rick Kyle

Agenda Item		Discussion	Action/By Who/By When
1.0	Welcome/Roll Call/Introductions	Email addresses circulated and confirmed	Email addresses will be circulated with minutes by April
2.0	Review of previous minutes/action items	Motion: Passed	
3.0	Open Executive Positions <ul style="list-style-type: none"> • Referee in Chief • Webmaster • Fundraising • Banquet 	Referee in Chief: Kirstie Jones appointed via acclamation. Webmaster: Jason Routley appointed via acclamation. Fundraising: Lea-Anne McKeever appointed via acclamation. Banquet: Linda Mendoca appointed via acclimation	
Standing Reports			
4.0	Treasurer	See Report 4.1 Nevada Lottery - Discussion 4.2 Raffle – N/A 4.3 Bond checks - Discussion 4.4 3 on 3 - Discussion 4.5 Total ice cost - Discussion 4.6 Mail slot - Discussion	
5.0	Referee in Chief	Job description - Discussion	Jenn to send report to Nikki

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6.0	Webmaster	<p>3 on 3 registration is active.</p> <p>6.1 Goal line - Discussion 6.2 Ramp platform system - Discussion 6.3 Registration Dates / Late Fees - Discussion 6.4 Logo's/banners for new web platform - Discussion 6.5 Sponsor/donation to the TRA added to the web- Discussion</p>	<p>Jason to lead transition to new system.</p> <p>Jenny to confirm Ramp can meet go-live date.</p> <p>Jenny to support with information transfer/content review.</p>
7.0	Coaching and Player Development	<p>Provincial intents are done, and tryouts are happening.</p> <p>7.1 Coach Recruitment - Discussion 7.1 Qualifications and course requirements - Discussion 7.2 Registration Cancelation policy - Discussion</p>	<p>Add online application for coaching on the new web site – Jason.</p> <p>Nikki to email coaches to return keys in an envelop with their name on it so we can inventory and track who has keys.</p>
8.0	Equipment	<p>8.1 Keys - Discussion 8.2 Jerseys - Discussion 8.3 Donated equipment/other equipment - Discussion</p>	<p>Matt to create an electronic inventory.</p> <p>Jenny to provide key holder list to all. (Matt, Tim, April)</p>
9.0	Fundraising	<p>9.1 Summer Fundraising - Discussion 9.2 Future fundraising ideas - Discussion</p>	<p>Lee-Anne and Ross to develop plan for cash draw and present back at next meeting. April to information share on this concept. Vote on amounts by email.</p>
10.0	Banquet	<p>Suggestion Pre-register for ringette at banquet to be eligible for free registration - Discussion</p>	
11.0	Public Relations	<p>11.1 Come try ringette - Discussion 11.2 Turtlefest - Discussion 11.3 Registration Posters - Discussion</p>	<p>Sheri to ask town for permission to post Registration Posters.</p>

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		11.4 3 on 3 - Discussion	Jenn will source London vendor for Sheri R this week.
12.0	Sponsorship	<p>Sponsor visibility - Discussion Sponsorship Program - Discussion No tax break for sponsors, only recognition - Discussion</p> <p>Sponsorship and TRA financial status - Discussion Ramp platform will support better ad's from advertisers - Discussion Lyle submitted to Walmart for sponsorship - Discussion Lions club - Discussion Sponsorship Specific Opportunities - Discussion Team Photos for Sponsors - Discussion</p>	<p>Inform Lyle via email of discussions.</p> <p>All exec to send brainstorming ideas via email to Tim who will compile list, then smaller working group to detail sponsorship levels/opportunities.</p> <p>Lyle to provide update from Walmart/Lions club next meeting.</p> <p>Tim will follow up with Norm re. team pictures.</p>
13.0	TRA Tournament/Major Events	Nothing to report (via email)	
14.0	Registrar	<p>Provincial Team Accepted Players - Discussion 3 on 3 - Discussion Dorchester U16 regional team - Discussion Registration Data - Discussion Registration data shared platform - Discussion Can the Ramp system support a "family" system - Discussion</p>	Response to Dorchester: Tim to reply.
15.0	Scheduler	<p>Nothing to report (via email)</p> <p>Schedule for ice times/changes - Discussion Any back up plan if ice repair of Tillsonburg arena is not complete by ringette start time - Discussion</p>	<p>Jenny to start conversations with Langton ice scheduler.</p> <p>Jessah to email Becky Turill re. ice start time/availability.</p>
16.0	Vice President/Risk Management	Norm Absent	
17.0	Adult Ringette	Nathan Absent	
18.0	WRRRA	Meeting moved to May 3 rd .	

Agenda Item		Discussion	Action/By Who/By When
19.0	WRRL	WRRL Meeting in Stratford - Discussion 19.1 Proposal: Tillsonburg to host Regionals for 2 years - Discussion	Jenny to complete a proposal by end of this week to submit to WRRL meeting in May.
20.0	WORL	AGM coming up - Discussion	
21.0	Learn to Skate	21.1 Team Jerseys - Discussion	Update on bunny jersey next meeting - Rina
22.0	Old Business	Registration/Payment (defer) Access to Ice Policy (defer)	
23.0	New Business	Parent asked about using ringette jersey for school Jersey day. - Discussion Teamwear: WSC/Source for sports - Discussion TRA incorporated - Discussion	Tim will follow up with these companies.
24.0	Next meeting date	Meeting dates and times. Typically meet once a month. Usually the first Tuesday of the month. Suggest Wednesday for the next few months. Next meeting date: May 2 nd 6:30pm Reports due 72 hours before meeting date.	Check in on meeting date and times in 3 months' time Standing reports due 72 hours before meeting date - all
25.0	Adjournment	Motion: Passed (Time: 1000pm)	

Minutes by: April Mullen