



Tillsonburg Ringette Association
General Meeting Minutes - SUMMARY
Date: October 2, 2018 6:30pm – 10:00pm
Location: Marwood Lounge

Members: Jenny Ratter, Jenn Corriveau, Sheri Rapai, Jessah Verhoeve, Tim Hurley, April Mullen, Nikki Vezina, Rina Van ham, Melanie Kennedy, Lyle Recker, Lee Anne McKeever, Jason Routley, Sheri Rapai
 Regrets: Annette Lindie, Matt Barras, Norm Harper, Linda Mendonca
 Absent: Kirstie Jones

Agenda Item		Discussion	Action/By Who/By When
1.0	Welcome/Roll Call		
2.0	Guest Speaker 6:30-6:45 Rick Cox - Town of Tillsonburg Director of Recreation, Culture, and Parks	<p>2.1 Equipment: shot clocks moving forward will be supported by the facility. Ringette lines on the ice</p> <p>2.2 League sponsorship \$1500 credit to ice time. Would like town name on a team, town logo on jerseys/sweaters will be made available.</p> <p>2.3 Regionals would support attending a working group and connection to BIA, administration support.</p> <ul style="list-style-type: none"> • If we win banners/want to hang a banner in the arenas this can be realized. • Mini pad use – if we start to use it for player development the town is open cost savings strategies i.e. ½ price, double ice time for single pricing. (BOGO) • Ice user group meeting to happen in Nov. for all users of the ice. 	Jenny to connect with Rick after municipal election for Regional status update and working group.
3.0	Review of previous minutes/action items/Review Rules of the Road	<p>One person speak at a time</p> <p>Limit side bar conversations</p> <p>Be open to others perspectives this means: non-defending, open to learning and being influenced, open to differences</p> <p>Think short term and long term future needs</p> <p>Have fun</p> <p>Motion: Accept previous meeting minutes: Passed</p>	

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Standing Reports			
4.0	Treasurer	3.1 Report Cash calendar Deposits - Discussion Registration fees - Discussion Motion: Write managers a check for refs for the season, they cash the check and pay the refs after each game. Jenn to create the form to track the money to the managers and ref Passed Disbursements - Discussion Motion: Accept Report: Passed	Tim following up with a scheduled payment plan. Jenn and Tim to connect to build a budget. Jenn and Nikki to create ref tracking form.
5.0	Referee in Chief	No Report	
6.0	Webmaster	5.1 Website - Discussion - RAMP v Goalline Feedback - RAMP App Feedback - RAMP Registration System for Tournaments Motion: Accept Report: Passed	Jason to create a SOP for anyone to register the app. Tim to add Adult advertising banner to website (received from Jessah)
7.0	Coaching and Player Development	6.1 Coaching/bench staff recruitment - Discussion - Available Coaching Bursary - \$300 - Bench Staff Course Requirements and Completion - TRF team registration forms due dates Nov 1 st 6.2 Player Development - Discussion - Mike Cormier for power skating - LTS/U8 team formation and Approvals - Volunteers Registration process Motion: Accept Report: Passed	Nikki following up with the coaches who do not have their courses completed. Jenny to provide volunteer waiver form to Nikki. Melanie will maintain the volunteer list/data base. Nikki to connect with Mike Stier re. goalie development.
8.0	Equipment	8.1 Keys - Discussion Motion: Purchase Ice Packs. Passed 8.2 Jersey Sponsor Bars / Velcro Motion: TRA to provide Velcro and team applies themselves. Passed Motion: Accept Report: Passed	Jason will get more keys cut once notified by Tim Jason will order ice packs Jenny to purchase Velcro
9.0	Fundraising	9.1 Lottery calendar - Discussion - All tickets printed and distributed. - Disbursement Plan for Draw Winners	

Agenda Item		Discussion	Action/By Who/By When
		<ul style="list-style-type: none"> - Winner Declaration and Release 9.2 Bottle Drive - Discussion - Beer Store National Bottle Drive - Flyers / Distribution - Photos from last season - Radio / Newspaper - Beer Store Meeting - Linda (manager), Lee Anne, Tim - Schedule (2 day) - Trailers / Teams - Sorting Station / Sorting Rules - Route Maps - Managers 9.3 Other fundraising - Discussion - Rheo Thompson - Mateos Pizza - London Knight 50/50 - BP- Current Status of Earn Back Nights - Nevada – New Location / Area Expansion - Nevada Upfront Cost Motion: Marc's Variety Store, Straffordville, ON to sell Nevada tickets on behalf of TRA. Passed - License Requirements for all 50/50 draws Motion: Accept Report: Passed 	<p>Action items brought forward from Sept:</p> <p>Nikki ask Community centre/Becky if we can sell popcorn during games.</p> <p>Lee Anne can source bottle drive pictures from old U10 fb page.</p> <p>Lee Anne to find out more information.</p> <p>Next meeting to discuss BBQ/sleep set raffle.</p>
10.0	Banquet	No Report Required	
11.0	Public Relations	<p>Motion: Purchase vinyl banners with sponsor logos, and one plain, magnet logos 1/team - max 6, and canvases. Preapproved max budget \$800. Passed</p> <ul style="list-style-type: none"> - WRRRA application for advertising Funds - Community Centre Arena Signs – “Home Of” <p>Come try Ringette – Discussion</p> <ul style="list-style-type: none"> - Starter Kit from ORA <p>Motion: Accept Report: Passed</p>	

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12.0	Sponsorship	<p>No Report</p> <p>12.1 Lions club – Discussion</p> <ul style="list-style-type: none"> - photo opportunity for Lions - Request additional funds For Bunnyfest and Regionals <p>12.2 Team Sponsorship - Discussions</p> <p>Your Family Pet – (Lyle) relinquished U8 team sponsorship but continued to offer sponsorship money.</p> <ul style="list-style-type: none"> - NEW Sponsor for U8 - Speedy Glass - Boston Pizza Sponsor Bars - Parker Driving Academy Sponsor Bars 	Lyle to follow up with Legion.
13.0	TRA Tournament/Major Events	<p>No Report</p> <p>12.1 Bunny Fest - Discussion</p> <ul style="list-style-type: none"> - Team Invitations to all U8 Associations <p>12.2 NRL - Discussion</p> <p>Jon Nunn - is going to announce game again</p> <ul style="list-style-type: none"> - 30 Minute LTS exhibition game for both Bunnyfest and NRL 	<p>Action items brought forward from Sept:</p> <p>Book Lion's Den for meet and great.</p> <p>Marwood Lounge need to book for admin events for BF</p> <p>Obtain quotes for medal costs.</p>
14.0	Registrar	<p>RAMP – Discussion</p> <ul style="list-style-type: none"> - Tournament Registrations within the system <p>2018/2019 registrations Status - Discussion</p> <p>Motion: Accept Report: Passed</p>	
15.0	Scheduler	<p>15.1 Adult Ringette</p> <ul style="list-style-type: none"> - Registration progress - On Ice Dress Code – Equipment & Insurance <p>15.2 WRRRA</p> <ul style="list-style-type: none"> - Ice schedule Submission - 1st half - Games start October 13th (Saturday) - 2nd half – Games start Thursday December 27 and ends March 3 <p>15.3 Adult Ringette -Discussion</p> <ul style="list-style-type: none"> - Monday Night Head Counts <p>15.4 Additional Ice - Discussion</p> <ul style="list-style-type: none"> - Lack of U19 - Ice Cancellation 	Jessah to inform the player re. pants requirements

Agenda Item		Discussion	Action/By Who/By When
		- Tillsonburg Community Centre "Ice Schedulers" meeting 15.5 Changes in ice time/schedule - Process for all re-scheduled games Motion: Accept Report: Passed	
16.0	Vice President/Risk Management	16.1 Photography - Photo Night and Team Wear Dates - Shooters and WSC - October 17 th 16.2 Police Checks - Discussion Motion: Accept Report: Passed	Inform teams about photography dates.
17.0	Adult Ringette		
18.0	Learn to Skate		
19.0	WRRRA	23.1 Regionals Update - Discussion - Insurance forms and Specific Requirements - Fundraising at Regionals Tournament	
20.0	WRRL		
21.0	WORL		
22.0	Old Business		
23.0	New Business	23.2 Roles and Responsibilities - Discussion 23.3 Constitution/Code of Conduct - Discussion	.
24.0	Next meeting date	Tues Nov 6 at 6:30 at community centre.	
25.0	Adjournment	Motion: Passed Time: 10:25pm	