



**Tillsonburg Ringette Association**  
**General Meeting Minutes - SUMMARY**  
**Date: Aug 18, 2020 6:30pm**  
**Location:** [Click Here](#) to join online meeting

**Members:** Tim Hurley, Jackalynn Westman, April Mullen, Tina Deleye, Cheyne Sarafinchin, Julia Routley, Alycia Stier, Scott Heath, Jason Routley

**Regrets:** Norm Harper, Kristen Cadotte, Nikki Vezina, Alicia Wilson

**Guest:** Sheri Rapai, Michelle Slaght, Annette Lindie

**Rules of the Road:** One person to speak at a time, Limit side bar conversations, Be open to others perspectives this means: non-defending, Open to learning and being influenced, Open to differences, Think short term and long term, Have fun!

Agenda Item		Discussion	Action/By Who/By When
1.0	Welcome/Roll Call	Quorum is met	
2.0	Review of previous minutes/action items	<b>Motion: Accept Previous Meeting Minutes. Passed</b>	
<b>Standing Reports</b>			
3.0	Treasurer	<p>Report</p> <p>3.1 No outstanding expenses / RO Credits – Discussion</p> <p>3.2 Registration fees – discussion:</p> <ul style="list-style-type: none"><li>Planned Ice Booking Cost – Discussion</li><li>Likely season will not be extended - Discussion</li><li>2<sup>nd</sup> Half of Season – Registration – Discussion</li><li>Payment Plan Options – Discussion</li><li>Split Registration Cost – First Half / Second Half</li></ul> <p>New to ringette 50/50 Second year LTS 100/125 U8-U10 \$225/225 U12-U19 \$250/300</p> <p><b>Motion: Accept revised Fee structure to accommodate Split Season. Passed</b></p> <p>3.3 Budget for 2020/21 season - Discussion</p> <p><b>Motion: Accept Report: Passed</b></p>	<p>Cheyne to find out from RO what fees and when are they due for 2020/2021 Season</p> <p>Sheri to correct fees in yellow highlights</p> <p>Cheyne to circulate the budget in draft form</p>
4.0	Referee in Chief	<p><b>No Report</b></p> <p>Training for Referees – Discussion</p>	

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5.0	Webmaster	<b>No Report</b> The executive's alias has been updated to reflect new exec members Website has errors on age listings (U12/U16)	Jason to review the age listing
6.0	Coaching & Player Development	Report Potential for a 'Turbos' Player to be an ice helper weekly - Discussion Likely composition 18 kids/2 helpers on ice to equal cap of 20.  Working group: Nikki, Jackalynn, Alicia S, Tina, Sheri, Kristen  Applications for coaching – Discussion Coaching Certs / Bench Staff – Discussion	Small working group with Nikki to discuss player composition/times etc. and report back to exec on recommendations
7.0	Equipment	<b>No Report</b>	
8.0	Fundraising	Report 8.1 New Fundraiser – Mabel's Labels - Discussion 8.2 Bottle Drive - Discussion 8.3 Flip Give - Discussion 8.4 Boston Pizza is still active - Discussion <b>Motion: Accept Report: Passed</b>	Tina to check with beer store are they accepting bulk drop offs?
9.0	Banquet	<b>No Report</b>	
10.0	Public Relations	Report 10.1 Marketing Grant - Discussion 10.2 Facebook page - Discussion <b>Motion: Accept Report: Passed</b>	
11.0	Sponsorship	<b>No Report</b> New DRAFT Letter – Discussion Support Past Sponsors – Discussion	Tim to help Alycia with updated letter
12.0	Tournament & Major Events	<b>No Report</b>	
13.0	Registrar	Report Approx. 45 registrations. An email was sent through Ramp to 2019-2020 players/families asking to "pre-register" so we can start planning. Registration to remain open until Aug 29 <sup>th</sup> – Discussion	Jason/Julia to send email notifications/reminder re. registration closing date, include fee structure

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14.0	Scheduler	<p>Report</p> <p>14.1 Contracts – Discussion</p> <p>14.2 Arena info – Discussion</p> <ul style="list-style-type: none"> <li>• Be sure to make an appointment if you have to go to the arena outside of our contract ice time.</li> <li>• Be sure to copy Kristen on everything to do with the arena as per Becky's and Kristen's request.</li> <li>• Once I know teams I will make the schedule for Sept.</li> <li>• At this time our stands will remain closed (no spectators)</li> <li>• Showers will remain off limits.</li> <li>• Ice times are booked in hour time slots (50 minutes on the ice)</li> <li>• Cleaning will take place between each ice booking</li> <li>• Memorial and Community arenas will be booked 30 minutes apart</li> <li>• Screening must be completed prior to entering the facility. I believe you must enter through the back-parking lot. I have a copy of it that I will forward.</li> <li>• Masks are to be worn inside the facility at all times – may be removed once you are on the ice</li> <li>• We will let you know in the next week as to the number of participants that will be allowed on the ice surface. Currently it sits at 20, but there is only one ice surface right now allowing this larger number.</li> </ul> <p><b>Motion: Accept Report: Passed</b></p>	Kristen to confirm does season start Sept 16 <sup>th</sup> ?
15.0	Vice President & Risk Management	<p><b>No Report</b></p> <p>Player Photos – Discussion</p> <p>Insurance – Discussion</p>	Jason to support Jackalynn through process
16.0	Learn to Skate & Adult League	<b>No Report</b>	
17.0	WRRRA	<p>Report</p> <p>Complaint from U9 Member WRRRA Resolution - Discussion</p>	
18.0	WRRL		
19.0	WORL		

Agenda Item		Discussion	Action/By Who/By When
20.0	New Business	<p><b>COVID-19 Safety Leader (CSL):</b></p> <ul style="list-style-type: none"> <li>• Jason and Julia sharing this role and have reviewed forms and protocols</li> <li>• Work will involve disseminating information to the right groups regarding protocols - parents/players, bench staff, refs, etc.</li> <li>• We may need to create a welcome package (digital or paper?) that contains the necessary information, and parents sign off. Still working on that part.</li> <li>• Players must register with their LOCAL association, not necessarily their home association (meaning players that have not played here in three years may be required to come back for the Return to Activity phase).</li> <li>• There will be changes to the RAMP app regarding tracking attendance etc. We will need to make it clear that the use of this is mandatory.</li> <li>• A facility audit is required, will be completed when meeting with Becky</li> <li>• Meeting with Becky Turrill to go over the facility rules: <ul style="list-style-type: none"> <li>○ 15 min window to come in and get skates on in seated area that is physically distanced.</li> <li>○ 20 max on the ice</li> </ul> </li> <li>• Ramp app can track attendance, arrival and leaving times.</li> <li>• Signed attendance forms at the door of community centre is required before entrance.</li> </ul> <p><b>TRA Vacant positions:</b>  Secretary: Volunteer Sheri Rapai accepted by acclimation  Registrar: Melanie Kennedy will continue to help Tim to get more details  Referee in Chief:  Fundraising:  Learn to Skate &amp; Adult League: Volunteer Alicia Wilson accepted by acclimation</p>	Julie to build information package

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		<p><b>Public portion of the meeting:</b></p> <p>Question since ORA is mandating that players return to Tillsonburg re. health unit directions what does this mean for the kids?</p> <ul style="list-style-type: none"> <li>- We are in a <u>return to activity</u> not <u>return to play</u> stage, so no teams, no try outs, and no competition. Will involve drills, skating/ice-time.</li> <li>- Once we get to return to play there will be teams/try outs. Am hopeful this will happen in January.</li> </ul> <p>What type of coaching will there be in Tillsonburg</p> <ul style="list-style-type: none"> <li>- Currently, there will be no bench staff/coaches. They will be 'Ice Instructors'</li> </ul> <p>For provincial level players returning will they just be skating</p> <ul style="list-style-type: none"> <li>- No they will be offered skill development based on the ice instructors/volunteers</li> </ul> <p>What will registration fees be?</p> <ul style="list-style-type: none"> <li>- To be discussed tonight</li> <li>- Structure may be split in ½ that a Sept-Dec fee, then Jan-end of season term</li> <li>- Local association definition is defined as home health unit as opposed to 'Home' association.</li> </ul>	
21.0	Next meeting date	Monday Sept 14 at 6:30pm via google meet to be booked by Jackalynn	
22.0	Adjournment	<b>Motion: Passed:</b> 8:40 pm	