



**Tillsonburg Ringette Association  
General Meeting Minutes - SUMMARY**

**Date: September 14, 2020 6:30pm**

**Location: Virtual Meeting**

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**Members:** Tim Hurley, Jackalynn Westman, April Mullen, Tina Deleye, Cheyne Sarafinchin, Julia Routley, Alycia Stier, Scott Heath, Jason Routley, Kristen Cadotte, Nikki Vezina, Alicia Wilson, Sheri Rapai

**Regrets:** Norm Harper

**Guest:** Leanne Countryman

**Rules of the Road:** One person to speak at a time, Limit side bar conversations, Be open to others perspectives this means: non-defending, Open to learning and being influenced, Open to differences, Think short term and long term, Have fun!

Agenda Item		Discussion	Action/By Who/By When
1.0	Welcome/Roll Call	Quorum met (14) Meeting Started at 6:45 pm	
2.0	Review of previous minutes/action items		
<b>Standing Reports</b>			
3.0 *	Covid Safety Leader (Julia)	<p>Report</p> <p>3.1 Approved to function in Stage 2 as previously discussed - please make sure that you have read the document submitted to RO. Their only request for change with this was for TRA to keep a copy of the form given to the facility. Since this would require a lot of paper (it would mean a copy of that visitor form for every participant every time they enter the facility), I asked if we could modify our attendance form to include confirmation that the visitor form was completed, and resubmitted that form. The new version was approved and is in the document shared on the TRA website in the COVID-19 section.</p> <p>** Team Staff will need to read this document carefully. I would like to be able to send an email to all Team Staff with the relevant COVID information attached, including the visitor form that parents will need, and the attendance form so that it is all in one place for them for reference.</p>	

Agenda Item		Discussion	Action/By Who/By When
		<p>3.2 <u>Stage 3 application</u> will involve the following:</p> <ul style="list-style-type: none"> <li>• facility must approve scrimmages and mini league games - I have emailed Becky about this, and asked that she let me know as soon as this is allowed</li> <li>• we must demonstrate how our teams are distributed, including how we comply with the 50 player cohort. Please note that it is not advised that coaching staff is shared between cohorts. RO says is up to our public health unit, but they would not give a direct yes or no, so Pam Julian advised to take that as a no to protect our association.</li> <li>• we must demonstrate our scheduling plans</li> </ul> <p>3.3. The arena needs a form signed each time we go on the ice from each child/helper. There will be a column added to the form for RO too. Julia is putting this together and will get this to groups.</p> <p>3.4 Ice helpers have questions. Girls should only touch rings with gloves. We will need to keep items by teams and we need to disinfect all items after each group. Ice helpers will have to have access to room.</p> <p><b>Motion: Accept Report: Passed</b></p>	
4.0	Treasurer (Cheyne)	<p>4.1 <u>Financial report</u> - Discussion</p> <p>4.2 <u>Budget for 2020/21 season</u> – Discussion</p> <p><b>Motion: Accept Report: Passed</b></p>	
5.0	Referee in Chief	<p><b>No Report</b></p> <p>Referees - register/fees to be insured – Discussion</p>	
6.0	President / Webmaster	<p>Report</p> <p>Sterling is active – Discussion</p> <p>Sterling – Exec to register and test the system – Discussion</p> <p>Jump Start Funding for Players – Discussion</p>	

Agenda Item		Discussion	Action/By Who/By When
7.0	Coaching & Player Development (Nikki)	<p>Report</p> <ul style="list-style-type: none"> <li>• Groups are formed until we need to form teams.</li> <li>• Ice helpers are placed.</li> <li>• Full TRA membership letter sent giving info about groupings.</li> <li>• Introduction to on ice helpers sent to each group.</li> <li>• Player development – Discussion</li> <li>• Power Skating – Discussion</li> <li>• <b>Team building is still important this year.</b></li> </ul> <p><u>Per Team Budget</u> – Discretionary Funds – Discussion</p> <p><b>Motion:</b> Each team (grouping) to have pre-approved discretionary funds for player skill development at \$300 for current season. <b>Passed</b></p> <p><b>Motion: Accept Report: Passed</b></p>	
8.0	Equipment (Norm)	<p><b>No Report</b></p> <p>Old Gear Donations – Discussion</p> <p>Facebook page Album for available Gear – Discussion</p> <p>Ringette Room Keys – Discussion</p>	
9.0	Fundraising (Tina)	<p>Report</p> <p>9.1 <u>Calendar Lottery</u>: - Discussion</p> <p><b>Motion:</b> TRA to obtain lottery license for Cash Calendar Tickets with the total value of prizes being \$5000, ticket cost \$10, draw dates Dec 1 through Dec. 31. We will be printing 1000 tickets. <b>Passed</b></p> <p>9.2 Earn back nights at <u>Boston Pizza</u> – Discussion</p> <p>9.3 <u>Bottle Drive</u> - Discussion</p> <p>Online Fundraising Options – ie: “Spin the Wheel” – Discussion</p> <p>9.4 <u>Mabel’s Labels</u>: - Discussion</p> <p>9.5 <u>Flip Give</u> is still active - Update</p> <p>9.6 <u>Cloth Masks</u>. (From April) - Discussion</p> <p><b>Motion:</b> Budget \$600 to purchase masks. <b>Passed</b></p> <p><b>Motion: Accept Report: Passed</b></p>	
10.0	Banquet (Tina)	<p><b>No Report</b></p>	

Agenda Item		Discussion	Action/By Who/By When
11.0	Public Relations (Julia)	<p>Report</p> <p>11.1 Ringette Ontario has a new “All In” Campaign this year to promote unity, inclusion and teamwork. This will be posted through our social media. Please use the hashtag #ALLIN on social media posts involving ringette! There is some info on their website here: <a href="https://ringetteontario.com/we-are-all-in/">https://ringetteontario.com/we-are-all-in/</a></p> <p>11.2 Welcome email sent to all parents - also posted this on our FB page. Most questions only relating to how to pay!</p> <p>11.3 Marketing Grant – Discussion</p> <p><b>Motion: Accept Report: Passed</b></p>	
12.0 *	Sponsorship (Alycia S)	<p>Report</p> <p>12.1 Draft Letter for review – Discussion</p> <p>12.2 T-shirts as an option to promote our sponsors this year – Discussion</p> <p>12.3 Sponsor Matrix – Discussion</p> <p><b>Motion:</b> Budget \$1000 to purchase shirts for our players to help advertise our sponsors this year. <b>Passed</b></p> <p><b>Motion: Accept Report: Passed</b></p>	
13.0	Tournament & Major Events (Scott)	<b>No Report</b>	
14.0	Registrar (April)	<p>Report</p> <p>14.1 Registered Players – Discussion</p> <p><b>Motion: Accept Report: Passed</b></p>	
15.0	Scheduler (Kristen)	<p>Report</p> <p>15.1 Schedule for the first 2 weeks complete, working on October now.</p> <p>15.2 Planning for 2 ice times per week per team while in Stage 2.</p> <p>15.3 Providing variety in the days/times, other than for late ice where it is unreasonable for the younger groups.</p> <p>15.4 Teams to provide Kristen 72 hours notice in order to cancel ice.</p> <p>15.5 Email me with any requests or comments.</p> <p>15.6 Adult Start Date – Discussion</p> <p><b>Motion: Accept Report: Passed</b></p>	

Agenda Item		Discussion	Action/By Who/By When
16.0	Vice President & Risk Management (Jackie)	<b>No Report</b> <ul style="list-style-type: none"> <li>Shooters Photography - Discussion</li> <li>TRA / RO Insurance Coverage</li> </ul>	Jason to support Jackalynn through process
17.0	Learn to Skate & Adult League (Alicia)	<b>No Report</b> <ul style="list-style-type: none"> <li>Program review with Becky - Discussion</li> <li>Bunny jerseys – Discussion</li> </ul>	
18.0	WRRRA	<b>No Report</b>	
19.0	WRRL	Virtual meeting Jason Routley will attend this Thursday at 7pm (old info?)	
20.0	WORL	<b>No Report</b>	
21.0	New Business	21.1 Ice Helper Roster - Discussion <b>Motion: TRA to decline **** application for ice helper. Defeated</b>  <u>TRA Vacant positions:</u> <b>Registrar: Volunteer April Mullen accepted by acclimation</b> Referee in Chief: (Kristen for now.) Fundraising: open	
22.0	Next meeting date	Tuesday, October 6 at 6:30pm Via google meet to be booked by Jackalynn	
23.0	Adjournment Time:	<b>Motion: Passed: 9:00 pm</b>	