

This guide is designed to help you through our TeamSnap online registration process. If you have any questions or concerns, please contact the registrar at: registrar@tofieldminorhockey.com

STEP 1: PARTICIPANT INFORMATION

Participant 1 Info close

Hockey Canada requires a **physical address** to complete the registration. P.O boxes are **NOT** recognized by the HCR.

If your child is new to hockey or new to our association, please contact the registrar at registrar@tofieldminorhockey.com to get your child's Hockey Canada ID.

This field is required for new registrations.

Hockey Canada Divisions are based on birth year as follows:

- U7- 2017, 2018, 2019
- U9- 2015, 2016
- U11- 2013, 2014
- U13- 2011, 2012
- U15- 2009, 2010
- U18- 2006, 2007, 2008

* First Name

* Last Name

* Address

* City

* Zip/Postal Code

* Birthdate

* Email

* Telephone

* Gender Identity

* Hockey Canada Province

* Race & Ethnicity

* Indigenous group

Birth Country

Sport Info

* Hockey Canada Registration Number

Hockey Canada Privacy Policy

Rookie Program (First Time Player)

Additional Participant Info

* Hockey Canada Division

* Hockey Canada Position

Alberta Health Care Number

* Will this participant be trying out for a team with another association?

Would you be interested in a non-contact division for U15 or U18 players?

The rookie program is for players that have never been registered with a minor hockey association. This program is available at the U7, U9, & U11 divisions only. If your child qualifies as a rookie, your fee for their first season will be \$60.

If your child is trying out for another association, we **do not** require any fees or deposit cheques unless it is confirmed he/she will be **returning to TMHA**. To do this, any child trying out must be registered separately to any other child not trying out, and you will need to choose the **"Pay Offline"** option in Step 6. If your child returns to Tofield, you can always log-in to your TeamSnap account and pay online at that time.

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STEP 2: PARENT INFO

[close](#)

*** Parent 1 First Name**

*** Parent 1 Home Phone**

*** Parent 1 Last Name**

Parent 1 Cell Phone

Parent 1 Relation

Parent 1 Email

Parent 2 [close](#)

Parent 2 First Name

Parent 2 Email

Parent 2 Last Name

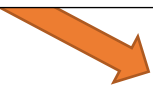
Parent 2 Cell Phone

Parent 2 Relation

Additional Parent Info [close](#)

*** Respect In Sport Parent Program**

The Respect in Sport parent program is an online course that one parent per family must take. The cost of the program is \$12 and must be renewed every four years. You will need to provide your certification number in this field. You can find the Respect in Sport website [here](#).



This document is only required for new certificates.



Respect in Sport (New certificates only)

Please upload a copy of your Respect in Sport certificate (New certificates only)

Document Upload

No file chosen

*Note: All children within a family must be linked to your parent certificate. If they are not added to your account, they will not be able to be registered in the Hockey Canada Registry.

Vue en Français

Home > English > I want to add another child to my Parent Program certificate

I want to add another child to my Parent Program certificate

In order to add a child to your Parent Program certificate, you will need to log in using your existing [username](#) and [password](#).

You may add as many children as required to your Parent Program certificate.

- 1) Go to the [URL](#) where you originally completed your Parent Program certification and log in.
- 2) Go to the "Profile" link in the upper-left of your dashboard
- 3) Click the button labeled "Child Management"
- 4) From this menu you can edit a child's details, or create a new entry for another child. Enter the child's details as prompted by the form, and click to save the entry.

Updated: Apr 11, 2018

Agent Login
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STEP 3: PERSONAL INFORMATION

Check this box to hide all your personal information (address, email, phone) from other TeamSnap team members.



Step 3: Show or Hide Info

Hide all contact information from teammates

STEP 4: DOCUMENTS & WAIVERS

This document is only required if you are registering a child new to TMHA.



Birth Certificate (New participants only)

Please upload a copy of your child's Birth Certificate. (New participants only)

Document Upload

No file chosen

* PLAYER CONSENT

Consent for my child to participate in the Tofield Minor Hockey Program is hereby given.

I also agree not to hold TMHA liable for any injury to my child as a result of his/her participation in the program.

Check the box to agree to the terms of the waiver.

Once all **5** waivers have been agreed to, you can move on to step 5.



By checking this box I agree to the terms of the waiver.



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STEP 5: REGISTRATION FEE

Select the applicable fees for your child(ren).



U11 Registration Fee

- U11 Early Bird Registration Fee | \$580.00

Select your preferred option for fundraising.



Fundraising Buyout * (Required)

Fundraising commitments apply to the first and second registrations only. FUNDRAISING COMMITMENTS, (if you choose not to pay out your fundraising), include selling cash calendar tickets, raffles, etc.)

- Fundraising Buyout | \$300.00
- I will fulfill my fundraising commitments (Please provide a \$300 deposit cheque per PLAYER, post-dated for February 1, 2024)

Select your preferred option for volunteering.



Ag Society/TMHA at-large Volunteer Buyout Fee * (Required)

The Ag Society/TMHA at-large volunteer shifts are used to support the Tofield community and/or the hockey association as a whole . In past years, some shifts have included volunteering at Ag Society events (Western Days and Ry-Tof Ball Tournament), painting the bleachers in the arena, supporting a different TMHA level with their tournament, ect.). Holding a position on the executive, being a team manager or head coach are considered as 1 at-large volunteer shift. The Ag/Society/TMHA at-large shifts are in ADDITION to the weekly volunteer time given by parents to make the season run smoothly for the kids (ie. run the time clock, complete the game sheets, set up/take down the boards in the lower levels, ect.). Families are also expected to complete volunteer shifts, as determined by the level director and tournament co-ordinator, when hosting home tournaments. Each family is expected to complete one Ag Society/ TMHA at-large volunteer shift per player to a maximum of 2 shifts per family (ex. 1 kid=1 shift, 2 kids=2 shifts, 3 kids=2 shifts) or pay a \$300 buyout fee per shift. Volunteer shifts will be posted via an online form and kept track of by the registrar. ***The buyout DOES NOT include working a casino, Oilers 50/50, and home tournament commitments.

- Volunteer Buyout | \$300.00
- I will fulfill my volunteer commitment (Please provide a \$300 deposit cheque per PLAYER, post-dated for March 1, 2024)

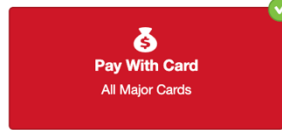
STEP 6: PAYMENT

There are two options for payment:

1. Pay Online (Credit Card)
If you choose the "Pay Online" option, please be aware that there will be a transaction fee of approximately 3%.
2. Pay Offline (eTransfer, debit, cheque):
Payments made offline will be received by eTransfer, cheque or debit (a date to collect debit payments will be arranged by the treasurer.)

Step 1 : Choose a Payment Method

Pay Online Pay Offline



Step 2: Confirm Payment and Finish Checkout

Past Credit Cards New Credit Card

Name On Card

Credit or Debit Card

You can pay your fees in full or in instalments by toggling this on or off.

Split payment into installments*
\$199.71 due today + 2 payments
[View Payment Details](#)

on

* Payments are processed automatically with your submitted credit/debit card. A processing fee will apply to each payment.

Instalment breakdown is as shown. 1/3 of the fee will be collected at registration. The remaining balance split over two equal payments due on the 1st of September, October

Installment Payments

Due Today – Deposit Payment	\$199.71
09/01/2022 – 1st Installment	\$199.71
10/01/2022 – 2nd Installment	\$199.72
Installment Plan Total	\$599.14

Due Today

Deposit Payment	\$193.33
Processing Fee	\$6.38
Checkout Total	\$199.71

All that's left to do is to confirm your payment. Once you have done so, you can view and print your receipt/invoice in the dashboard of your TeamSnap account. Please note that your registration is not considered complete until fees are **paid** and all deposit cheques are received.





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VOLUNTEERING REQUIREMENTS

The Ag Society/TMHA at-large volunteer shifts are used to support the Tofield community and/or the hockey association, as a whole. In past years, some opportunities to fulfill this requirement have been volunteering at Ag Society events (Western Days and Ry-Tof Ball Tournament), painting the bleachers in the arena, supporting a different TMHA level (then you are involved in) with their tournament, etc. Holding a position on the executive, being a team manager or head coach is considered fulfilment of 1 TMHA at-large volunteer shift.

The Ag/Society/TMHA at-large shifts are in ADDITION to the weekly volunteer time given by parents to make the season run smoothly for the kids (ie. run the time clock, complete the game sheets, set up/take down the boards in the lower levels, etc.). When hosting home tournaments, families are also expected to complete volunteer shifts as determined by the level director and tournament co-ordinator.

Each family is required to complete one Ag Society/ TMHA at-large volunteer shift per player to a maximum of 2 shifts per family (ex. 1 kid=1 shift, 2 kids=2 shifts, 3 kids=2 shifts) or pay a \$300 buyout fee per shift. Volunteer shifts will be posted via an online form and kept track of by the registrar.

You can buy out your Ag Society/TMHA at-larger volunteer shifts for \$300 per player.

***The buyout DOES NOT include **home tournament commitments**, working a casino and Oilers 50/50.

A \$300 deposit cheque per player (post dated for March 1, 2024) needs to be provided by October 1, 2023 if you are not buying out the volunteer shifts. Otherwise, your child will not be allowed on the ice.

CHECKLIST

- Registration Fees (including name bar fee and any buyouts)
 - 1/3 of fee upon registration
 - Remaining balance paid over 2 instalments, due September 1st & October 1st
 - full payment is due by October 1st
- Fundraising
 - Payout - \$300 per player
OR
 - Deposit - \$300 cheque per player post-dated for February 1st, 2024
- Volunteer Deposit
 - Payout - \$300 per player
 - Deposit - \$200 deposit cheque per player post-dated for March 1st, 2024
- AGM Deposit
 - \$100 deposit cheque per family post-dated for May 11th, 2024

Your deposit cheques will be destroyed when all commitments are met.

Please mail Cheques to:

TMHA Registration
Box 275
Tofield, AB
TOB 4J0

Please eTransfer payment to:

treasurer@tofieldminorhockey.com
***In the comment box please put your child's name, and what the money is for. EX. Peter Pan, U9 fee in full, volunteer buyout, name bar
Tinker Bell, 1/3 U7 fee, name bar