



Minutes

Subject:	TORL Regular Board of Directors Meeting
Meeting Date:	June 4th, 2025
Time:	7:00 pm
Location:	Google Meet

President	Mark Campbell	X	President, GVRA	Breanne McLean	X
Vice President	Michael Beatch	X	President, KRA	Bob Somerville	X
Treasurer	Tammy Packer	X	President, SRA	Kristi Darborough	
Secretary	Shelagh Pyper	X	President, WRA	Marissa Carefoot	X
Director of Coaching	Michelle Wiklund	X			
Director of Officials					
Registrar	Katrina Ainslie	x	Scheduler (Non Voting)		
			Game Sheets (Non Voting)	Tracy Allan	x
			Web Admin (Non Voting)	Bryn Forwell	x

1. Call to order – role call/ attendance 7:33pm
2. Adoption of Agenda –
Mike moves to adopt the agenda as circulated. Katrina seconds. Approved.
3. Reading and Approval of Minutes
N/A

Reports / Introductions

Treasurer – Tammy Packer. Bank accounts remain as circulated for AGM.

The RBC AGM had some opportunities for meaningful collaboration and discussion. The RBC Staff who were there were receptive to hearing from the Leagues and Associations. Discipline and complaint policy had previously been changed to direct complaints directly to Alias. There should be other steps that can happen before that, including templates for all associations to use so leagues aren't having to invent things. The complaint button was hit 27 times and each time there was a \$1000 charge to RBC. 20 of those complaints were thrown back but the costs added up.

Vice President – Mike Beatch, two girls in the sport. Goal to increase enrolment 5% each year. Hopes to make connections with schools and showcase gym ringette.

Secretary – Shelagh Pyper, one daughter and plays on the Ladies ringette team, previous PAC experience, Zone 5 U14 coach, can help with ComeTry Ringette

Director of Coaching – Michelle Wiklund, two daughters, plays on Ladies ringette team, has played in LMRL and has contacts there.

Registrar – Katrina Ainsley, two daughters in Zone division, Westside Board for 6 years

Director of Officials- open

SRA Representative- unable to attend

GVRA Representative- 2nd year on Board, works with Boards in her day job, one daughter in Club

KRA Representative- Bob, two daughters who play, previous experience coaching and ice scheduler

WRA Representative- Marissa, player on Open team, past Director of Coaching, excited to give back to a community that has given her so much

TORL Game Sheets – Tracy,

President- Mark Campbell, two daughters in ringette, coach and official

Unfinished Business:

One piece of unfinished business from the AGM was conducted via email:

In advance of the upcoming Ringette BC Annual General Meeting on Sunday June 1, 2025, please be advised that Tammy Packer – TORL Treasurer is permitted to vote on behalf of the TORL. TORL President, Mark Campbell, is unable to attend the AGM and will be the primary contact with Ringette BC for the 2025/26 season.

1. Board Member Code of Conduct- all Board members please sign and submit to secretary for filing in folder

2. League Role & Function – TORL Constitution & RBC Policy/ Guidelines.

Mark reviews all these and clarifies that for BC Winter Games we are Zone 2, but for Zone (A) we are Zones 5 and 6.

3. Review TORL Bylaws, Membership, Board Positions and job descriptions.

Mark reviews these documents and mentions that gamesheets, webmaster, scheduler etc. are functions but not Board members. Any association interested in having a second representative should take this up at their association board meeting prior to the TORL meeting. It doesn't need to be the same person each time, but the Assoc. Board should be aware who is representing them at the TORL level.

- Open Board Positions / Essential functions

Mark proposes that the essential functions roles report to one Board member. For example scheduling falls in the VP portfolio.

Michelle suggests the other Board members: Director of Coaching, Registrar etc. also have job descriptions in the Bylaws.

Mike suggests we form a committee to work on updating our bylaws. Ian is a lawyer who has offer to assist. Jill stepped up at the AGM to assist as well.

Shelagh moves the Board appoint a committee to update our bylaws to be in compliance with the societies act including drafting job descriptions for all Board roles and essential functions. We wish to include one representative from each association, Ian Hawes, TORL President Mark Campbell form this committee, with adequate legal review. The association rep need not be the president. TORL will ask that each Association appoint their representative by July 16th.

Tammy seconds.

After the committee cross references the draft against other bylaws (such as LRML, Ringette Canada) it will be reviewed at a Special Meeting (open only members- ie the associations) with 21 days to review in advance of the meeting.

All in favour – motion approved.

Director of Officials, Webmaster and Scheduler positions are open. Association's can send any person on their Board to represent their association at upcoming TORL meetings.

Jenny Duff would train a new scheduler but won't continue doing that role.

Bryn Forwell is interested in being webmaster. Katrina says she would be great. Shelagh moves we accept Bryn's offer to be webmaster and invite her to join the meeting right now. (Seconded and adopted)

Associations are asked to put out a call to fill the Scheduler and Director of Officials roles.

Shelagh will send an email to association Presidents asking to fill these positions.

4. Robert's Rules / Board Voting

We will use parliamentary procedures for significant decisions and Robert's Rules outlines fair, effective meeting processes.

5. Critical Dates/ Timeline.

TORL is sharing these deadlines with all Associations for their awareness and timely action.

- Zone Coordinator (Zones per Zone Operations Manual) June 9th

<https://ringettebc.ca/wp-content/uploads/2023/07/Zone-Operations-Manual-July-2023.pdf>

- Zone Coach Interviews June 30th – July 18th

TORL will designate Michelle Wiklund as our representative on the Zone Coach selection committee. Michelle will name a replacement for the U14 coach placement due to a conflict of interest.

- U12CI Coach Selection Oct 1st

This program is run by this TORL League. Later in the summer we will follow the U12CI guidelines. Perhaps an expression of interest form could go out with regular Club registration so families can click a button to say they are interested in CI and whether the parents might be interested in coaching. RBC sent a survey to all U12 coaches – was there any follow up about that at the RBC AGM.

A break out group at the AGM discussed tiering at U12. There was interest in trying out tiering but this won't affect the U12CI program.

Katrina suggests we use the TORL RAMP system to gather expressions of interest from U12 age athletes.

The Board feels we should have U12CI coaches in place sooner than Oct 1. Table this to next meeting. Mark will follow up with RBC for U12CI program updates.

RBC guidelines cover underage players and the policy states that if a player is cleared to play U12 they can play U12CI.

- League Declaration of Zone Teams & Boundaries July 1st

- Zone Tryouts Aug 1st – Sept 15th – Team Selection by Sept 30th

The Zone teams are operated by the Zone.

TORL is responsible for the registration, but used the GVRA RAMP registration system. Katrina will look into maybe getting TORL it's own system.

Mark moves that Zone 5 and Zone 6 organize their own tryouts. Our intent is to form one team at each level.

Q: where on the map is the separation between Zone 5 and Zone 6.

TORL can set the Zone boundaries but can't change Association boundaries. Last year there was an attempt to redraw boundaries but it was complex. It is better to look at player releases if that's necessary later for meaningful competition/team roster formation.

There needs to be consideration for economic cost of players from Zone 6 to drive farther to be on a Zone 5 team.

Michael moves that the associations and their Zone coordinators and TORL President form a committee to make recommendations on declaration of Zone team formation, team boundaries and striving to achieve meaningful competition. Shelagh seconds.

Discussion: Should TORL be more involved in trying to have two strong Zone teams within TORL? How do we retain the competitive players that may be stuck in a cohort that isn't helping them reach their potential. What do player releases look like and mean? MOUs

The associations collaborate to choose a Zone coordinator for Zone 6 and Zone 5.

- Club Team Declaration Sept 15th

- Roster Deadlines (U12 - Jan 1st / U14-U19 - Nov 1st / U12CI - Nov 1st)

6. Zone & U12CI Coach selection and planning for tryouts

- League Representative for Zone Coach Interviews & Selection Committee

- Zone Tryout format – assigned to a committee to inform this.
- U12CI Coach Selection

7. League Programs & Registration

- Zone - <https://ringettebc.ca/wp-content/uploads/2024/04/Ringette-BC-Zone-Guidelines.pdf>

Westside opens June 15th.

Shuswap registration is open.

Need to set a price for evaluations now, so this can be done in the first round of registrations. In 2024 it was \$75 to evaluate.

Associations are requested to get a list of potential evaluators to TORL.

Breanne moves to set the evaluation fee to \$100 and add this to the associations general registration processes immediately. Katrina seconds that. All approved.

Katrina will write an email to all associations letting them know this.

Remaining items tabled to next meeting.

Announcements:

Michelle mentions LMRL developing list of coaches looking for CI training. If you know of someone looking to become CI trained please email their name to Michelle.

Date of Next Meeting:

Tuesday, June 24th 7:00pm

Adjournment:

Michael moves to adjourn at 9:45 Marissa seconds.