

SUBJECT: 2021 – 2022 Criminal Record Check (CRC) Update

BC Hockey [policies](#) 5.09 and 11.5.1 state that every person (official) 18 years of age or older as of December 31, 2021 must have a valid Criminal Record Check (CRC) on their Hockey Canada Registry (HCR) profile, prior to registering for 2021-2022 season. Included with this memo is a list of officials within the BC Hockey membership that require a new Criminal Record Check (CRC) for the 2021-2022 season. These officials have been notified directly by way of memo regarding their status.

Electronic CRC (eCRC) requests are **free** of charge for BC Hockey officials via the updated process outlined below. We recommend that CRC requests be submitted ASAP, as delays can arise towards the start of a season. Completed CRCs will be automatically sent to BC Hockey by the eCRC system and updated on the official's HCR profile. Once updated, the CRC will be valid for three (3) years, at which time a new CRC will be required. Note, it may take a minimum of 3 – 5 business days for CRCs to be processed.

***REMINDERS:** To assist with the recruitment and retention of previous officials, all officials registered during the 2020-2021 season are eligible to officiate immediately upon the start of the 2021-2022 season (with a valid CRC in place), due to the validity of their 2020-2021 certification (expiry December 31, 2021). Additionally, these officials will receive a \$74.00 reduction to their 2021-2022 registration fee, due to the impacts of COVID-19 on the 2020-2021 season.*

*All 2021-2022 certification clinics for 'returning' officials will be delivered online and be available for registration in August 2020, with clinic delivery occurring from September until late November. Any returning officials that were **NOT** registered during the 2020-2021 season will be required to attend an online certification clinic before they are eligible to officiate and will pay standard registration fees.*

eCRC Submission Process

1. **UPDATED** Go to: <https://justice.gov.bc.ca/criminalrecordcheck>
2. Enter Access Code: **FY4HH6R6BN** and follow the submission instructions

NOTE: The eCRC system utilizes an applicant's BC Services Card, to verify identification. If an applicant is using the BC Services Card to access the online service for first time, they will be directed to activate their card by video or in person through Service BC app. For more information regarding the BC Services Card, please visit gov.bc.ca/bcservicescard. An applicant guide is [LINKED HERE](#) for assistance.