



Vancouver Island Amateur Hockey Association

MHA RESIDENTIAL VERIFICATION &/OR TRANSFER CHECKLIST

(To be completed by both the receiving MHA Registrar & Parents/Caregivers then up-loaded with supporting documentation on the HCR)

Players Name: _____ Date of Birth: _____ Receiving MHA: _____

IMPORTANT:

1) Are all other siblings transferring to the new Association:

<input type="checkbox"/> Yes (Please list names below)	<input type="checkbox"/> No (Please list names & reason/s why below)	<input type="checkbox"/> Not Applicable

(If needed, explanations for the above can be provided on a separate page)

2) If a Move **Without** Parent: BC Hockey - Player Declaration of Residence Form has been submitted, ☐ Yes ☐ N/A

PROOF OF PERMANENT RESIDENCY: *Note - MHA's and/or VIAHA have the right to request additional documentation.

Step 1: Home Owners please provide both of the following supporting documents:

- ☐ -Property Tax Bill/Assessment including information on the Home Owners Grant (HOG) portion claimed for the address to prove majority of living.
- ☐ -Canada Post Change of Address (if done online - application must include all steps)

*If you cannot provide the above documents for the home you're claiming permanent residency on then the reason/s why **MUST** be stated within a separate statement & then move onto **Step 2:**

Step 2: Please provide a minimum of four (4) of the following supporting documents:

- ☐ -Canada Post Change of Address (if done online - application must include all steps)
- ☐ - Residential Lease (all inclusive leases to be notarized & stamped - see Residential Qualification Handout for guidelines)
- ☐ - Bill of Sale (new home purchase)
- ☐ - Vehicle Insurance Papers **plus** a corresponding Drivers Licence
- ☐ - Proof of Home or Rental Insurance (structure/contents insurance)
- ☐ - BC medical statement
- ☐ - GST Statement or Income Tax Assessment
- ☐ - Letter from School (confirming child's registration & new address)
- ☐ - Bills (One (1) of the following **ONLY** - hydro, gas, water, cable, satellite & phone, bank/credit card statement)
- ☐ - Other- As requested or approved by VIAHA _____

VIAHA & MHA's reserves the right to request further information in regards to residency

I declare, the above provided information to be true
and correct.

Printed Name (Parent/Caregiver)

Signature of (Parent/Caregiver)

I certify, that I have received and up-loaded the above
provided information on the HCR.

Printed Name (Receiving MHA Registrar)

Signature (Receiving MHA Registrar)

***By signing this document you give permission for the
MHA & VIAHA to share the information you provided above
with BC Hockey, Hockey Canada and Government Agencies.**

***Should supporting documentation be falsified or a player is found not to be residing in the location he/she
registered the following actions can be taken:**

- Transfer or membership can be rejected prior to commencement of season
- Player/s can be suspended from playing hockey
- His/her team could lose all team points earned during the playing season while he/she was on the team
- Player/s and parents could face possible sanctions for up to as much as 3 years (as per HC Regulation F Paragraph 22)

***VIAHA and the MHA have the responsibility to investigate residency at any time to verify any information provided by the
parents/caregivers to support a residential transfer and or residency.**

VIAHA & MHA Registrar's Section Only:

- 1) Ensured new address is within the Associations boundary: ☐ Yes (verified on Google maps)
- 2) This residential move is across an MHA boundary (as per VIAHA Regulation): ☐ Yes

Please scan & up-load this form along with the above provided documents onto the HCR – Thank you!





Vancouver Island Amateur Hockey Association

2301-E McCullough Road Nanaimo BC V9S 4M9

info@viaha.org www.viaha.org

Ph: 250-751-8811 Fax: 250-751-8812

RESIDENTIAL QUALIFICATION INFORMATION

MHA's are to provide parents and caregivers with this information and work with them to complete and submit the mandatory MHA/Transfer check-list which should be included with all supporting documentation and up-loaded on the HCR with transfer request.

The Residential Qualification is the cornerstone of player eligibility in Minor Hockey. Essentially, it requires a player to play for the community Minor Hockey Association where his/her parents reside. Residency rules are in place because they: permit MHA's to plan and put forward a program suitable for their community, prevent a number of abuses and avoid recruitment of minor hockey aged players.

Residency requirements are not as restrictive at elite levels, such as Major Junior, Junior "A", and Junior "B". Players at those levels are expected to be willing to leave their home communities to experience high level competition in preparation for possible advancement to professional hockey.

The regulations governing residency are as follows:

VIAHA Regulation 4:

The regulations covering residential qualifications shall be those adopted by BC Hockey and Hockey Canada

The District reserves the right to have until Aug 15th to review transfers

BC Hockey Regulation 2:

2.03 The residence of a player's parent shall be used to determine eligibility for minor hockey aged players (i.e., such residence must be within the boundary of the member minor hockey association). The BC Hockey Executive Committee shall determine a geographic subdivision for each member minor hockey association.

Hockey Canada Regulations:

3. In reference to Hockey Canada Regulations:

- a) The parents' usual residence when parents live in the same house, or if one of the parents is deceased, the usual residence of the surviving parent.
- b) In cases where parents do not live in the same residence, the legal residence is the usual residence of the parent having legal custody of the player;
or,
if both parents have legal custody, the usual residence of the parent with whom the player usually lives;
or again,
if the player lives equally with both parents, his place of residence shall be determined by the Branch.
- c) When legal custody has been granted to a third person, the usual residence of that person.

NOTE: the term "usual residence" is defined as four (4) out of seven (7) days and applies only to where the child lives with his/her main parents/caregivers.

NOTE: In the application of the above, the term "legal custody" and/or "legal guardian" refers to the granting of custody as determined by a Court of Law in one of the following circumstances:

- i) the application of the Divorce Act,
- ii) in the case of an order enforcing or recognizing a legal separation agreement,
- iii) loss of parental authority,
- iv) when it is deemed the child's development is compromised,
- v) when both (2) parents are deceased,
- vi) married, or the equivalent of married.

***The custody order must be completed through a Court of Law and stamped by a Judge; it is not enough to have it notarized.**





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The Hockey Canada definition of residence above was adopted in 2007. To summarize, the player's residence is that of his/her parents. Should the parents be living apart (separated or divorced), the player's residence is the residence of the parent who has *legal* custody of the player. Should the parents have "joint" legal custody, the player's residence is the residence of the parent with whom the player usually resides (defined as 4 out of 7 days).

If the player lives equally with both parents (very rare), then residence will be determined by the Branch (BC Hockey).

If legal custody has been granted by a court of law to a third party (e.g., grandparents or uncle/aunt), then application must be made to BC Hockey to deem the player resident with the third party. This is not a "guardianship" arrangement, but a change of parental authority ordered by a court.

Any situation that does not fit into the above hierarchy can only be accommodated by application to BC Hockey for a residential exemption (for example, an international student) as discussed in Tabs 8 and 9.

NOTE: Hockey Canada Regulation F Paragraph 22 states any player who's a registered member of a branch, and who has been proven guilty by his branch, or Hockey Canada of (b) falsifying or forging Hockey Canada registration information shall be automatically suspended from playing hockey with any team for a period of up to 3 years.

Notarization of "All Inclusive" Leases:

The original lease document is to be signed in front of a Notary Public by both the Tenant and the Landlord and stamped by the Notary Public.

The Notary stamped original lease to be up-loaded on the HCR and also mailed into the VIAHA Office:

2301 Suite E McCullough Road
Nanaimo, BC
V9S 4M9
Attention: Charlotte Johnson

***Should documentation be falsified or a player found not to be residing in the location he/she registered at, the following actions can be taken:**

- transfer can be rejected prior to commencement of season
- Player/s can be removed from playing hockey
- His/her team could lose all team points earned during the playing season while he/she was on the team
- Player/s and parents could face possible sanctions for up to as much as 3 years

***Players who move during the season must advise VIAHA.**

***VIAHA and the MHA have the responsibility to investigate residency and verify any information provided by the parents/caregivers and player to support a residency or transfer at anytime.**