**VDMHA Executive Meeting Minutes for October 1, 2023**

**Members Present:** Colin, Breanne, Ryan R., Ryan W., Kristen, Tracy, Michelle, Kaylee, Trevor Z., Trevor K., Trevor W., Garrett, Kyle

1. Meeting called to order at 6:32 pm
2. Approval of Agenda – additions to agenda
	1. Evaluations (developmental meetings – “bubble” kids at U11-1 practice

Ryan W. made the motion to approve agenda, Tracy seconded

1. Approval of last meeting minutes – need to updated evaluation dates in last minutes due to changes for U11 group - motion made by Kristen, seconded by Michelle
2. Treasurer Update – tabled as Kyle arrived late to the meeting
	1. Approval of cost of Team Genius slightly increased cost than anticipated – cost is $1700 per season – Ryan W. made motion to approve increased cost Ryan R. seconded
	2. Casino update – dates have been changed – pushed back date to 2027 – location is TBA due to reconfiguration
3. Fundraising
	1. Raffle Box Update – Tracy needs banking information from Kyle otherwise she has everything ready to go. $1400 fee + % on ticket sales, 1000 tickets available – previously discussed $100/family ticket sales but need to check last meeting minutes. Start date ASAP will run until around Christmas?? Next start date will be January 7, 2024.
4. Hockey Pictures – booked for November 13, 2023 starting at 5 pm. Sherry Rowe previously organized but is no longer with the associations to Colin will see if Barbara Strydom will organize. The company needs a ½ hour ahead of time to set up. Kristen to send them the team information (names/numbers/coaches)
5. Ice Assignor Update – Jessica submitted as not in attendance
	1. Powerskating dates are confirmed and have been added to the website/FB.
	2. Practice times are all set and have been posted
	3. Goalie clinics are booked in Mundare and have been updated on the FB page. Trevor W. provided further information on clinic – discussed costs of $250/hr + travel for one instructor. Discussed having an extra instructor for another $100. 11 goalies are set to attend. Trevor W. made motion to spend extra money and have 2 instructors. Trevor Z. seconded. Discussion about letting one U9 goalie attend (Nate Pipke) board all agreed we need to encourage and grow our goalies better and that player is allowed to attend. Goalie clinics need 3-4 shooters per session, each team will be assigned a day to provide shooters. Trevor W. will have a schedule to each session and send it to the level directors to pass along to each team.
	4. There will be NO practice from December 23-31. Week of Jan 1-5 there will be no practices scheduled by Jessica, if coaches want practices during this time they will need to be requested by December 18 and may NOT be cancelled.
	5. Game bookings, min 5 ice slots have been assigned to each team from Oct 11 – Nov 5 for tiering games and ice allotment schedules have been made up for managers for the remainder of the season to schedule games. If level directors can let her know once coaches and managers have been selected. Typical Saturary: 8-9 (U7), 9:15-10:15 (U9), 10:30-12:15 (U11), 12:30-2:30 (U13), 2:45-4:45 (U15), 5:00-7:30 (U18)
	6. Cut off for changing games will be the Thursday prior to the following weekend, over 1 week notice, we do not want to risk having to be charged for ice we will not be using. There will not be the same opportunities for adjusting game times once they are booked (this mostly effected U7/U9 last year)
	7. Ice times will be tight – there have been some booking issues with other user groups that use the ice after us on weekends. The town has been made aware of the situation. This will mostly be relevant to the U18 team – please be prepared for some confrontations. Kristen left meeting.
6. NEAHL Update
7. Season Update – Preseason will be from Oct 11 – Nov 5. Nov 7 – retiering. Nov 10 regular league play starts. Colin is heading to Wainwright tomorrow and will pay league fees ($125/team). League has divided into different regions in hopes of cut down on travel time. November 7 league will have the playoff format updated for each level. \*Teams can have tiering games over the thanksgiving weekend given they have another team to play\*
8. League now has page for associations to add U7/U9 teams to make it easier for managers to find teams to play in the area. U9 major added already, just need information for the other teams.
9. Discussed that level directors need to make sure that teams are following the chain of command. Managers are to deal with deputies, parents are not to call the league executive at any point.
10. Introduction of automated game sheets – Colin has information and will pass along to directors/managers. League is hoping the use of app will be mandatory by next season. Our goal will be to use the app 75% of the time by Christmas. Discussed association provided tablets to managers/teams – decided that each team need to have their own and it will be the managers responsibility.
11. Level Director Expectations
	1. Coaches/Managers – need to have them lined up ASAP. Kristen to uplpoad the HCR/roster to the NEAHL. Managers will get login information to upload game sheets. Discussion about player affiliation, rules have changed, Colin/Garrett to look into further the provide update. U7 – head coach Scott Wowdzia. U9 major – Owen Bergley/Renee Kassian. U9 minor to be figured out – Colin to talk with Jerilyn
	2. Team Meetings – need to happen soon. Michelle wants to be at the meetings for all teams that are hosting a home tournament. Need to figure out U11 tournament ASAP. Level directors contact information to be posted until tournament coordinator is known
12. Tournaments – need to update our fees – Kyle/Colin to look into this – board to make decisions ASAP via email. Co-op have given $2000 donation to the association this year. No longer giving each team gift cards. U11/U13 to alternate hosting separate tournaments on the same weekend between Vegreville/Mundare. Parent concerns about the extensive work to host tournament especially this year with having smaller teams. Too late this year to cancel tournaments especially since they are profitable. Will evaluate at the end of season for moving forward. Recommend trying to cut back on tournament spending. Brief discussion about capping the money given back to the teams – future potential to adjust.
13. Misc. Discussion
	1. Managers Binder – Breanne working on it currently, will be available on the website
	2. U15 Money for away tournament – level director was asked to bring to board. Discussion was had. In the past U15/U18 teams wanting to attend tournaments were responsible for covering fees. Board agreed as a whole to not provide funds for team to travel to tournament.
	3. Criminal Letter check from association – need to have a copy on the website for parents to print off. Once completed needs to be uploaded to Spordle. Once they are submitted need to be scanned and put on Chromebook (Kristen). Level directors to get all the paperwork from managers
14. Evaluations –
15. not completed for the U11 group – extensions due to player being injured (Trevor K. to talk to Margie). Teams to be decided next week. Trevor W. felt the app worked well. Trevor Z. said it was basic and easy to use. Ryan R. said it worked well but mentioned there could be some changes to categories to assess players on. Recommend using app for evaluations beginning), middle and end of season – helpful for player development.
16. U18 goalie evaluations – decided there was a #1 goalie with two others still be evaluated. Trevor Z. has been in communication to parents and goalies about them playing the upcoming game. Ryan W. left meeting as conflict of interest for him.
17. Discussion about HA and association providing more coaching clinics or special skills clinics for coaching development. Would be great to have. Zenith/Trevor W. to look into. Need to have coaching evaluations too. HA working to improve coaching development in the coming seasons.
18. Meeting adjourned at 8:15 pm. Next meeting November 12 @ 6:30 pm.