



## **Minor Hockey Development Services**

### **Vermilion Minor Hockey Association (VMH)**

#### **2024/2025 Season**

#### **Background**

- During the 2023/2024 season VMH organized and arranged on ice development for each team in divisions U11 to U18. The development provider was chosen by VMH and VMH scheduled the developmental ice times for each team.
- For the 2024/2025 Season VMH is giving coaches for each team in divisions U11 to U18 the freedom to select the on or off development provider of their team's choice. Each team will have \$1000 to use for player development for the 2024/2025 season. Funds not used before each team's final playoff game are automatically returned to VMH. On ice development, off ice development and mental health training are the only items that are eligible.

#### **Overview of VMH**

- VMH is a non-profit association made up of volunteers, coaches and parents who give youth in Vermilion and surrounding areas an opportunity to play hockey.
- VMH is administered by an Executive – further details can be found on [vermilionminorhockey.com](http://vermilionminorhockey.com)
- VMH is a member of Hockey Alberta and therefore follows their rules and regulations, we have teams in the NEAHL and ECAFHL
- VMH offers hockey to divisions of U7, U9, U11, U13, U15 and U18. U9-U18 will have Female teams if numbers are sufficient
- U11-U18 Divisions will have Team Evaluations if numbers are sufficient for more than one team

## Scope of Work

- Development will be during scheduled team practices throughout the season (Mid October 2024 thru Feb 2025) at the Vermilion Stadium and Arena
- Provide safe and appropriate instruction for players, covering all aspects of the positions and game as appropriate for the age and skill level of each team
- Duration of season (Mid October thru February) on/off Ice development including, but not limited to:
  - Power Skating
  - Skills
  - Combination of skating & skills
  - Additional Goaltender Training
  - Dryland training
  - Mental health training- ex. Sports phycologist
- Communicate with team Coaches at designated intervals throughout the season (or sooner should there be concerns or issues arise)
- Prepare accident or injury reports should an accident happen during training

## Professional Credentials and Experience

- Brief description and history of the respondent including the date established, number of staff, and areas of specialty
- The name of the primary contact for the respondent
- A list of additional trainers and staff who are available to VMH, along with their professional credentials and bio

## Costs/Fees

- Please describe the annual or hourly fee for the service to be provided
- List all services included in your proposal
- Please state whether the fee includes any or all reimbursable expenses such as mileage, copies, telephone – List and identify any additional expenses you propose to charge to VMH
- Identify any additional fees/costs proposed by the respondent that are not covered in the proposal
- Identify any scheduling limitations or concerns
- Please note – ice is booked and paid for by VMH

## Insurance Requirements

- All relevant insurance coverage, including liability limits pertaining to the training of minor sports athletes must be listed
- All insurance must be kept up to date for the duration of the contract between the respondent and VMH

## Additional Requirements

- Helmets must be worn the entire time trainers are on the ice
- Respect in Sport Activity Leader is a requirement
- Please include all levels of Coaching you or your trainers have obtained
- All trainers that will be working with youth must provide a criminal record check
- VMH reserves the right to accept or reject any or all providers submitted.
- The VMH Board will evaluate all Development programs during and after the season. VMH makes no representations that contracts will be renewed or that the RFP process will not be utilized in following seasons.
- For any questions about this RFP please contact the VMH VP Development at [vmha.vpdev@gmail.com](mailto:vmha.vpdev@gmail.com)

**\*Coaches please review this document with your provider. Provider will be required to complete G form 2024/2025 Application for Minor Hockey Development Services on VMH website. VMH will review all applications and notify requested coaches listed whether applicant is approved to provide development services.**