



## **Greater Vernon Minor Hockey Association**

**P.O. Box 1894**

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### **REP COACHING APPLICATION**

#### **PLEASE READ FIRST**

We would like to thank you for applying for a position of Rep Coach with the Greater Vernon Minor Hockey Association. We understand the dedication and time required to become a high-quality hockey coach, and positive mentor for our young boys and girls. As a result, it is our responsibility to secure the most qualified coaches possible. In order to apply for a Head Coach position, the criteria and commitments are as follows:

1. GVMHA Rep Coaching Application Form completed.
2. GVMHA Coaching Code of Conduct & Coach Commitment Letter signed.
3. RCMP Criminal Record Check Form completed and signed. Contact Administrator for the process (may take up to 4 months, so please plan ahead).
4. Minimum Development 1 Certification (U13 & above) plus R.I.S and CATT
5. Coach Philosophy & Yearly Plan are integrated with the values of GVMHA.
6. Willingness to pursue technical standards and direction as presented by GVMHA.
7. Willingness to work in cohesion with Director of Hockey Operations, other Coaches, Parents, Players, within GVMHA, OMAHA, BC Hockey and Hockey Canada.
8. Bring a steady passion for coaching, the game of hockey, and the development of youth through sports.
9. You possess a track record of team success and evidence of individual development.
10. You agree to complete the year-end online player evaluations for your assigned team
11. Demonstrated willingness to follow the GVMHA Fair Play policy

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#### **CRIMINAL RECORD CHECK BRANCH REQUIREMENTS**

All staff rostered to an official BC Hockey team Roster - Coaches, Assistants, HCSP's and Team Manager must have a Criminal Record Check (CRC) and Vulnerable Persons Check (VPC) completed and submitted to GVMHA. A CRC must be redone every three (3) years.

If you require a Criminal Record Check completed for GVMHA – see BC Hockey website under Clinics to complete the process <https://www.bchockey.net/Content.aspx?id=301>

## **STAGE I. Submit Coach Application Form**

This part must be completed and handed in by May 31<sup>st</sup>.

- A. Coach Application Form
- B. Criminal Record Check – process as above
- C. Proof of Coach Certification, or will sign up to take Dev. 1 when offered
- D. 1 Page Written Statement clarifying why you want to coach this particular team in GVMHA
- E. Maximum 1 Page Written Coach Philosophy:
  - Reasons for Coaching
  - Central values you want to instill in the player's you coach
  - Central goals of your program (Maximum 5)
  - How will you deliver your program via your staff (Dictate vs. Delegate)

## **STAGE II. The Interview**

Based on success passing STAGE I of the Application Process, you will be granted an interview. The Interviews will take place in June. Key question areas explored during the interview include:

- A. Review of how your previous experience qualifies you for this position
- B. Discuss what your coaching philosophy will be.
- C. Discuss your teaching and instruction techniques.
- D. Explain how you will regularly communicate with players and parents.
- E. General questions.

## **STAGE III. Developing a Seasonal Plan**

Once you have been selected as a Head Coach in GVMHA, it is essential that you develop a Seasonal Plan and submit it by September 1st. This must be handed in to the Director of Hockey Operations for review.

Please drop off applications at the GVMHA office, Kal-Tire Place North 2<sup>nd</sup> floor.

**Attn:** Director of Hockey Operations, GVMHA

Or email applications to [directorofhockey@shaw.ca](mailto:directorofhockey@shaw.ca)



# REP COACHING APPLICATION

## PERSONAL INFORMATION

|            |                   |                                |                |
|------------|-------------------|--------------------------------|----------------|
| Last Name  |                   | First Name                     | Middle Initial |
| Street     | City              | Postal Code                    |                |
| Home Phone | Cell / Work Phone | Email (no Hotmail if possible) |                |

## PREFERRED COACHING ASSIGNMENT (Please check box and indicate 1<sup>st</sup> choice and 2<sup>nd</sup> choice)

| DIVISION  | AGE     | HEAD COACH | ASSISTANT COACH |
|---|---------|------------|-----------------|
| U11 Development (2 teams)   | 9 – 10  |            |                 |
| U13 Tier 1 <input type="checkbox"/> Tier 2 <input type="checkbox"/> Tier 3 <input type="checkbox"/> | 11 – 12 |            |                 |
| U15 Tier 1 <input type="checkbox"/> Tier 2 <input type="checkbox"/> Tier 3 <input type="checkbox"/> | 13 – 14 |            |                 |
| U18 Tier 1 <input type="checkbox"/> Tier 2 <input type="checkbox"/> Tier 3 <input type="checkbox"/> | 15 – 17 |            |                 |
| Female Teams<br>(depending on registrations)  |         |            |                 |

## CERTIFICATION / TRAINING REQUIREMENTS (Bantam Tier 1 – requires High Performance 1 as of 2014/15)

|                                  |   |
|----------------------------------|---|
| Developmental 1                  | All First Year Coaches (Mandatory by Dec 1 <sup>st</sup> of Current Season)           |
| Respect In Sport and CATT Course | All Bench Staff must have these courses completed before ice sessions begin           |
| HCSP Safety Course               | Hockey Canada Safety Course (Mandatory – one person per team by Oct 1 <sup>st</sup> ) |

## EXISTING CERTIFICATIONS / QUALIFICATIONS

| COURSE  | YEAR | LOCATION – YOU MUST PROVIDE COPIES OF CERTIFICATION |
|---|------|---|
| Coach 2 (formerly Level 1)                              |      |   |
| Developmental 1 (formerly Intermediate)                 |      |   |
| Concussion Awareness Training Tools<br>CATT (mandatory) |      |   |
| Respect In Sport (mandatory-valid 5 years)              |      |   |
| HCSP Safety Course (suggested-valid for 3 years)        |      |   |
| Level 1 First Aid                                       |      |   |

## COACHING EXPERIENCE

| YEAR | ASSOCIATION | AGES | LOCATION | POSITION |
|------|-------------|------|----------|----------|
|      |             |      |          |          |
|      |             |      |          |          |
|      |             |      |          |          |

## QUESTIONS / POLICY CHANGE / REMINDERS

Do you have a player(s) registered with GVMHA? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you coach the team if an independent committee does not assess your player to make the team? Yes \_\_\_\_\_ No \_\_\_\_\_  
**ALL Coaches need Respect in Sport and CATT (mandatory before season begins), and Dev. 1 by Dec 1<sup>st</sup> in order to Coach or Assistant Coach with a Rep Team.**



## GREATER VERNON MINOR HOCKEY ASSOCIATION

### CODE OF CONDUCT ~ COACHES

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The athlete/coach relationship is a privileged one. Coaches play a critical role in the personal as well as athletic development of their athletes. They must understand and respect the inherent power imbalance that exists in this relationship and must be extremely careful not to abuse it. Coaches must also recognize that they are conduits through which the values and goals of a sports organization are channeled. Thus, how an athlete regards his/her sport is often dependent on the behavior of the coach. The following Code of Conduct has been developed to aid coaches in achieving a level of behavior, which will aid their athletes in becoming well-rounded, self-confident and productive human beings.

Although this code is directed toward coaching conduct, it equally applies to other members of the "Team Leadership Staff" i.e. managers, trainers, equipment personnel, etc. It is assumed that these people act in cooperation with one another to construct a suitable environment for the athlete.

#### **COACHES HAVE A RESPONSIBILITY TO:**

1. Treat everyone fairly within the context of their activity, regardless of activity, regardless of gender, place of origin, color, sexual orientation, religion, political belief or economic status.
2. Direct comments or criticism at the performance rather than the athlete.
3. Consistently display high personal standards and project a favorable image of their sport and coaching.
  - a) Refrain from public criticism of fellow coaches, athletes, officials and volunteers especially when speaking to the media or recruiting athletes.
  - b) Abstain from use of tobacco products while in the presence of his/her athletes.
  - c) Abstain from drinking alcohol in conjunction with athletic events or victory celebrations at the playing site.
  - d) Discourage alcohol use in conjunction with athletic events or victory celebrations at the playing site.
  - e) Refrain from the use of profane, insulting, harassing or otherwise offensive language of his/her duties.
4. Ensure that the activity being undertaken is suitable for the age, experience, ability and fitness level of the athletes and educate athletes as to their responsibilities in contributing to a safe environment.
5. Communicate and co-operate with registered medical practitioners in the diagnoses, treatment and management of their athlete's medical and psychological problems. Consider the athlete's future health and well being as foremost when making decisions regarding an injured athlete's ability to continue playing or training.
6. Recognize and accept when to refer athletes to other coaches or sports specialists. Allow athlete goals to take precedence over their own.
7. Regularly seek ways of increasing professional development and self-awareness.
8. Treat opponents and officials with due respect both in victory and defeat and encourage athletes to act accordingly. Actively encourage athletes to uphold the rules of their sport and the spirit of such rules.

9. In the case of minors, communicate and co-operate with the athletes' parents or legal guardians, involving them in management decisions pertaining to their child's development.
10. Be aware of the many pressures placed on athletes as they strive to balance the physical, mental, emotional and spiritual aspects of their lives and conduct practices and games in a manner so as to allow optimum success.

**COACHES MUST:**

1. Ensure the safety of the athletes with whom they work.
2. At no time become intimately and/or sexually involved with their athletes. This includes the requests for sexual favors or threat of reprisal for the rejection of such requests.
3. Respect athletes dignities; verbal or physical behaviors that constitute harassment or abuse are unacceptable.
4. Never advocate or condone the use of drugs or other banned performance enhancing substances.
5. Never provide under age athletes with alcohol; never encourage its use.

I have read and understand the above statements and agree to conduct myself in a manner that demonstrates the standards established in the Coaching Code of Ethics.

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**SIGNATURE**

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**DATE**