



Viking Minor Hockey Policies 2025-2026

VMH Registration Fees Policy: All registration fees **MUST** be paid in **FULL** by Nov. 1st of the current season. There will be a 10% increase to all fees after this date and any player that does not have their fees paid will not be allowed to participate on the ice until the fees have been paid or arrangements have been made with the treasurer.

Referee Policy: Viking Minor Hockey will pay all Referee costs (to a yearly maximum of \$25,000.00). If/When the \$25,000.00 amount is spent each team will be responsible for their own Referee costs from that point forward. Teams playing an excessive (as determined by the Minor Hockey Executive) amount of home exhibition games will be requested to pay the Referee costs for the excessive Exhibition games played.

Tournament Policy: Teams need to talk to the VMH Referee Coordinator to schedule referees for their tournaments. All profits from hosted tournaments will go to Viking Minor Hockey. The hosting team(s) are expected to make a minimum profit of at least one entry fee per host team/tournament. If a single team hosts a two-day tournament they will be expected to profit a total of two entry fees for that tournament. The expenses allowed are referees, trophies, ice rental at other arenas with prior Executive approval and prize table items. The team manager will be responsible for forming a tournament committee consisting of the team manager, director and 3 other parents of the hosting team. The team manager will ensure that the teams follow the tournament policies. Teams are allowed to conduct a 50/50 for their Tournament and must obtain the proper license themselves. The host team will be able to keep 2/3rds of the total 50/50 profit while a third will go to the VMH association. Businesses who are not involved with the Corporate Sponsorship program may be solicited for cash or prizes for tournaments. These donations are to be made through Viking Minor Hockey who will issue receipts for tournament donations.

Provincial Tournament Policy: All teams at the U13 level and above shall be eligible to receive a grant of \$5,000 from the Viking Minor Hockey Board upon qualifying for a provincial tournament. These funds are intended to offset costs associated with travel, team activities, meals and other related team expenses.

Coach Travel Reimbursement: All non-parent coaches affiliated with any team within VMH shall be eligible for reimbursement of reasonable hotel expenses incurred in the course of required team travel. Such reimbursement shall be limited to a maximum of 3 accommodations per season and shall be subject to the review and discretion of the board.

Coach Helmet Policy: Effective November 6, 2008 as per Hockey Alberta Bulletin 08/22 all Viking Minor Hockey Coaches need to wear a CSA approved helmet at all practices. Coaches found not wearing a helmet at practice will be asked to leave the ice. In addition,



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any coach found not wearing a helmet after January 1, 2009 will be suspended indefinitely by Hockey Alberta.

50/50 Policy: All Teams will be allowed to run 50/50 at all home games. The team will keep the profits of the 50/50. Teams are responsible for obtaining the proper 50/50 license for each game. Tournament 50/50 is not part of this policy as the profits at tournaments will be split by 2/3rds going to the host team and 1/3 going to the Viking Minor Hockey association.

Jersey/Equipment Policy: Each team in Viking Minor Hockey will receive a set of Home and Away jerseys each season. New socks are \$15 for one pair of knit socks or \$30 for one pair of nylon socks. Each team will be given a jersey sheet that they **must fill out and return to the VMH Equipment Director**. Jerseys are the responsibility of each team's Coaches and Managers. Under no circumstances are jerseys allowed to be taken home by the players. Jerseys are to be kept in the assigned locker rooms. If jerseys are missing or damaged at the end of the season, it will be the team's responsibility to replace them. Name bars can be purchased for \$20 at the beginning of the season. Managers will work with the equipment director who will place the order. All name bars **MUST** be **HAND SEWN** onto the jerseys to prevent any damage. Ensure only team equipment and sweaters go in the storage rooms. Each team will be given a key to their assigned storage room which must be returned at the end of the season. See Carena staff to obtain a key. **Pucks, pylons, shooter tutor, white boards and pines all go back in the puck room found behind the penalty box after each game or practice.** Teams will share pucks from Minor Hockey and use them for practice and home game warm-up (visitors also).

Out of Town Player Registration Policy: Viking Minor Hockey will only accept players from Towns who do not have a Team (or their team is full) in that player's age category. If a player wishes to play in Viking from a town that has a Team of a lower Provincial classification it will be dealt with on a case by case basis by the Viking Minor Hockey Executive. All Viking Teams will openly accept eligible players at all age levels. If any Team has more players than available spots Viking Minor Hockey will first look at having two teams (tiered U9 and up) and if that is not possible a try out of non-residents will occur for the remaining open positions. **Any contact between outside Minor Hockey representatives must happen through the Association Presidents as any other contact could be considered tampering.**

Girls Hockey Teams Coaching Staff Policy: All Girls hockey teams U11 and up require a carded Female member of the coaching staff to be present on the bench and in the dressing room at all games and in the arena and dressing room during all practices.



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Team Staff Criminal Record Check Policy: All Team Staff require a yearly criminal record check conducted at their local RCMP detachment. Each individual is to provide the check to the VMH President by December 31st of the current season. If the background check identifies a criminal record the team staff member must be prepared to disclose (in writing) to the VMH President, the details of the record or that individual will be removed from their team position.

Head Coach Selection and Coach Responsibilities Policy:

1. Application and Selection Process

Applications are accepted on an annual basis (at registration) by the Viking Minor Hockey Executive from individuals interested in coaching one of the Viking Minor Hockey teams. In the event of more than one Head Coach applying for the same team, the VMH Executive will choose the Head Coach. The selection of Assistant Coaches/Manager/Trainer is the responsibility of the **Head Coach**. In the selection of other team official coaches are reminded that they are responsible to Viking Minor Hockey for the operation of their team. When selecting Assistant Coaches/Managers/Trainers/Head Coaches must ensure that their conduct with the players, other teams and officials is of a professional nature. All applicants will be notified personally by a member of the VMH Executive as to the outcome of their application. **No active team Director on the Viking Minor Hockey Executive will be permitted to be a team official (Coach, Manager, Trainer) for the Team they are a Director for within Viking Minor Hockey.**

2. Responsibilities of the Coach

- Oversee all team operations
- Follow Viking Minor Hockey Association Policies and Bylaws
- Explain philosophy and plans to parents and players prior to start of season and hold team and parent meetings as required during the year
- Selection of team (tiering) with assistance from VMH Executive
- Attend games and practices
- Conduct properly prepared practices (Refer to manuals obtained from Hockey Alberta)
- Ensure that all players are given the opportunity to develop in a non-threatening environment
- Ensure that no hazing of players is tolerated
- Develop and administer all team rules



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- Follow all Hockey Canada and Hockey Alberta rules
- Report to Viking Minor Hockey Executive as required
- Ensure proper use, care and return of all Viking Minor Hockey equipment and jerseys
- Ensure that all players are properly and fully equipped when practicing and/or playing
- Show respect to all players, parents, competitors and officials and encourage all those associated with your team to act in similar fashion
- Represent Viking Minor Hockey in a respectable fashion
- Be a positive role model for all those you encounter

All members of the Viking Minor Hockey Executive have the authority to enforce any of these rules at any time. The Viking Minor Hockey Executive reserves the right to suspend any coaches or team officials for violation of rules.

VMH Dressing Room Policy: All Viking Minor Hockey U11 through U18 Male and Female Teams: Parents/Siblings/Guardians will not be permitted in the dressing room prior to or after any game or practice. It will be the responsibility of Team Officials to enforce this policy.