

**Vancouver Island Minor Lacrosse Commission
Regular Meeting Minutes
April 7, 2025**

Attendees

Voting Executive

Chair	Tim Frost
Vice Chair	Scott Barillaro
Secretary	Krista Gregory
Treasurer	Michelle Vecqueray
Zone 6 Representative	Brande Terris
Web Master/Scheduler Liaison	Stephanie Prizeman
Female Coordinator	Shane Mellish

VIMLC Executive

BCLOA Representative	Tyler Boyer (absent)
Indigenous Development	Bryan Baxter (absent)
BCLCA Representative	Kelly Fines (absent)
Commissioners	Mike Bisgrove, Wendy Hall, Greg Toll, Chad Robinson, Janice Parmar, Adam Gow, Cathy Coulson

Association Representatives

Alberni Valley	Dennis Bill
Campbell River	Sarah Thomas
Comox Valley	Chad Robinson
Cowichan Valley	Janic Parmar
Juan de Fuca	Kyla Pedlow, Jessica LeJeune
Nanaimo	Bryan Norby
Oceanside	Renee Allan
Peninsula	Rod Senior, Simon Upshon
Saanich	Scott Barillaro
Victoria Esquimalt	Kate Blass, Bryce Taylor

- 1. Call Meeting to Order, 7:11 pm**
Land Acknowledgement
- 2. Adoption of Previous Minutes** Motion made by Shane Mellish, seconded by Janice Parmar,
Carried
- 3. Additions and Adoption of Agenda** Motion made by Tim Frost, seconded by Greg Toll,
Carried

Additions: Misconduct Clarification, Important Dates, Commissioners

4. Business Arising from the Minutes none

5. Financial Report: Michelle Vecqueray

Attached please find the bank reconciliation for March 2025. Current Bank balance is \$23,036.46

Invoices for the first half fees were sent out to all association presidents on March 15th. Thank you to the 4 associations that have sent in their fees: Comox, Nanaimo, Saanich & VELA. I kindly request that all remaining associations have the payment submitted to me as soon as possible.

Reminder emails and invoices will be sent out this week.

VANCOUVER ISLAND MINOR LACROSSE COMMISSION

Approved Budget 2025

As at April 6, 2025

ASSOCIATION	2024 #'S	Fees /player	Notes		Variance
ALBERNI VALLEY	64	\$ 960.00			(960.00)
CAMPBELL RIVER	50	\$ 750.00			(750.00)
COMOX	109	\$ 1,635.00		\$825.00	(810.00)
COWICHAN VALLEY	126	\$ 1,890.00			(1,890.00)
JUAN DE FUCA	387	\$ 5,805.00			(5,805.00)
NANAIMO	415	\$ 6,225.00		\$3,120.00	(3,105.00)
OCEANSIDE	66	\$ 990.00			(990.00)
PENINSULA	164	\$ 2,460.00			(2,460.00)
SAANICH	244	\$ 3,660.00		\$1,830.00	(1,830.00)
VICTORIA-ESQUIMALT	96	\$ 1,440.00		\$720.00	(720.00)
TOTAL INVOICED/INCOMING FUNDS	1721	\$ 25,815.00		\$6,495.00	(19,320.00)
CARRY OVER FROM 2024 SEASON		\$ 17,283.66		\$17,283.66	
Uncashed 2024 cheques written off		\$ 560.12		\$560.12	
TOTAL FUNDS AVAILABLE FOR SEASON		\$ 43,658.78		\$24,338.78	(19,320.00)
EXPENSES	Actual 2024	Projected 2025			
SCHEDULE	\$ 2,000.00	\$ 2,500.00		\$0.00	(2,500.00)
REFEREE PLAYOFF	\$ 5,540.00	\$ 6,000.00		\$0.00	(6,000.00)
REFEREE TRAVEL	\$ 1,580.00	\$ 2,000.00		\$0.00	(2,000.00)
FLOOR PLAYOFF	\$ 2,988.12	\$ 3,200.00		\$0.00	(3,200.00)
BANNERS	\$ 2,932.16	\$ 3,200.00			(3,200.00)
COMMISSIONERS	\$ 2,500.00	\$ 3,100.00		\$0.00	(3,100.00)
RAMP officiating (Formerly Arbiter)	\$ -	\$ -	BCLA paying this year	\$0.00	0.00
ELECTRONIC GAME SHEETS (RAMP)	\$ 420.00	\$ 450.00		\$420.00	(30.00)
WEBSITE (RAMP)	\$ 498.75	\$ 550.00	Annual Licensing fee	\$498.75	(51.25)
WEBSITE DOMAIN RENEWAL (RAMP)	\$ -	\$ -	5 Year renewal (\$25/yr)	-	0.00
ZOOM	\$ 240.69	\$ 300.00		\$240.69	(59.31)
BCLA AGM FEES	\$ 70.00	\$ 140.00	Estimate of 4 Delegates - Oct 25	\$0.00	(140.00)
BCLA AGM TRAVEL/ETC.	\$ 2,558.81	\$ 3,000.00	4 Delegates (est. based on prior years)	\$0.00	(3,000.00)
On Floor Referee Clinics	\$ -	\$ -	not approved for 2024	\$0.00	0.00
Referee Mentorship	\$ 500.00	\$ 500.00	New Budget Item in 2024 / Managed by Tyler	\$0.00	(500.00)
MISC	\$ 232.38	\$ 250.00	Stamps, Bank fees, cheques	\$142.88	(107.12)
MISC (ADDED AFTER BUDGET APPRV)					
Total Expenses	\$ 22,060.91	\$ 25,190.00		\$1,302.32	(23,887.68)

PROJECTED FUNDS AT YEAR-END

\$ 18,468.78

\$ 23,036.46

Projected Net Gain (Loss)

\$ 625.00

\$ 5,192.68

Motion to

4:26 PM

4/6/2025

Vancouver Island Lacrosse Commission

Reconciliation Summary

Period Ending: 2025/03/31

Beginning Balance		17,603.09
Cleared Transactions		
Cheques and Payments	(1,061.63)	
Deposits and Credits	5,775.00	
Total Cleared Transactions	4,713.37	
Cleared Balance		22,316.46
Uncleared Transactions		
Cheques and Payments	-	
Deposits and Credits	-	
Total Uncleared Transactions	-	
Register Balance		22,316.46
Ending Book Balance		22,316.46

Motion to accept the Financial Report as presented made by Tim Frost, seconded by Krista Gregory, **Carried**

6. Zone 6 Reports

A. Chair Tim Frost

Well thanks to a lot of hard work we are off and games have started this weekend.

A big thankyou to Steph for her work with the schedules. Also thanks for Shane in the female interlock.

As we start the season I want to remind all presidents to chat with your managers and coaches about how they address commission volunteers. I have already had examples of coaches calling commissioners and behaving

inappropriately. This will not be tolerated and coaches will be suspended for abuse of official if they yell at commissioners.

You all should have received a copy of the 2025 disciplinary rules. There is no excuse now when someone claims they did not know about an automatic suspension.

A new change this year. A major penalty is now a suspension only in the last 5 minutes rather than in the last 10. Other than that the policies are unchanged.

Please also remember that while I am happy to help I would like questions to be directed first through the associations, head managers and association presidents and then to commissioners before I am called directly. Too often I am contacted by parents asking about policies. I appreciate if you can address a portion of these before they get to me.

Looking forward to a great season!

B. Minor Directorate Rep Brande Terris

RAMP is working with BCLA to connect and integrate all leagues. This will allow the ability for tournaments to use RAMP with the already entered rosters and officials. They are also looking to have RAMP in place for Provincials game sheets.

The declaration fee for Provincial declarations for 2025 has increased to \$250.00 per team. There has not been an increase in over 8 years (at least) There will no longer be in person coaches/managers meetings at Provincials and the roster verification will be done in advance by the BCLA office. The coaches/managers meeting will be virtual and mandatory.

All tournament coordinators must ensure that the tournament commissioner completes the penalty summary form and sends it to Shane Mellish at the end of the tournament. Also, the tournament coordinators must complete a score summary sheet and forward to Shane Mellish at the end of the tournament. Both forms will be available shortly. from BCLA.

C. Vice Chair Scott Barillaro

No formal report from Vice Chair. I continue to learn the ropes and participate in release and playdown decisions. I expect things will pick up on the discipline side as the season progresses.

D. BCLCA Rep Kelly Fines

I have nothing to report at this time. Good luck this season to all associations. Unfortunately I can't make it tonight.

E. BCLOA Rep Tyler Boyer

Sorry, I will not be able to attend the meeting as I am running the on-floor clinic in Comox tonight.

We have run all original scheduled in-class and have in place all of our on-floor clinics to be run in the next few weeks. We ran two on-floor clinics this past weekend with success.

There is one final clinic that Dallas will be running in Cobble Hill on April 13th to capture those who couldn't attend. This clinic will capture all levels of officials. If anyone knows of officials who need it, especially those associations that need more officials, please reach out ASAP and include Dallas Lister.

I think we need to have a hard discussion surrounding U15 and U17 games being run in Alberni. Currently, they have only one official that would be capable of officiating that level - but he is currently away for school. There is hope there will be a second official, but they will be a first year. They will not have the numbers to support games at that level there, and with a combined team with Oceanside, it would make sense to run those games out of Parksville - if floor space permits.

F. Indigenous Development Coordinator Bryan Baxter no report

G. Female Coordinator Shane Mellish

The schedule for the Female (including the interlocked schedule) is complicated to sort out.

Hats off to everybody that was involved

Jennifer Collison

Stephanie Prizeman

Cathy Coulson

Lisa Steel-Thompson

Danika Jeffery

Pam Mason (Mainland Scheduler)

For many of us it is part of what we have volunteered to do.

But I would like to point out that Cathy (Commissioner), Lisa (Victoria Female Rep.) & Danika (Nanaimo Female Rep.) do much more than is expected from a volunteer.

We would not have a female season without their unwavering support and tireless effort.

The schedule will be difficult to complete.

There are a lot of conflicting interests and being interlocked with the mainland has its own share of challenges.

We have more teams this season with a shorter season and more Female Tournaments.

This will make the schedule difficult to complete.

It will take everyone working together to pull this off.

SHOULD BE GREAT

H. Web Master Stephanie Prizeman

Scheduler Liaison Report:

This season, scheduling has been relatively smooth - I recommend that the group extend Jenn's contract again for the next two years (two years at a time) if she wishes. We have collected a list of items for consideration for next season's scheduling committee and Jen has a plan to make it run even smoother.

All schedules are now official and posted on the VIMLC site; female games are posted on the LMMLC site up to this weekend (and next in some cases) - I am hoping to send all the remainder over to the LMMLC coordinator to upload at once.

Floor time was again a challenge - some associations did not provide the required amount as per the scheduling rules. Others were given games back to schedule themselves due to lack of time - many have already been scheduled.

Website:

RAMP support is your friend if there is something weird with a game sheet. I can look up information, check log ins, and see what has been posted (as well as add and edit games and team) - but that's about it.

Please do not have teams email me about RAMP issues - they should be checking with their association contact first and possibly their commissioner, and they can also contact RAMP support themselves if they feel it is "down" or "not working". Many times that we have had issues, it has been user error.

It has been brought up to the commissioner group might need a refresher/intro session - both on RAMP and general commissioner issues. Tim and I will talk and try to make that happen ASAP.

Almost all commissioners have been in touch re emails - everyone has either had their VIMLC email forwarded to their personal, or I have set up an inbox for them. All of the emails on the site are active either way.

Finally I'd like to try to populate the site with photos and team logos this year. If You have an exciting Story from your association, please feel free to send it to me and I'll do my best! I won't write it for you but I will do a basic edit for grammar.

Motion to accept reports as presented made by Tim Frost, seconded by Krista Gregory, **Carried**

7. Association Reports

A. Alberni Valley

Things have been some what smooth so far, disappointed with our number and not having a U11 team this season after putting in the time putting on 33 clinics at schools in Alberni and Ucluelet, trying to grow the sport but will continue on! Having more clinics available has been amazing for getting new coaches certified thank you Renee Allen and Kelly fines for this , I'm very concerned about the amount of referees we have trained in the past but are no longer wanting to referee due to other sports or commitments Tyler , Jayson Maclean our head ref and myself are struggling to fill the spots for officials even in the younger divisions multiple attempts & emails have been sent out to officials and parents for help ! It's frustrating for small associations to put out an expense and not get a return but we will keep battling on! I will not be in attendance tonight but our 1st vice Dennis Bill be taking my place thank you so much for everyone's efforts

B. Campbell River

Gearing up for our season to start in a few weeks. We have an association parent meeting as we are just 3 teams this year. In hopes to get some new manager volunteers and then we will create a list and send out to north island zones for communication

We appreciate the early coach clinics and hope that we can gather a few more on floor parent volunteers for the upcoming clinics prior to the start of our season!

Thank you to the scheduler and Stefanie. Very happy that it all happened way earlier this season. It's very helpful for parents to get a head start on game availability and a good oversee of the season at large.

Our head ref expressed his frustrations with getting refs on ramp and registered for their clinics. I believe we are still looking for ref jerseys for 2 refs. I'm not sure if this was sorted but it was in my notes.

C. Comox Valley

All of our coaches and managers are set and we are just finishing balancing our two U11 teams. Our U7 and U9 teams are looking forward to the Nanaimo game days.

We are finally getting our arena time slots this week which will be a very welcome change with the weather that we've been having.

We have a few new young referees coming on board, there is an on floor session for them tonight.

We have a couple of coaches that need CPI clinics to get on the bench at U15 and U17. It would be nice to see one scheduled for the island.

D. Cowichan Valley

We had our first U13 game this weekend, managers seem to be settling into roles with RAMP, although there is still some confusion and for new managers; we anticipated the learning curve.

We are participating in the local sports fair in May and are hosting our first back to the box afternoon, which we hope to build on in the coming years.

I am still unclear about RAMP expectations for U7 with the games in Nanaimo, but have given out the log in information anyways.

We are slowly getting in tournament acceptance, which is exciting.

Over all we are excited for the start of season.

I will be unable to attend this evening as I have commitments with U13 and U17, but Janice will be in attendance.

E. Juan de Fuca

JDF kicked off box season with 5 home openers yesterday! I was in attendance at the arena for the whole day, and the excitement from all teams involved was so great to see.

Our U11A team had their first game on Saturday in Nanaimo against the Nanaimo U11A team. The game was competitive, and they look forward to what the rest of the season has for them.

All teams have been formed in all divisions, and all teams have begun practices as of this week.

We hosted our Coaches and Managers meeting last week for U13-U17, and tomorrow night we will host U7-U11.

We are proud to say that we have 32 referees signed up for this season! While we're still not back up to our pre-covid number of 42, it's been a slow and steady process and we have a great group ready for this year. On floor training is scheduled for this weekend.

Many of our teams have been accepted into tournaments already, and our two tournaments, Rumble on the Rock and the Travis Bateman Memorial Tournament have received a lot of applications. We have a Calgary team who has applied for Rumble on the Rock, so we're hoping to secure them to have a new team in the tournament.

We're working on booking goalie clinics now, as well as a training course for Coaches on how to speak effectively to players based on their ages and what they can actually intellectually absorb.

F. Nanaimo

Nanaimo is up and running. We had our opening day ceremony on Saturday. Lots of smiling faces excited about kicking the season off.

We had a full day of games on Sunday. Everything went well. Even though we had all our senior officials in clinic that day.

A couple of teams travelled to JDF for games. Some positive feedback.

G. Oceanside

Oceanside is excited to have 7 teams with U15 & U17 being combo with Port Alberni. Managers are learning the art of rescheduling games and the process, appreciate everyone's patience as they find their ways.

I believe teams accepted into both tournaments have been contacted. Plans are under way for those.

We have hosted 1 coaches course and have secured another for this Saturday-unaware Nanaimo and Victoria both have them this weekend as well. Communication of these available courses have been zero. Hopefully we get some NI coaches signed up and we can host more in Oceanside.

We have a few new officials and they are excited to get some games to learn the ropes.

H. Peninsula

We had our first official team practices this week at 3 teams played their first games so a lot of happy kids at the arena!

I just received an update on our new covered Centennial box and there have been some delays so will not be ready until the end of June or early July. It's unfortunate for this season but a game changer for lacrosse on the Peninsula next season.

We had 30 teams register for our Father's Day tournament on day 1 so definitely a lot of interest. We are planning to be able to accept I believe 28 teams this year so Panorama will be buzzing June 14-15.

We had a lot of positive feedback from our Opening Ceremony last season so have been working with a family from our indigenous community to once again continue to improve on that this year.

We will be having our Opening Ceremony tomorrow evening 6-7 pm at Panorama Arena A if anyone is interested in viewing.

A big thank you for all the work that went into getting the schedule completed!

I. Saanich

The lead up and start to the season went smoothly. Our extended "Skills and Drills" sessions that ran from November to February built interest and helped prepare players for evaluations. We plan to do them again.

We allocated some Gaming Grant funding to coach development. We had three clinics with Walt Christianson to focus on offence, defence and special teams. We had some VELA and JDF coaches participate with Saanich coaches. It was a lot of information, but it was a successful proof of concept. We hope to do it again either during the season or next year. We also plan to hold a Coaching Communications course in the next month or so.

We also allocated some grant funding to goalie development. We ran one set of classes by age group. We intend to offer more during the season and may have goalie coaches participate in practices so our team staff can learn how best to adapt drills to help develop goalies as well.

Teams were formed early this season so most of them started practicing in the second week of March. We have a few logistical things to sort out, but things seem to be operating smoothly. We had a good turnout for new officials and will participate with VELA and Penlax officials in floor clinics over the next two weeks.

J. Victoria Esquimalt

U15F 2, U22F, and U17F had their first games in Nanaimo over the weekend. Operating with so many combo teams at Female has endless challenges but it's so worth it once the season starts. There are still a few outstanding scheduling issues that the teams will now have to work with Cathy to get corrected. Thanks to everyone who worked on the schedules. U15 Coed has their first game this Saturday and we are excited for their season. All divisions have been practicing for a few weeks.

We've been working with JDF and the Coaches Chair to organize coaching clinics in the area. Always thankful for the presidents and their boards when we all work together.

Our U9 Call of The Wild Tournament filled up shortly after opening with multiple mainland teams applying so we are hoping to get their spots secured without cutting out island teams. All of our teams will be attending mainland and island tournaments.

Motion to accept Association Reports as presented made by Adam Gow, seconded by Greg Toll,
Carried

8. Commissioner Reports

A. U7 North no report

B. U9 South no report

C. U9 North no report

D. U11 South

U11 South games don't start until April 19, so nothing to report at this time.

E. U11 North

Nothing really to report at this time as like Mary said in her report for the South U11 league we don't start till the 19th.

We did have on U11 A preseason game between Nanaimo and JDF that from the game sheet went well.

Starting to see some initial scheduling happening between Nanaimo and some of the Lower Mainland teams

F. U13 A

We have 4 teams in U13A this season. Thanks to all the associations for getting me rosters and contact information.

Two games played so far. One major penalty was recorded.

G. U13 B/C no report

H. U15

U15's are all settling into schedules

We have 3 U15a teams and 7 u15b teams this year

1 A game played yesterday and 1 B game no penalties to report

Have a few issues with carryover suspensions that were quickly resolved.

Still waiting for most Rosters to come in but hoping to have all by the weeks end

That's all really, hoping for a smooth fun season

I. U17

1 game played in B, first A game tonight.

No majors.

No suspensions.

About half teams have rosters in more coming each day. All team contacts came in last week, thank you to presidents for forwarding that to teams.

J. Female

The female division started games this past weekend. I was able to watch a couple of them.

Expecting some games to be rescheduled for tournaments as teams get accepted as well as the Mainland teams sorting out travel and which teams are available. I expect the schedule to a little fluid until all this is resolved.

Thanks to Steph & Shane for all the support the last few weeks.

9. New Business

A. Majors in the last 10 minutes A 5 minute major penalty in the last 5 minutes of a game leads to an automatic game suspension. This is a change from previous years where a 5 minute penalty in the last 10 minutes of the game meant a game suspension.

B. Disciplinary Rules These rules were emailed to presidents, so teams are expected to follow the guidelines for automatic suspensions. It is not the commissioners' responsibility to inform a team of a suspension, and claiming to have not known a player had earned a suspension is not a valid excuse for playing a suspended player.

C. Platform for Provincials game sheets RAMP has the ability to share information with multiple users (ie during tournaments or provincials game results would be available to all commissioners). It can also be set up to notify commissioners about suspensions, or used as a tournament website. The BCLA is planning to cover \$2500 yearly cost and are asking each commission to pay \$250.

Motion made by Tim Frost, seconded by Shane Mellish To add \$250 to our budget to cover the cost for 2025, **Carried**

D. Misconduct clarification An email was sent from the Minor Directorate to all commissioners clarifying automatic suspensions. A player will no longer be "double sanctioned" for an offence and getting a game misconduct. These offences will not compound on each other if they are related to the same penalty.

E. Important Dates

[Box Lacrosse Timelines | BCLA](#)

April 1	Last day to submit request for Senior age player to play down (MD 7.01)
April 30	Last day for Commissions to approve player releases (MD 8.08)
May 1	Coaches must be registered on Form 100B and registration fees paid at the BCLA office (BCLCA 1.02, BCLCA 11.01)
May 7	Last date to send "C" team lists to the League Commissioner (MD 5.04)
	No more criss-cross of players between teams in the same division (MD 4.03)
	Last day to permanently transfer players to another team within the same playing caliber or league (MD 4.09)
May 11	Final date of registration of coach for playoffs (BCLCA 2.03, BCLCA 11.01)
May 15	One copy of each player's registration form and all copies of the Team Registration Lists submitted to BCLA Office (MD 3.05)
	No more player registrations to be accepted unless approved by Commissioner (MD 3.06)
	Last date to send list of grandfathered players to the Minor registrar (MD 8.09)
May 31	Last date for house league areas to send additional Team Lists for combined teams marked "Tournament/Provincial Team" to BCLA Office (MD 3.04)
June 1	No Team Movement (MD 5.03)
June	Mid month is the deadline for Provincial declaration forms to be received at the BCLA office, not to be confused with the May 31 team list requirement. The declaration form is separate and additional (dates set by MD).
	Mid month is the deadline for Zone Directors to receive nominations of Zone Lacrosse Players (dates set by MD).
June 20	Last day for a Commissioner to approve registration of new players (MD 3.06)
	Final payment of current year's registration fees is due (MD 3.08)

- F. Commissioners** It is important that, in addition to keeping on top of their league, commissioners submit a monthly report and attend VIMLC meetings. Please reach out to Brande Terris or returning commissioners for help if needed. Reminder to all associations that commissioners need coaches/managers lists asap, and that communications with commissioners must be respectful. Any coach who is calling a commissioner to yell at them will be suspended.

There will be a commissioners meeting hosted by Tim Frost and Stephanie Prizeman to go through RAMP, likely next week.

Airhorns: Question regarding whether or not air horns or other noise makers are allowed in arenas. This is usually the jurisdiction of the arena itself, but associations may want to draft their own policy as well. The only current policy states that they are not allowed during playdowns.

10. Next Meeting Monday, May 5 at 7 pm

11. Motion to Adjourn at 7:40 pm made by Shane Mellish, seconded by Greg Toll, **Carried**