

**Vancouver Island Minor Lacrosse Commission
Regular Meeting Agenda
February 5, 2024
7:00 pm via Zoom**

ATTENDEES

Voting Executive

Chair	Tim Frost
Vice-Chair	Doug Kampen (absent)
Secretary	Krista Gregory
Treasurer	Michelle Vecqueray
Zone 6 Representative	Brande Terris
Web Master/Scheduler Liaison	Stephanie Prizeman
Female Coordinator	Shane Mellish

VIMLC Executive

BCLOA Rep	Tyler Boyer (absent)
Indigenous Development	Bryan Baxter
BCLCA Rep	Kelly Fines (absent)
Commissioners	Wendy Hall, Adam Gow

Association Representatives

Alberni Valley	Kristine Douthwright
Campbell River	Sarah Thomas
Comox	Chad Robinson
Cowichan Valley	Kolton King
Juan de Fuca	Niki Williams
Nanaimo	Bryan Norby, Jesse Kemp, Shawn Swanson
Oceanside	Renee Allan, Lyndsey Gamble
Peninsula	Rod Senior, Terry Hall
Saanich	Scott Barillaro
Victoria-Esquamalt	Kate Blass

1. **Call Meeting to Order** 7:04 pm
Territorial Land Acknowledgement

2. **Adoption of Previous Minutes** Motion made by Koltin King, seconded by Rod Senior, **Carried**

3. **Additions and Adoption of Agenda**

Addition: Proposed Budget Review, discussion and approval Tabled until next meeting.
Motion to adopt agenda made by Tim Frost, seconded by Brande Terris, **Carried**

4. **Business arising from the Minutes** none

5. Financial Report: Motion: To accept financial report as presented by Michelle Vecqueray made by Adam Gow, seconded by Jesse Kemp, **Carried**

Attached please find the bank reconciliation for January 2024. There were no transactions for the month.

I have received the registration numbers for the 2023 year from BCLA and have used this to create the 2024 budget. This proposed budget is attached for review, discussion and approval.

The invoice for first half of the VIMLC fees will be sent later this month. Please note that I will send the invoice to president's email on file.

VANCOUVER ISLAND MINOR LACROSSE COMMISSION
PROPOSED BUDGET 2024

ASSOCIATION	2023 #'S	Fees \$15/player	Notes	Actual Rec'd 2024
ALBERNI VALLEY	82	\$ 1,230.00		
CAMPBELL RIVER	65	\$ 975.00		
COMOX	66	\$ 990.00		
COWICHAN VALLEY	123	\$ 1,845.00		
JUAN DE FUCA	344	\$ 5,160.00		
NANAIMO	349	\$ 5,235.00		
OCEANSIDE	51	\$ 765.00		
PENINSULA	167	\$ 2,505.00		
SAANICH	233	\$ 3,495.00		
VICTORIA-ESQUIMALT	79	\$ 1,185.00		
TOTAL INVOICED/INCOMING FUNDS	1559	\$ 23,385.00		\$0.00
CARRY OVER FROM 2023 SEASON		\$ 15,959.57		\$15,959.57
TOTAL FUNDS AVAILABLE FOR SEASON		\$ 39,344.57		\$15,959.57
EXPENSES	Actual 2023	Projected 2024		Actual 2024
SCHEDULE	\$ 2,500.00	\$ 3,500.00		
REFEREE PLAYOFF	\$ 4,565.00	\$ 5,000.00		
REFEREE TRAVEL	\$ 1,629.77	\$ 2,000.00		
FLOOR PLAYOFF	\$ 2,474.94	\$ 2,500.00		
BANNERS	\$ 2,665.60	\$ 2,700.00		
COMMISSIONERS	\$ 3,100.00	\$ 3,100.00		
ARBITER	\$ -	\$ -	BCLA paying this year	
ELECTRONIC GAME SHEETS (RAMP)	\$ 420.00	\$ 420.00	New Expense for 2023	
WEBSITE (RAMP)	\$ 472.50	\$ 498.75	Annual Licensing fee - invoice rec'd	
WEBSITE DOMAIN RENEWAL (RAMP)	\$ 131.25	\$ -	5 Year renewal (\$25/yr)	
ZOOM	\$ 224.00	\$ 224.00		
BCLA AGM FEES	\$ 750.00	\$ 750.00	Estimate of 4 Delegates	
BCLA AGM TRAVEL/ETC.	\$ 3,360.95	\$ 3,000.00	4 Delegates (est. based on prior years)	
On Floor Referee Clinics	\$ 159.86			
MISC for 2023	\$ 156.82	\$ 50.00		
MISC (ADDED AFTER BUDGET APPRV)				
Total Expenses	\$ 22,610.69	\$ 23,742.75		\$0.00

PROJECTED FUNDS AT YEAR-END

\$ 15,601.82

10:27 AM
2/3/2024

Vancouver Island Lacrosse Commission
Reconciliation Summary
Period Ending: 2024-01-31

Beginning Balance		15,959.57
Cleared Transactions		
Cheques and Payments	-	
Deposits and Credits	-	

Total Cleared Transactions	-	
Cleared Balance		15,959.57
	=====	
	=====	
Uncleared Transactions		
Cheques and Payments	-	
Deposits and Credits	-	

Total Uncleared Transactions	-	

Register Balance as of		15,959.57
	=====	
	=====	
Ending Balance		15,959.57

6. Zone 6 Reports:

A. Chair Tim Frost:
No report

B. Minor Directorate Rep Brande Terris:
There have been several questions regarding the process of releases and families moving to within another Associations boundaries. All questions about releases and the process as well as moves and the paperwork required are in the Minor Directorate policies in Regulation 8. It is an Associations responsibility to ensure all players are properly registered.
RELEASES: Any player that is living within one Associations boundaries and wants to play elsewhere must follow the release process. 1-register with the Association where they reside, 2-complete and hand in release paperwork to the home Association. The home Association then decides if they are willing to release the player or deny the request. If they choose to release the player, the paperwork

comes to the VIMLC and the VIMLC decides where the player goes. Once that has been done, the player can be transferred to the new Association and can then be considered registered and participate with the new Association. They cannot attend any events including tryouts in any Association except where they reside until a release has been completed and approved by the VIMLC.

MOVES: Any player that has played in another Association then moves with their guardian to within another Association's boundaries would be considered a move (not a release). The new Association should confirm the players address and eligibility to play within their Association. Regulation 8.01 has a list of all acceptable ways to prove residency. It is the Associations responsibility to ensure all players are properly registered. Players are either released OR have moved. Players that change from residing in one Association to another do not need a release form, just proof of residence provided to the new Association so that they are properly registered. VIMLC does not need a copy of this paperwork. If anyone has questions about regulation 8 please do not hesitate to contact me for clarity.

C. BCLCA Rep: Kelly Fines: no report

D. BCLOA Rep Tyler Boyer:

We just completed the Learning Facilitators course the other weekend. We are in the process of finalizing the clinic schedule - so I will be getting that to your Head Refs as soon as I have that. Things are being reworked in the clinic models on our presentations. We are also once again proceeding with the on-floor clinic portion requirements for EL and L1 to ensure they are best suited and confident for the floor. There will also be the 1st home games for the U11 division in which we will be running the in-game portion with officials learning. The Officials group is looking into the "green band" thing for our young officials - similar to what they have done in other sports. There is a change in how the official's jerseys are being handled. They will now need to be ordered through Xtreme Threads and not through the BCLA. This will be the responsibility of the Association or official to get ideally before their on-floor session, but realistically before their first game. Changes will be coming to our assigning software as we are moving over to RAMP to ensure a smooth process between scheduling and the officials. Hopefully, this will alleviate some concerns about game changes missed or electronic scoresheet not being certified - which I will be working closely with the Referees (in my clinics) and Head Refs to make sure we have down for this year.

E. Indigenous Development Coordinator Bryan Baxter:

The only thing I have to report is that Russell Sam from Tsawout is going to host two coaching clinics at their facility in Tsawout. The dates are Feb 24 for CPI and April 13 for CMD.

I have spoken to Dave Showers and he should have these clinics on the website. There is a limit of 20 coaches in each session.

F. Female Coordinator Shane Mellish:

No report

G. Web Master Stephanie Prizeman:

Presidents, please email me (stephprizemanlax@gmail.com) with additional contact information and/or changes to your info for the website under the Associations area. I have asked for this the last couple of years, and I've only received a few responses each time. I will not have time this year to check on everyone's websites and guess who to add, so I have just put presidents and their email from Krista's list on there so far.

Minutes, bylaws and policies are updated for this season - I will update other sections (Officials, for example) as I receive.

In terms of the other part of my job, scheduler liaison, I look forward to working with the committee to appoint a scheduler for the season. Once the scheduling rules are finalized, I will send the annual email to association contacts looking for floor allocation and contract information as per the business rules. If your association has a new floor allocator this year, please provide that person's email to me with your association contact info.

Finally, for the new faces out there, I just like to take this early opportunity to remind/let folks know that communication to, and from the scheduler goes through me, and does not involve team personnel or parents. I will communicate directly with presidents/floor allocators/VIMLC and the scheduler only.

Motion to accept Reports as presented made by Adam Gow, seconded by Jesse Kemp, **carried**

7. Association Reports:

A. Alberni Valley:

We are hopeful to host one team at each division; U7/9 combined, and B declarations for competitive teams, as we have in previous years. Registration opened late, however, and has been slow (also normal for us), and our numbers indicate we may have some trouble filling a couple of our teams this season.

As of the end of last week:

U7 - 2
U9 - 1
U11 - 2
U13 - 11
U15 - 4
U17 - 2

U11 and U17 are our main concern divisions with very small potential returning numbers in those. We will be continuing our drop-in sessions, as well as advertising in schools, and online. We will monitor the situation closely in the next few weeks, and will be making a decision about potential releases/combination team options in advance of the March declaration meeting. .

B. Campbell River:

We also typically have low numbers in February. We are in schools every week and our learn to play start next Monday! So that should boost our numbers slightly

Here's our current registration numbers

U9 -14
U11-12
U13- 1
U15-2
U17-3

We are in correspondence with Comox regarding our competitive teams. Keeping an eye out if there's still room for players to merge/release after March declarations.

Most feedback we are getting is - waiting on practice days to see if it works with other sports. I've reached out to spring hockey and baseball to get an idea on their practice days so we can create ours with that In mind. Our goal is to work with other minor sports as a team this year. Giving kids the opportunity to play multiple sports

C. Comox Valley:

We have been running drop in sessions for new players for the past three Sundays. They have been well attended (30-40 kids) but haven't translated into registrations at the U7 and U9 levels yet. As other associations have mentioned, parents are running into scheduling conflicts with other sports so we are exploring different options for practice schedules at U7 and U9. We lost a couple of non-parent coaches at the competitive levels this season so we have coaching holes to fill with two of those teams.

We are hoping to declare a team at each level, possibly two at U11. All our

competitive teams will declare at B.
Numbers as of yesterday:

U7 - 4
U9 - 4
U11 - 23
U13 - 13
U15 - 15
U17 - 14 (one to be released)

D. Cowichan Valley:

Cowichan is optimistic that we will have 1 team in each division, B team declaration for competitive aged teams. This includes a Jr Girls team which we are hopeful to see happen again this season. Our registration came out the gate strong but has slowed down a bit recently. Our current numbers sit at:

U7-9
U9- 15
U11-8
U13-13
U15-7
U17-16
Jr Girls-2

We have shared our information and posters with School district 79, Kerry Park Minor Hockey, Cowichan Minor Hockey. We also approached Cowichan Valley Soccer but they denied sharing our information to their player pool.

We currently have digital messaging being displayed for us at Kerry Park Rec Centre as well as the Shawnigan Lake Community Center, Kerry Park is also putting up a bulletin board in their lobby for us. On top of this, we have a Daily Radio Ad running through Sun FM.

We have completed the process of gaining floor contracts for both Kerry Park and The Cowichan Community Center, with time now blocked off for us.

Also on our Horizon is an upgrade to the outdoor box we use at chesterfield Sportsplex. Tyson Black has been in contact with them in regard to renovating and possibly covering this outdoor box, to improve conditions and also provide better year-round opportunities.

E. Juan de Fuca:

DF has started assessment for U13-U17. We hope to have all coach cuts and teams formed early/mid March.

U11 assessments are starting next week.

U7- 19
U9- 43
U11- 65
U13- 63 (A1, A2, B, B)- 3 goalies
U15- 36 (A1, B)- 3 goalies

U17- 36 (A1, B)- 1 goalie

We are expecting our numbers to rise in the younger divisions, hoping to boost numbers at U13 a bit as well.

female numbers...

U11 - 2

U13 - 8

U15 - 8

U17 - 3

U22 - 1

F. Nanaimo:

We are very pleased with our registration numbers as we broke 400 players as of Feb 1st and our female program nearly consists of 50% of our registration! As a result of our 'Try Lacrosse' initiative, we registered over 30 new females into our program. Here are our numbers;

Nanaimo's registration as of Feb 1st:

U7 Coed

- 36 Registered Players / 0 Waitlisted
- 4 Teams
- House League
- Note: We will continue to accept players

U9 Coed

- 83 Registered Players / 0 Waitlisted
- 7 Teams (**One will be an all-girls team*)
- House League
- Note: We will start a waitlist at 98 players

U11 Coed

- 44 Registered Players / 2 Waitlisted
- 2 Teams
- B Division
- Note: Currently we do not have coaching or floor time to facilitate a 3rd U11 team

U13 Coed

- 35 Registered Players / 0 Waitlisted
- 2 Teams
- A2 and B Divisions

- Note: We will start a waitlist at 44 players

U15 Coed

- 36 Registered Players / 0 Waitlisted
- 2 Teams
- A2 and B Divisions
- Note: We will start a waitlist at 44 players

U17 Coed

- 22 Registered Players / 7 Waitlisted
- 1 Team
- Division TBD
- Note: Currently we do not have the coaching or floor time to facilitate a 2nd U17 team. We would like to partner up with a neighboring association (Oceanside or Cowichan) to facilitate a Nanaimo A2 team and a Oceanside or Cowichan B team.

U11 Female

- 28 Registered Players / 0 Waitlisted
- 2 Teams
- B Division
- Note: We will start a waitlist at 44 players

U13 Female

- 36 Registered Players / 0 Waitlisted
- 2 Teams
- A and B Divisions
- Note: We will start a waitlist at 44 players

U15 Female

- 30 Registered Players / 0 Waitlisted
- 2 Teams
- A and B Divisions
- Note: We will start a waitlist at 44 players

U17 Female

- 25 Registered Players / 0 Waitlisted
- 1 Team
- Division TBD
- Note: 2 players are requesting to go to Junior Girls
- Note: 2 players are brand new and may benefit from playing U15F

Junior Girls

- 18 Registered Players / 0 Waitlisted

- 1 Team
- Junior Division
- Note: We do not anticipate needing a waitlist

Adaptive Coed

- 1 Registered Player / 0 Waitlisted
- No Teams
- No Divisions

NDLA Overall

- 394 Registered Players / 9 Waitlisted = 403 Total
- 25 Total Teams (9 All-Girls Teams)
- 246 Boys + 157 Girls = 403 Players

G. Oceanside:

Oceanside is in the same position as Port Alberni. Our numbers grow in March when hockey is done. We too hope to host a team in each division. We have joined forces with the RDN who are hosting a 6 week try it session for new players that are unsure if they will enjoy the sport or not. We have planned to go into some schools and do a day session with all the grades and send home flyers. We also have scheduled some drop in sessions starting next week. All efforts are being put out there to advertise and grow the sport in our community!! Last season we did a combined U7/U9 but there was too much commitment required at this age, so many parents are discouraged to register for this reason. We've talked to a few and they understand why it was that way and we said we're trying to change a few things so we don't loose the young players.

We have a lot of potentials that are waiting for the schedule to determine if they can commit, but they don't understand we cant do a schedule without a team.

U7-4

U9-4

U11-2

U13-3

U15-3

U17-6

H. Peninsula:

Total = 108

U7 = 6 (1 team)

U9 = 15 (1 team)

U11 = 19 (2 teams)

U13 = 20 (1 B team + possible B combo)

U15 = 25 (1 B team + possible B combo)

U17 = 23 (1 B team + possible combo)

We currently only have one goalie in each of the competitive divisions.

We have purchased 8 new sandwich boards with new registration posters which have been placed at schools and have had good feedback from them.

Our back to the box for competitive divisions started in January and have been going well. We have back to the box bring a friend sessions starting February 22 for U7-U11 and expect that to help with non-competitive numbers. We have not had much success getting into schools but do have one lined up later this month.

I. Saanich:

We completed our "Back to the Box" and "Icebreakers" in January. There may be a few more in February but it becomes challenging with field lacrosse playdowns and provincials this month.

Our assessments will start on weekend of Feb 17 for U11s. U13-17 will start the following week due to field lac provincials and last until early March with coach led evaluations prior to spring break. We are turning our attention to that this month.

We launched our updated website last week and things seem to be working so far. Early feedback is good. We are happy to move on from TeamPages and look forward to using the RAMP team app. We will start orienting our Board and returning managers this month so they can hit the ground running. Our goal is to have managers in place prior to spring break so we can avoid the usual chaos in the first week of the season. Hope springs eternal.....

Coaching applications closed on January 31. The overall numbers are good but we are thin on CPI qualified coaches for U15 and U17. We will focus on that before the season starts.

Our early bird registration also closed January 31. Here is our breakdown as of last weekend.

U7 = 12

U9 = 36

U11 = 26

U13 = 38

U15 = 35

U17 = 33

We are currently engaged with JDF, Penlax and VELA on how best to approach regional numbers so that associations have viable teams.

J. Victoria/Esquimalt:

VELA will have one coed team in each division U7-U15 with room to accept

releases at U13 and U15 or possibly a combo depending on logistics. We have two U17s who will need released. We will be requesting south island combo teams for the female divisions to be hosted with VELA. There's one team at each division minus U11F as we were only able to get 10 girls and we'd need to be closer to 20 with the travel requirement to Nanaimo for games. We've offered a rebate on registration for players or their guardians who register to be an official which has brought in a handful of new officials.

Coed:

U7- 6 (more will register closer to April)

U9- 12 (we expect an influx in registrations before March. We may declare a 2nd team)

U11- 15

U13- 8 (w/ goalie who could play up)

U15- 10 (no goalie with 3 or 4 runners who haven't registered yet)

U17- 2 (to release. 2 other U17s are now grandfathered to Peninsula)

We've had 25+ kids at each non-competitive and competitive division drop-in sessions. That is even more than before 2020.

Female:

Numbers as of mid-Jan

U13F- 10

U15F- 9

U17F- 16

U22- 8

Historically these registration numbers boom in March once families know there will be a team at their player's division. We've had great turnout at the female only drop-in sessions.

Motion to accept Reports as presented made by Michelle Vecqueray, seconded by Kolton King, **carried**

8. Commissioner Reports:

No reports at this time

9. New Business:

A. Scheduling Committee Update/Scheduler Hiring

An updated document was sent to committee members which is largely based on the parameters used last season, and also includes emails and comments from recent meetings. Please reach out to Tim Frost or Scott Barillaro immediately with any concerns about the scheduling committee report.

The contract for a new scheduler is similar to previous version with a few minor updates. The schedule needs to be complete by the beginning of April, so a scheduler needs to be hired soon. A call for applicants will be sent to association presidents so that it can be

distributed to all association members.

B. Commissioner Volunteers

Thank you for all the submissions. We have more names than are needed to fill the positions, so Doug Kampen will reach out to those volunteers for more information on potential conflicts with particular divisions, and then the VIMLC executive will determine who will be assigned to which job.

Commissioners names then go to the Minor Directorate by March 1 for approval. There will be a teleconference for all commissioners via Zoom on March 28.

C. Female League Agreement

An agreement should be in place by the end of next week and details will be provided once it is settled. Note that all travel days will include double headers, and options for bussing are being explored to eliminate the need for parent drivers.

D. Preliminary Team Declarations

Please refer to attached spreadsheet for specific registration numbers and season dates. Firm team declarations are required at the March meeting so that a schedule can be made. Please inform Tim before then if there are major changes in your registration numbers, especially in divisions where a team may not be viable (and therefor players need to be released), or where there is a potential for a second team. Note that a team can have up to 22 players without the need for an oversize roster.

Season start and end dates will be voted on at next meeting.

10. Next Meeting: Monday, March 4 at 7 pm

11. Motion to Adjourn at 8:10 pm made by Kolton King, seconded by Rennee Allen, carried