



Vision Basketball Tournament



Gym Supervision Responsibilities:

1. Ask each coach when they arrive to fill out the score sheet.
2. Then remind each coach that their team is to provide a score keeper or timer for their game
 - 1 person is required from each team.
 - If a traveling team cannot provide a scorer or timer, then ask the other team to provide both.
 - 99% of the time, each team has a willing parent to help keep score or time keep.
 - if no one is available, the Gym Supervisor is expected to keep time or score or perhaps do both
3. Relax and enjoy the game as it will run itself - the work is getting the score-sheet filled out promptly before the start of each game and getting the scorers and timers in place - coaches are aware that they are to provide this service - it has become a standard at most tournaments. **Start the game on time!**
4. If the tournament is getting behind schedule, shorten the warm-up to 5 minutes and shorten the half time to 3 minutes. Do your best to help keep the games on time.
5. If you are covering the very first shift, please arrive 30 minutes early to ensure the scorer's table is set-up, the score clock is set-up and the players/coaches benches are set-up (& clean) - bleachers or chairs for fans are often in place so do not require anything out of the ordinary. Sometimes you need to find a caretaker to assist with this – find a caretaker if you need anything – be friendly & polite.
6. All coaches have a Master Schedule – you will also have one with you in case a coach has misplaced theirs and needs to see yours. After each game, record the score on your Master Schedule – circle the winning team and then write the score in an open space. Some divisions may end up with teams in a tie, therefore, recorded scores are necessary to determine which team places 1st, 2nd or 3rd in their pool.
7. **You** may have to assist the coaches in determining who finished 1st, 2nd or 3rd in their pool, if necessary. Therefore, recording scores becomes very important. In the event of a tie in any particular pool, please refer to the Tie-Breaking system sheet on our website: www.visionbasketball.ca
8. If you are covering the last shift of the day, please ensure that all garbage is picked-up – we must leave the gym in perfect condition! It is a good idea to remind coaches after every game to clean-up their bench area & to keep garbage under control - otherwise, it becomes a mess and you are then responsible to clean it up – let's leave the gym in better shape than we found it!
9. After each game is finished, text Mark Hogan the score of the game – include your gym location and team names so I know which game it is.
10. If you have any questions, please call or text **Mark Hogan** at any time: **587.999.2510**. If I am coaching in a game myself, I may not answer the phone - if I don't, I will definitely respond ASAP.

Thank you for your efforts & support in making your gym run smooth!