



## **Vulcan & District Minor Hockey Association**

Box 1418  
Vulcan, AB T0L 2B0

### **VMHA – Vulcan Arena ‘Host’ Role & Responsibilities**

- Each team will appoint an ‘arena host’ for each ice session booked (practice and game).
- The host will arrive 15 minutes prior to the start of the practice or game

#### **The host will be responsible for:**

- Ensure that anyone who is showing Covid-19 symptoms is not granted admittance to the facility
- Keeping attendance – have each parent/guardian/player/coach/other sign attendance form for that team and ice session date (each team will be assigned a binder for attendance records)
- Direct players to their assigned dressing room(s)
- Ensure all non-players and non-coaches/managers wear masks in the dressing room and time-keepers box
- Direct a maximum of 15 viewers to the upper viewing area
- Direct viewers to assigned bleacher for the ice session
- Encourage and ensure viewers remain in their seats for the duration of the session and that viewers are keeping social distanced
- Ensure players and viewers are following the Town of Vulcan’s flow chart map
- Direct viewers and players to exit through the southern side doors
- Sanitize all high touch areas in the entry, exit and viewing areas (upper viewing area and bleachers) once all team members and viewers have left the building. High touch areas include all door handles, bannisters, and seating areas.
- Dealing with confrontation – in the event the host encounters hostility, non-compliance, bullying, harassment, etc. from a player/parent/guardian/other, the host will inform the coach and manager of that team. If a resolution is not found, the host will involve the Town Vulcan arena staff and request the offending party be removed from the building. If such incident occurs, the VMHA Team Director should be notified of the incident in case follow up and/or further discipline from VMHA is required.