



Board of Directors

Meeting Minutes

October 20, 2020



Meeting Minutes – October 20, 2020

Meeting Room:

Present: Conrad Hadubiak, Josée Lanouette, Paul Fritz-Németh, Kathleen Dawson, Andi Mortenson, Donna Atkinson, Geoff Schoenberg, Erin Lukie, Doug MacLaren, and Frank Meunier

Observer: Erik Lachance

Staff: Martin Goulet

Recorder: Josée Lanouette

1. Meeting opening

1.1 Call Meeting to order/welcome

Conrad called the meeting to order at 19h03 EST on October 20, 2020.

1.2 Approval of the agenda

The agenda was approved.

(Moved: Josée Lanouette / Seconded: Paul Fritz-Németh)

CARRIED UNANIMOUSLY

1.3 Director conflict of interest declarations – No conflicts declared

1.4 Approval of last meeting minutes:

1.4.1 Approval of Minutes of September 3, 2020

(Moved: Geoff Schoenberg / Seconded: Josée Lanouette)

CARRIED UNANIMOUSLY

1.4.2 Approval of Minutes of September 29, 2020

(Moved: Frank Meunier / Seconded: Geoff Schoenberg)

CARRIED UNANIMOUSLY

2. Matters for decision

2.1 Cancellation of NCL Season

MOTION: That the board endorse the decision of the Executive Director to cancel the WPC National League 2020-2021 season and work on transitioning from a “league-based” model to an open championships model for 2021.

(Moved: Donna Atkinson / Seconded: Frank Meunier)

CARRIED UNANIMOUSLY

2.2 2019-2020 Registration Fees

MOTION: That the board mandates the Executive Director to implement the following:

That in order for our members to deal with COVID-19 financial impact, WPC immediately provides financial support that represents 50% of the total Membership Fees due for 2019-2020 as of August 31st. The ED is responsible to establish the best approach to manage such support while respecting WPC's various reporting requirements incl those of our funding partners.

(Moved: Frank Meunier / Seconded: Paul Fritz-Németh)

CARRIED UNANIMOUSLY

2.3 Hall of Fame Inductees

Discussion: That the board discuss its role in selecting Hall of Fame inductees.

The board suggests that the Hall of Fame Committee establishes the mechanism for the selection process, the terms of reference and the criteria for nomination and that these be approved by the board.

ACTION ITEM: Hall of Fame Committee to develop these documents for future board approval.

2.4 Term Extension for Athletes Council

MOTION: That all current Athlete's Council members are given the opportunity to extend their terms by 8 months until September 2021.

(Moved: Erin Lukie / Seconded: Josée Lanouette)

CARRIED UNANIMOUSLY

3. Matters for discussion

3.1 President's report

3.1.1 Aquatic Canada

3.1.1.1 President K. Starke-Anderson has started her term.

3.1.1.2 ACA will not be awarding performance awards this year.

3.1.1.3 Conference Call with UANA Leadership Group to discuss Jr. Pan Ams (2021).

3.1.2 Conrad reported on a complaint in BC with Water Polo West.

3.1.3 Recap of Joint President/OPS meeting:

3.1.3.1 Financial presentation given. Still concern about AGNT financing.

3.1.3.2 Discussion on Safe Sport Surcharge

3.1.3.3 Provinces reported on Covid-19 Return to play protocols

3.2 Executive Director Report

3.2.1 WPW has a new board – Shane Solomon is president

3.2.2 Upcoming meeting with WPQ with Frank and Josée to discuss safe sport

3.2.3 AWP still dealing with safe sport issue from the spring

3.2.4 Update on WNT

3.2.5 Update on Artistic Swimming Canada issue

3.3 Finance Report

3.3.1 Working on developing a financial management policy

3.3.2 Various updates on committee work

3.4 Risk Appetite Statement

3.4.1 That the board discuss the Risk Appetite Statement, provide guidance to the Risk Management Committee, and identify where further input is required.

ACTION ITEM: That the board members report back and comment on statement on or before November 8.

4. Matters for noting

4.1 **Major correspondence** – Nothing to report

4.2 Sustainability Committee

4.2.1 The project management tool ASANA is being used for the committee' work

4.2.2 Discussion of studying a proposal from contractor for fundraising

4.3 Board Meeting Timelines

4.3.1 Dates and deadlines for upcoming board meetings is stored on drive

5. Meeting finalisation

5.1 Review/Update of action item registrar

5.2 Next Meeting – November 25, 2020 (19h00 EST - ZOOM)

5.3 Meeting adjourned at 20h57EST