



**Board of Directors**

**Meeting Minutes**

**April 20, 2021**



## ***Meeting Minutes – April 20, 2021***

Meeting Room:

Present: Conrad Hadubiak, Josée Lanouette, Paul Fritz-Németh, Kathleen Dawson, Donna Atkinson, Geoff Schoenberg, Erin Lukie, Andi Mortenson, and Frank Meunier

Guest: Justin Oliveira

Regrets: Doug MacLaren

Staff: Martin Goulet

Recorder: Josée Lanouette

### **1. Meeting opening:**

#### **1.1 Call Meeting to order/welcome**

Conrad called the meeting to order at 19h08 EST on April 20, 2021.

#### **1.2 Approval of the agenda**

The agenda was approved.

(Moved: Paul Fritz-Németh / Seconded: Frank Meunier)

CARRIED UNANIMOUSLY

#### **1.3 Director conflict of interest declarations**

1.3.1 Doug MacLaren (via email) has indicated that he has been asked to be president of Surrey Orcas (B.C.). He will recuse himself, as necessary.

#### **1.4 Approval of last meeting minutes**

1.4.1 Approval of Minutes of March 23, 2021

(Moved: Josée Lanouette / Seconded: Donna Atkinson)

CARRIED UNANIMOUSLY

### **2. Matters for decision:**

#### **2.1 AGNT recommendations**

2.1.1 That the board supports the recommendation from the High-Performance Director and the Executive Director to not participate in Age Group FINA or UANA events until at least October 2021.

## **2.2. Nominations Committee – Policy Approvals**

2.2.1 **MOTION:** That the board approve and adopt the Officer Election Policy with the suggested revisions.

(Moved: Geoff Schoenberg / Seconded: Erin Lukie)

CARRIED UNANIMOUSLY

2.2.2 **MOTION:** That the board approve and adopt the Director Candidate Vetting Policy as presented.

(Moved: Paul Fritz-Németh / Seconded: Frank Meunier)

CARRIED UNANIMOUSLY

## **2.3 Bylaw Revision**

2.3.1 **MOTION:** That the board submit a proposal for a change in the bylaws to ensure the WPC directors are independent.

(Moved: Geoff Schoenberg / Seconded: Paul Fritz-Németh)

CARRIED UNANIMOUSLY

**ACTION ITEM:** Submission of Bylaw change as per 2021 AGM deadlines.

## **2.4 Board Evaluation**

2.4.1 **MOTION:** That the board agree to undertake a board evaluation process.

(Moved: Geoff Schoenberg / Seconded: Frank Meunier)

CARRIED UNANIMOUSLY

**ACTION ITEM:** GS to circulate self-evaluation questionnaire.

## **3. Matters for discussion:**

### **3.1 President's report**

3.1.1 WPNB update:

Conrad provided an update on WPNB and discussion about services and help that could be given so that they remain a member. Martin will look at different avenues with his staff and Maritimes' sport partners for ways to help. Follow up in May.

### **3.2 Executive Director Report**

3.2.1 Domestic program update: Now looking at scenario three with Open Championships Oct-Dec and modified league activity starting in January 2022.

3.2.2 Communication & Marketing Manager Position: Three interviews on Monday.

3.2.3. Discussion of possible projects and reviews thanks to new Federal Budget and other COC opportunities

3.2.4. Update on AGM packages: Email request will go out to PSOs to identify two delegates (one of them for voting purposes) to prepare for electronic voting.

### **3.3 High Performance Discussion with Justin Oliveira**

3.3.1. Four topics discussed:

- National Training Centre update and current daily training environment
- Women's National Team Status in preparation for Tokyo
- Men's National Team Status and hiring committee for head coach
- 2021-2028 Quadrennial Training Delivery Model for the Senior National Team Programs

**3.4. Risk Management Sub-Committee Update on WPQ**

- 3.4.1. Frank provided an update on the concern of WPQ. The committee asked the board for authorization to present compromises to WPQ pending payment of the outstanding Safe Sport Surcharge invoice prior to the May 27 Board meeting. The board granted authorization for the discussion to continue with WPQ.

**4. Matters for noting:**

**4.1 Risk Management Committee Update**

- 4.1.1 The RM Committee asks the board members to take note of the updated risk registry.

**4.2 WPC Registration Categories/Fees**

- 4.2.1 The membership categories and fees are being updated to align with the LTAD. This work needs to be completed ahead of June 1 to enable PSOs to do early registration.

**4.3 WPCHOF 2021 Induction Postponement**

The Board was asked to take note that the induction ceremony has been postponed until at least Fall 2021.

**5. Meeting finalisation**

- 5.1 Review/Update of action item registrar  
5.2 Next Meeting – May 27, 2021 (19h00 EST - ZOOM)  
5.3 Meeting adjourned at 21h20EST.