



Board of Directors

Meeting Minutes

March 23, 2021



Meeting Minutes – March 23, 2021

Meeting Room:

Present: Conrad Hadubiak, Josée Lanouette, Paul Fritz-Németh, Kathleen Dawson, Donna Atkinson, Geoff Schoenberg, Erin Lukie, Andi Mortenson, and Frank Meunier

Regrets: Doug MacLaren

Staff: Martin Goulet

Recorder: Josée Lanouette

1. Meeting opening

1.1 Call Meeting to order/welcome

Conrad called the meeting to order at 19h03 EST on March 23, 2021.

1.2 Approval of the agenda

The agenda was approved.

(Moved: Erin Lukie / Seconded: Frank Meunier)

CARRIED UNANIMOUSLY

1.3 Director conflict of interest declarations – No conflicts declared.

1.4 Approval of last meeting minutes:

1.4.1 Approval of Minutes of February 18, 2021

(Moved: Paul Fritz-Németh / Seconded: Josée Lanouette)

CARRIED UNANIMOUSLY

2. Matters for decision:

2.1 Governance Committee – Approval of Policies and UCCMS Statement

2.1.1 MOTION: That the board approve the following policies and documents to ensure compliance with the UCCMS:

- Annual Historical Reporting Policy
- Appeals Policy
- Athlete Agreements Policy
- Event Sanctioning Policy
- National Registration Policy
- Social Media Policy
- Water Polo Canada Reference Document – Authority to Discipline
- Whistleblower Policy
- WPC Code of Conduct and Disciplinary Procedure

- Privacy Policy
 - WPC Reciprocation Policy [NEW]
- (Moved: Geoff Schoenberg / Seconded: Donna Atkinson)
CARRIED UNANIMOUSLY

- 2.1.2 **MOTION:** That the board endorse the UCCMS and post a statement of this endorsement along with a link to the UCCMS on the WPC Commitment to Safe Sport webpage.
(Moved: Geoff Schoenberg / Seconded: Donna Atkinson)
CARRIED UNANIMOUSLY
- 2.1.3 Review work was done for compliance to the UCCMS. Some policies will require additional updating by the responsible committees.

2.2.1 Finance Committee – Approval of 2021-2022 Budget

- 2.2.1 **MOTION:** To approve the provisional 2021-22 Budget (will be finalized upon receipt of the auditor's report).
(Moved: Paul Fritz-Németh / Seconded: Frank Meunier)
CARRIED UNANIMOUSLY

3. Matters for discussion:

3.1 President's report

- 3.1.1 Updates will be provided at the next meeting.

3.2 Executive Director Report

- 3.2.1 Nothing to report.

4. Matters for noting:

4.1 WPCPHOF Process and Inductees

The Board was asked to take note of the confidential list of 2021 inductees selected by the CWPFOF Committee and the fact that the CWPFOF Committee has decided against naming a list of finalists each year.

4.2 Major correspondence – Nothing to report.

4.3 AGM Preparation dates for noting:

AGM Package #1 – April 13, 2021

- AGM Announcement (signed)
- Call for Nominations
- Preliminary schedule

AGM Package #2 – April 21, 2021

- Call for Resolutions & Bylaws (signed)
- Amended Bylaws – June 2020
- PSOs to submit Volunteer of the Year

Deadline to submit nominations & resolutions: May 14, 2021

AGM Package #3 – May 28, 2021

- Preliminary schedule
- Nomination Letter 2021
- Copies of resume and cover letters of all applicants for the WPC Board of Directors
- 2020-2021 Audited Financial Statement

- 2020-2021 WPC Financial Statement – Summary with details
- Approved budget 2021-2022 – Summary with details
- Resolutions
- Response to Resolutions TBC
- Draft 2020 AGM Minutes

AGM Package #4 – June 3, 2021

- Final Weekend Schedule
- 2021 AGM Agenda
- 2021 Voting Allocations
- 2020-2021 WPC Annual Report (President Message & Executive Director's report)
- Athlete Council's report
- Reports presented by the PSOs
- Reports from WPC Committees
 - Governance Committee
 - Nominations Committee
 - Operations Council
 - Risk Management Committee
 - Strategic Planning Committee
 - Long-term Sustainability Committee

5. Meeting finalisation

- 5.1 Review/Update of action item registrar
- 5.2 Next Meeting – April 20, 2021 (19h00 EST - ZOOM)
- 5.3 May meeting moved to May 27, 2021 at the request of the auditors.
- 5.3 Meeting adjourned at 20h25EST.