



## ***Board of Directors Meeting Minutes – August 15, 2023***

**Present:** Kathleen Dawson, Josée Lanouette, Jared Gillespie, Kyam Shell-Schnitzer, Nicolas Youngblud, Bill Meyer, Catherine Code, and Hélène Tournier.

**Regrets:** Erin Lukie and Oleg Stratiev

**Staff:** Steve Chenier, CEO

**Recorder:** Valerie Koch, Sport Law

### **1. Meeting Opening:**

#### **1.1. Call Meeting to order / welcome**

- K. Dawson called the meeting to order at 6:05 pm EST on August 15, 2023.

#### **1.2. Approval of the agenda**

- **Motion to approve agenda** by J. Gillespie, seconded by J. Lanouette – **CARRIED.**

#### **1.3. Director conflict of interest declarations**

- No conflicts declared.

#### **1.4. Approval of meeting minutes from June 20, 2023**

- **Motion to approve meeting minutes from June 20, 2023** by J. Lanouette, seconded by J. Gillespie – **CARRIED.**

#### **1.5. Review of the Action Register**

- K. Dawson provided minor updates regarding the Action Register including highlighting actions which are urgent and/or a priority.

### **2. Matters for Discussion/Decision:**

#### **2.1. President's Report**

- K. Dawson provided updates to the Board about the passing of Water Polo Canada Hall of Fame inductee Claude Lavoie, the 2023 WPC AGM, Aquatics Canada matters, conversations with Water Polo Quebec, and the status of a request under the Access to Information Act.

## 2.2. CEO's Report

- S. Chenier gave updates on the upcoming season, year-end wrap-up, hiring of a Safe Sport Compliance Coordinator, and AGM preparations.
- S. Chenier also presented proposed changes to the Event Sanctioning and National Registration policies.
- **Action: S. Chenier make the following changes to the Event Sanctioning Policy: (1) change the Responsible Subcommittee to "Chief Executive Officer", (2) fix typo in definition of "Water Polo Event."**
- **Action: S. Chenier make the following changes to the National Registration Policy: (1) add "club administrators" to section 2 – Registration and Fees, and (2) change the Responsible Subcommittee to "Chief Executive Officer."**
- **Motion to approve the Event Sanctioning Policy and National Registration Policy as presented by J. Lanouette, seconded by B. Meyer – CARRIED.**

## 2.3. Audited Financial Statements

- C. Code presented an overview of the Draft Audited Financial Statements for the year ended March 31, 2023. Advised that Finance Committee is comfortable with the draft statements as presented.
- **Motion to approve the Draft Annual Financial Statements for presentation at the 2023 AGM subject to required changes in note 5 by J. Lanouette, seconded by N. Youngblud – CARRIED.**

## 2.4. Updates to 2019 Safe Sport Resolution

- K. Dawson presented proposed edits to the 2019 Safe Sport Resolution.
- **Motion to approve updated version of Water Polo Canada's Safe Sport Resolution based on the outcomes of the review process undertaken together with our Member PSOs by C. Catherine, seconded by J. Gillespie – CARRIED.**

## 2.5. WPC By-law Updates

- K. Dawson and S. Chenier outlined proposed changes to the WPC's By-laws. Many of the changes are to ensure WPC is compliant with the Canadian Sport Governance Code by April 2025.
- **Action: S. Chenier to create a document for the Board outlining any changes required for WPC to be compliant with the Canadian Sport Governance Code and recommended timelines.**

## 3. Matters for Noting:

### 3.1. Committee chair/liaison reports

- K. Dawson commended B. Meyer and the Canadian Water Polo Hall of Fame Committee on the success of the Hall of Fame Induction event.

### 3.2. Governance Committee Meeting Notes

- No discussion.

### 3.3. Nominations Committee Update

- J. Lanouette provided a brief updated on the nominations process for candidates for the Board.

#### **3.4. Safe Sport Fund Review Process Update**

- No discussion.

#### **3.5. Board Evaluations for 2022/2023**

- K. Dawson informed the Board that a survey will be sent to all members shortly for their completion. Asked that all Board members complete the survey by the end of August.

#### **3.6. Board Committee Reports for 2023 Annual General Meeting**

- K. Dawson reminded the Board that all Committee Chairs and Board Liaisons need to submit a one-page summary report ahead of the AGM. Reports should be sent to K. Dawson no later than August 28, 2023.

#### **3.7. Roles and Responsibilities of NSO/PSOs/clubs**

- K. Dawson asked Board members to review and contribute to a “Roles and Key Responsibilities of NSO/PSOs/clubs” table that will be finalized together with the Member PSOs at the Annual Meeting.

#### **3.8. RISE Program Summary**

- K. Dawson provided an update on the developmental water polo training camp program called RISE (Resilience, Improvement, Sportsmanship and Empowerment)

#### **4. In Camera**

- V. Koch asked to leave for in-camera meeting.
- In-camera session concluded.

#### **5. Meeting Finalisation**

##### **5.1. Next Meeting**

- September 12, 2023 at 6:00 pm EST.

##### **5.2. Meeting adjourned at 8:19 pm EST.**

- **Motion to adjourn** by J. Lanouette, seconded by J. Gillespie – **CARRIED.**