



Board of Directors Meeting Minutes – December 13, 2022

Present: Kathleen Dawson, Josée Lanouette, Catherine Code, Jared Gillespie, Erin Lukie, Bill Meyer, Kyam Shell-Schnitzer, Oleg Stratiev, Hélène Tournier, and Nicolas Youngblud

Staff: Martin Goulet, Executive Director

Recorder: Valerie Koch, Sport Law

1. Meeting Opening:

1.1. Call Meeting to order / welcome

- K. Dawson called the meeting to order at 6:07 PM EST on December 13, 2022.

1.2. Approval of the agenda

- **Motion to approve agenda** by J. Lanouette, seconded by E. Lukie – **CARRIED.**

1.3. Director conflict of interest declarations

- No conflicts declared.

1.4. Approval of meeting minutes from November 22, 2022

- **Motion to approve meeting minutes from November 22, 2022** by N. Youngblud, seconded by J. Lanouette – **CARRIED.**

1.5. Review of the Action Register

- K. Dawson provided minor updates regarding the Action Register.
- K. Dawson reminded the Board to schedule committees meeting dates for upcoming year.
- E. Lukie provided update on Athletes' Council elections, more information to be provided at next meeting.

2. Matters for Discussion/Decision:

2.1. President's Report

- K. Dawson gave updates on ongoing matters with a focus on recent President's Council meeting and safe sport review process.

2.2. Executive Director Report

- M. Goulet updated the Board regarding WPC operational plan, National Championship League, partnerships, and staffing.

- **Action: Vision 2032 item to be archived from operational plan document after decision made on September 24, 2022, at Annual General Meeting weekend.**

2.3. CEO Search

- K. Dawson provided an update on the CEO search process and led the Board through a review of current job description.
- **Action: K. Dawson to confirm submission deadline for CEO job description feedback survey.**

The approved agenda was revised to move 'OSIC Agreement' after 'Matters for Noting' – approved by unanimous consent.

3. Matters for Noting:

3.1. Safe Sport Working Group Updates

- J. Lanouette provided updates regarding the Safe Sport Working Group.

3.2. Operations Council

- B. Meyer provided updates regarding the Operations Council.
- **Action: Review of NCL financial statement to be added as an agenda item at next Audit & Finance Committee meeting.**

4. Matters for Discussion/Decision

4.1. OSIC Agreement

- J. Lanouette and O. Stratiev summarized concerns on behalf of the Governance & Risk Management Committee about timelines for OSIC compliance and potential capacity required for implementation.
- **Action: J. Lanouette & J. Gillespie to create task list of required actions to bring WPC into compliance with OSIC requirements. Task list will include assignment of tasks to appropriate individuals or committees.**
- **Action: M. Goulet to begin operationalizing the requirements of the OSIC agreement. Compliance efforts should begin as soon as possible.**

5. In Camera

- V. Koch asked to leave for in-camera meeting.
- M. Goulet asked to leave after first speaking point of in-camera meeting.
- In-camera session concluded.

6. Meeting Finalisation

6.1. Next Meeting

- January 24, 2023 at 6:00 PM EST.

6.2. Meeting adjourned at 8:32 PM EST.

- **Motion to adjourn** by E. Lukie, seconded by H. Tournier – **CARRIED.**