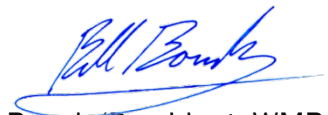


BY-LAWS

(REP PROGRAMMING)

Revised: 03/20/2023



Bill Bouck (President, WMBA)

Article I Rep Programming

1. COACH SELECTION (adopted 09/05/2022)

- a. WMBA will open up applications for Rep Head Coach the first full week of August at latest, and the last full week of July at earliest.
 - i. Candidates will be given 10 days at the minimum to apply.
- b. WMBA Board of directors will review candidates as applied annually. All candidates will be interviewed as required if more than one candidate has applied
 - i. Interviews will take place the week prior to OBA Championship weekend at the latest.
- c. In the case that interviews are required a REP EVALUATION committee will be in place to interview. Once recommendations are completed by the committee this must be reviewed and accepted by the acting Board of Directors.
- d. Coach selection is to be completed prior to OBA's. With announcements after the OBA Championship weekend

2. TEAM SELECTION (adopted 09/05/2022)

- a. The association will announce team intentions for the following season to the membership the first full week of August.
 - i. A registration form showing player intent will be posted on the WMBA website.
- b. Tryouts will be held annually as scheduled by WMBA.
 - i. Unless due to unforeseen circumstances tryouts are to be scheduled in the fall, at minimum one week after OBA Championships are complete.
 - ii. A minimum of three tryouts will be scheduled, unless due to unforeseen circumstances.
 1. Tryout dates will be announced at least 2 weeks prior to tryouts taking place.
 - iii. Tryouts will be overseen by the team HEAD COACH.
 - iv. The WMBA Board will put together an evaluation group. This group will evaluate players and present these evaluations to the HEAD COACH, and the REP EVALUATION committee.
- c. HEAD COACH will present team selection to the VP-REP. They will be tasked with ensuring the process is felt to be transparent and fair. The REP EVALUATION committee will ratify team selection on behalf of the board within 24hours.
- d. Teams selected will consist of a MINIMUM 12 players, unless accepted by the REP EVALUATION COMMITTEE and for unforeseen circumstances such as player safety.

3. TEAM ROLES (adopted 03/20/2023)

- a. Teams shall have the following roles
 - i. **Head Coach** will be appointed by the league through the application process. The Head Coach shall be responsible for all team matters, and reporting all information back to the league when requested.
 - ii. **Assistant Coach(es)** will be chosen by the Head Coach once the team is chosen.
 - 1. **8U/9U** shall have a minimum of 3 assistant coaches chosen and certified,
 - a. The league will reimburse the certification fees of 3 assistant coaches, and certified coaches by the association will be those rostered who are fully certified and/or closest to being fully certified.
 - 2. **10U/11U** shall have a minimum of 2 assistant coaches chosen and certified,
 - a. The league will reimburse the certification fees of 2 assistant coaches, and certified coaches by the association will be those rostered who are fully certified and/or closest to being fully certified.
 - iii. **Assistant Coaches** for the team roster are to be declared to the association within 21 days of team selection to coordinate uniform fittings.
 - iv. **First Aider** may be added to a team roster. These members of the team shall be out of uniform, and must comply with all OBA requirements to be a First Aider. Requirements will be provided by the association whenever requested.
- b. The following roles will be made up of parents on the team, and are NON-UNIFORMED & NOT ROSTERED unless they also hold one of the roles above. These roles appointed through the team and directed by the head coach:
 - i. **Team Manager** will be in a role to assist the Head Coach in all off-field aspects of the game as necessary including but not limited to Fundraising, Tournaments, Communication, etc. In the absence of a parent-rep the Team manager will act as a liaison between the parents and coaches, and vice versa. The Team Manager shall not be a member of the teams rostered staff.
 - ii. **Financial Manager** will be responsible for team banking. They will be responsible for the account, and tracking/updating all parties. There will be

one additional **Financial Assistant** which will assist in all banking matters and be listed on the account.

1. Documentation will be provided by the league president to the head coach to allow the coaches to assign and give banking rights to members of the team. A bank account can be opened at an institution of the team's choosing and is not attached to WMBA's account in any way.
2. Final reports of this teams funds and potential final disbursement shall be provided to the league REP DIRECTOR by September 14. All concerns shall be discussed with the league executive so questions can be asked of the head coach within one (1) week of this report being received.
3. Team Bank accounts are to be brought to a zero balance and closed by September 30 every year. Excess funds shall be disbursed as raised and/or agreed upon by all members of the team. Once closed this document showing the account is closed is to be provided to the REP DIRECTOR. There shall be no carry over of these funds to the following season/team.

4. TEAM FINANCES (adopted 03/20/2023)

- a. Sponsorship of a team is ultimately a relationship that the sponsoring organization is making with WMBA. All sponsor monies raise by the team shall be provided to the league treasurer prior to fee collection and used to directly offset programming fees. Sponsorship opportunities can be as follows:
 - i. Individual Sponsor
 1. Sponsor funds are applied directly to offset programming for the sponsored player. These payments are again made direct to WMBA and applied to the specific player.
 - ii. Team Sponsor
 1. Sponsor funds are applied directly to operating costs, equipment and/or fees for members of this team.
 2. Equipment Purchases for the players must be presented to the VP-Rep and confirmed by the Head Coach and Team Manager. Executive Committee will approve this expense, and the order be placed for association billing. Sponsorship funds must already be received by the association to be used to purchase equipment.

- b. Fundraising opportunities exist and team members can benefit from the funds they raise and efforts they put in to support themselves. They can be applied in anyway fit, and as agreed upon. Funds raised by players can be used against team events, fees, tournament expenses, etc. All reporting and individual reporting shall be kept and tracked by the team's Financial Manager. If the team chooses to have funds raised be applied to the team as a whole, and not individually that must be noted and agreed upon in a recorded vote by all members of the team. This shall be recorded by the Head Coach, and results kept with the TEAM MANAGER.