



Volunteer Roles 2023

BOARD OF DIRECTORS - 12 per Club

- 2 year term; must be voted in by membership at Raiders AGM
- Attend all board meetings
- Perform tasks as indicated by position or delegation
- See Board of Directors descriptions
- Completed Vulnerable sector and/or Criminal background checks required

COACHING

- No experience required
- Completed Vulnerable sector and/or Criminal background checks required
- Able to attend most practices
- Willing to attend coaching mandatory NCCP courses, online or in person, paid by the Club.

EQUIPMENT MANAGER - 1-2 per Club

- Responsible for managing, maintaining, replenishing and reconditioning equipment
- Assists with Equipment fitting, pick up and return
- Ensures that teams have adequate repair kits and parts throughout the season

TEAM MANAGER - 1-2 per team

- Assists coaches with attendance at practice and games for players and trainers
- Assists with game day rosters and updates game scores online.
- Ensure GameDay volunteers are confirmed for each home game
- Provides point of contact for parents with questions/concerns in person/group chat
- Would like 2 per team to split the role as we need 100% attendance

TEAM TRAINER 1-2 per Team MANDATORY

- Responds, assesses and attends to player injury and/or illness at practice and games
- Advises next steps or contacts emergency personnel if necessary and supporting paperwork
- Ensures player safety is top priority / manages doctor notes, etc.
- Would like 2 per team to split the role as we need 100% attendance

HEAD TRAINER 1-2 per Club

- Oversees Team Trainers
- Ensures coverage at all times, at all levels
- Maintains medical supplies and coordinates replenishment with Club

COMMITTEE – PROGRAMS

- Will assist in the development, marketing, recruitment and execution of starting flag football teams at all levels in the Raiders organization
- Liaise with the league (CDMFA) as needed to attain information

COMMITTEE – FUNDRAISING & SPONSORSHIPS

- Silent Auction(s)
- Locate local sponsors to fund a variety of opportunities (personalized practice jerseys, replacement helmets, field sponsors, equipment sponsors, etc)
- Assist with fundraising initiatives as requested

COMMITTEE – RECRUITMENT

- Develop and execute marketing strategy to attract players & coaches to the Raiders
- Plan and attend on-site recruitment drives
- Contact community leagues, schools, etc. to hand out marketing material, discounts, arrange gym classes, etc.

COMMITTEE – EVENTS

- Plans, executes, works and cleans up a variety of Events
- Works with the designated Director at Large to develop ideas
- Selling 50/50 or assisting in raffle ticket distribution

GAME DAY CREWS - includes one of the following roles per HOME game approximately 5 games a season

FILM

- Film games for player and coach review (tablet & instructions provided by team)
- Return to team at end of game for upload into HUDL

STICKS x3 per game

- Run the chain markers along the sidelines during home games
- 2 volunteers required per Home game to run the sticks
- Note the current down on the marker stick & follow the play on the sidelines during Home Games

SCOREKEEPER

- Track the score as per league outlines in real time during each Home Game

TIMEKEEPER

- Start & stop the clock as per league rules during each Home Game

ANNOUNCER* if possible, dependent on field facilities

- Introduce the teams, provide commentary & set the mood for Home Games

GAME DAY FILL IN / BACK UP

- Provide last minute coverage of any of the above roles as needed
- Complete any additional tasks that may arise for specific games (i.e. set up sound system, etc.)

Other positions may be available as outlined by the Board of Directors or Committee Chairs