



WDAFA Board Meeting Minutes

December 7, 2022 at 6:30 PM Annual General Meeting Manluk Centre, Wetaskiwin

Called to Order by President at 6:34 pm.

Attendance:

Voting Board:

Role	Name	In Person	Via Phone	Absent	Recused
President	Jasmine Oliver *acting as secretary also	X			
Vice President	Jennifer Bohaychuk	X			
Treasurer	Tracy Bredlow	X			
Secretary	VACANT	NA			
Bantam	Tristan Stephanson		X 6:48 PM		
Peewee	Kim Grekul	X			
Atom	Kevin Lonsdale	X			
Flag	VACANT	NA			
Female	Lynn Ware	X			

Others in Attendance:

IN PERSON: Kerstin Ziesel, Kaylee Belbeck, Eric Weremy, Kathryn Weremy (suspended membership), Daniel Branco, John Norton, Jay Grekul, Jen Derach, Devin Newman, Jeremy Belbeck, Mike Loe, Chrissy Silgard, Kimberly Greene, Melissa Manion, Kristine Belbeck, Annette Kennett (6:55PM), Melissa Tomkinson (suspended membership - 7:05PM), Jackie Loe (7:15PM)

ONLINE: Jackie Loe (until 7:15), Janeen Carrington, Sheena Carrington, Ali Arafat, Rick Craig (7PM), Joanne Arcand (7PM)

Review Agenda

1. Approval of the Agenda

Read agenda, add in the following:

- Tracey Bredlow - Need motion to apply for casino license,



- Lynn Ware - Proposed to add discussion in regards to a person's membership also to change all documents to read "female" vs "spring". Casino added as 4th, Membership discussion as 5th, wording changes will be discussed with bylaws.

Motion to approve the Agenda as amended with 2 points added.

Moved by Lynn Ware
Seconded Jenn Bohaychuk
Vote: 17 - yes, 14 - no,

PASSED

2. Verification of Quorum - 6 of 7 Board members present - Quorum is met.

3. Approval of the minutes of the last AGM (Nov 23, 2021), meetings of September 14, 2022, September 19, 2022, September 22, 2022, September 29, 2022, October 4, 2022, October 13, 2022, October 26, 2022.

Motion to approve minutes November 23, 2021 AGM as presented:

Moved by Jenn Bohaychuk
Seconded Tracy Bredlow
Vote: 19 approve, 2 do not approve

PASSED

Tristan Stephanson joins online 6:48 PM

Motion to approve minutes for 7 other meetings as presented: (Board only to vote)

Moved by Tracy Bredlow
Seconded Jenn Bohaychuk
Vote: 7 approve, 0 no

PASSED

Annette Kennett joins 6:55 PM

4. President's Report:

CDMFA Update from Meeting Dec 1

- We should be charging a "transaction fee" with registration as we're paying one for each registrant on RAMP
- Need to have people to sit on each one of the Committees within the CMDFA. Approximately 8 right now.

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We need to seriously consider starting practices in June. Most associations do as non-contact, then take July off and then start Tackle right at the beginning of August.

Spring Flag football - could be a decent source of income (approx \$100 per registrant)

- \$77 to CDMFA, max \$70 for jersey package, most charge between \$200-\$250 for a flag season. Practices could start March 1, on the field by mid-late april?
- need 9 players for novice to peewee, 11 for bantam, 1 coach for each team only. No equipment except footballs and pylons.
- \$67.13 per hour for drill hall. Left message for gyms.
- 13 families responded yes, minimum 19 kids as some responded with ages. 4 "maybe" for coaches. No experience would be needed for flag. Michelle says she's never coached before and was able to successfully coach last year.

Going forward all fees will be charged by the club instead of 3 separate charges on RAMP.

Spring registration should be ready to open January 1

Female Tackle - March 1 can start booking indoor, April 1 some turf will be open, can start games, May 1 fields open.

CDMFA Is losing money for players to play. The thoughts are charging parents and spectators a fee to come to every game. Arguments made against that, but just be aware the CDMFA fees may be increasing. We need to think of that when adjusting our fees.

Fall season biggest issues: need increase in registrations. 19 for peewee was cutting it awfully close for a lot of games, resulting in one game being forfeited due to not enough players in attendance. (\$750 fine)

Otherwise, even with the turmoil we made 4 solid teams (Atom could have probably been split into 2 teams - just need more coaches!), which is a huge win considering where our season started. Player recruitment incentives did help. Brought in at least 7 players that we know of, maybe others that didn't share.

Thanks Joanne for compiling a list of things she thinks we need for training.

- 1x3 bandaids - 3 boxes
- 2x3 bandaids - 3 boxes
- need to check mouthguards
- 4 rolls of pre wrap
- 4 boxes of ice packs



- Bantams use a lot of ice packs - (2-5 per game, 2-3 per practice on average) a box is \$35-40, need to think about using towels and ice instead? or a more cost effective solution. Each ice pack is around \$1.25.

Have 11 “YES” responses for spring’s Female tackle season. Two people asking about not identifying as a female and being able to play. I have sent an email to encourage people to reach out for info. The understanding from the CDMFA is that we are not to turn away anyone who does not identify as a female, and IF they are playing on the team that the suggestion is to have them placed in appropriate positions that will not compromise safety for anyone. (ie. normally plays d-line, is 260 lbs, does not identify as a female, for spring season would not be placed on the D-line but would need to be open to playing running back something else).

We need to increase our fees as many of the players enrolled we didn't even come close to covering costs. (ie. Atom, WDAFA fees were only \$25. The cost for field rental from the City of Wetaskiwin alone was \$20 per player. I have suggestions for fees after compiling information from many of the other clubs within the CDMFA. I'll discuss those when we're deciding later.

Financially, we are at a devastating spot, and the reality is unless something major changes immediately we are going to be forced to look at dissolving the Association. Fundraising and sponsorships have to be a very huge focus this season. Instituting fundraising deposits to ensure families are contributing is just one suggestion. Most other associations do that. Equipment deposits are also a necessity. We have multiple people with gear out that hasn't been returned, or haven't signed it out for camps. There cannot be gear given out without it being recorded at all any more. All information needs to be kept on the WDAFA google drive so there's a record everyone on the Board can access and add to if needed. There's a lot of gear that needs to be purchased, helmets need to be recertified, we can't afford to replace or buy gear until we have a very successful fundraiser (or multiple). There may be other associations willing to donate their less than perfect gear they no longer need, some have mentioned it as an option. It might be worth asking just in case to give us a year to figure things out.

Joanne Arcand and Rick Craig join online at 7 PM.

5. Casino Fundraiser - need to apply for a casino license, in order to do so we need a current motion and approval.

Motion to apply for a casino license as soon as possible:

Moved by	Tracey Bredlow
Seconded	Kim Grekul
Vote:	26 for, 0 against

PASSED

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6. Discussion occurred regarding a person's membership.

Melissa Tomkinson enters meeting at 7:05 PM

Motion to have membership reinstated as of the end of the AGM:

Moved by Lynn Ware
Seconded John Norton
Vote: 10 - Yes, 7 - no, 5 - Abstain.

PASSED

Jackie Loe enters in person at 7:15 PM

7. Treasurer's Report - Tracey Bredlow

Tracy read the report, gave totals for monies in and out, really stressed fundraising moving forward. Gave lots of ideas (letter to the Moose, Jenn at Cornerstone willing to donate, Elks 50/50 is an option). The reality is we need much more coming in to continue being sustainable.

Motion to accept the treasurer's report as presented by Tracey Bredlow

Moved by Kim Grekul
Seconded Kimberly Green
Vote: 26-0

PASSED

8. Appointment of Auditor for coming year.

No auditor was appointed at the last AGM. We must have an Auditor. Either 2 members of WDAFA, or an Accountant.

TABLED FOR END OF MEETING

9. Potential for Flag season. Have approximately 16/30 responses from the Survey saying yes they would be interested. Many families have multiple kids listed as interested.

TABLED FOR FUTURE BOARD

10. Set fees, volunteer deposits, fundraising deposits and equipment deposits for 2023;

FEES:

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Spring:	\$77 CDMFA fee, \$70 jersey package (highest end)
Bantam Flag:	\$200-250 is average (higher end is \$300) Suggestion: \$225 early registration, \$275 late 2023 and ongoing fee:
PeeWee Flag:	\$200-250 Suggestion: \$225 early registration, \$275 late 2023 and ongoing fee:
Atom Flag:	\$200-250 Suggestion: \$200 early registration, \$250 late 2023 and ongoing fee:
Novice Flag:	\$150-200 Suggestion: \$175 early registration, \$225 late 2023 and ongoing fee:
\$40 for Football AB Guessing as fees may increase	\$110-140 for CDMFA
Female Tackle:	High end: \$500 Low end: \$350 Average: \$368 Suggestion: \$400 early registration, \$450 late 2023 and ongoing fee:
Fall Bantam Tackle	High end: \$600 Low end: \$350 Average: \$434 Suggestion: \$400 early registration, \$450 late 2023 and ongoing fee:
Fall PeeWee Tackle	High end: \$600 Low end: \$350 Average: \$434 Suggestion: \$400 early registration, \$450 late 2023 and ongoing fee:
Fall Atom Tackle	High end: \$575 Low end: \$225 Average: \$398 Suggestion: \$300 early registration, \$350 late 2023 and ongoing fee:
Fall Novice Flag	High end: \$400 Low end: \$125



Average: \$155
Suggestion: \$175 early registration, \$225 late
2023 and ongoing fee:

TABLED FOR FUTURE BOARD

Deposit for fundraising: \$200 per family minimum, \$300 minimum in fundraising, attending the bottles drives in each season

TABLED FOR FUTURE BOARD

Deposit for volunteering: \$100 per family, minimum requirements 1 job per season

TABLED FOR FUTURE BOARD

Equipment Deposit: \$400. Helmets run about \$500. Pants approximately \$100, jerseys, shoulder pads. To replace one set is probably \$8-900.

TABLED FOR FUTURE BOARD

11. Changes to the Bylaws, RPPs, Statements for signing prior to season starting; Huge convo about timeline for reviewing, many don't want to make a decision without more time to review the documents, Ali states our bylaws are protecting no one as is, Jasmine reminds everyone that based on our current bylaws we cannot change them outside of an AGM.

Motion to amend bylaws to state at clause 10 "These bylaws may be amended by way of vote at an AGM or a Special Resolutions Meeting".

Moved by Kimberly Green
Seconded Jeremy Belbeck
Vote: 26-0

PASSED

Motion to set a Special Resolutions Meeting on January 10, 2023 to review bylaws and RPPs and make needed changes.

Moved by Jeremy Belbeck
Seconded Daniel Branco
Vote: 26-0

PASSED



12. Appoint other volunteer positions within WDAFA for the 2023 seasons;

Coaching Coordinator:

-must attend meetings with the CDMFA

Head Trainer/Coordinator:

Fundraising Coordinator:

Devin Newman (Blain is checking about
Laura helping as well)

Equipment Manager:

Spring Camp Coordinator:

Webmaster:

Kim Grekul

Social Media Coordinator:

Chrissy Silgard

Managers and Coaches/Trainers for teams chosen at the start of their seasons by the Board at a General Meeting.

TABLED FOR FUTURE BOARD

13. Female season update: Lynn attended a meeting with CDMFA. She will give an update.

Should open registration January 1, 2023, lots of talk re: non-females playing.

5 min break to switch Zoom links.

Joanne Arcand and Rick Craig left meeting at 8:10 PM

14. Any other Business: NONE

15. Election of Executive Officers:

President: Outgoing: Jasmine Oliver

Nominations: Melissa Manion nominated by Jackie Loe - accepted
Eric Weremy nominated by Kevin Lonsdale - accepted
Jasmine Oliver nominated by Devin Newman - accepted

Vote: Melissa - 13 Jasmine - 6 Eric - 5

PASSED - Melissa Manion for President

Vice-President: Outgoing: Jennifer Bohaychuk

Nominations: Jenn Bohaychuk nominated by Kim Grekul - accepted
Eric Weremy nominated by Kevin Lonsdale - accepted



Vote: Jenn - 19 Eric - 5

PASSED - Jenn Bohaychuk for Vice-President

Treasurer: Outgoing: Tracey Bredlow

Nominations: Daniel Branco nominated by Eric Weremey - declined
Annette Kennett nominated by Kim Grekul - accepted

PASSED - Annette Kennett for Treasurer

Secretary: OPEN POSITION

Nominations: Kim Grekul nominated by Jenn Bohaychuk - accepted

No other nominations.

PASSED - Kim Grekul for Secretary

Bantam Representative: Outgoing: Tristan Stephanson

Nominations: Kerstin Ziesel nominated by Annette Kennett - accepted

No other nominations

PASSED: Kerstin Ziesel for Bantam Representative

Peewee Representative: Outgoing: Kim Grekul

Nominations: Kathryn Weremy nominated by Jeremy Belbeck - accepted
Devin Newman nominated by Chrissy Silgard - accepted

Vote: 15 - Devin, 9 - Kathryn

PASSED - Devin Newman for Peewee Representative

Atom Representative: Outgoing: Kevin Lonsdale

Nominations: Kathryn Weremy nominated by Lynn Ware - accepted

No other nominations

PASSED - Kathryn Weremy for Atom Representative

Novice Representative: OPEN POSITION:

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Nominations: Blain Fuller nominated by Jasmine Oliver. Blain accepted over email.

No other nominations

PASSED - Blain Fuller for Novice Representative

Female Tackle Representative: Current: Lynn Ware

Nominations: Lynn Ware nominated by Kathryn Weremey - accepted

No other nominations

PASSED - Lynn Ware for Female Tackle Representative

16. Signing Authority for the Bank

Motion to have signing authority on all WDAFA Bank accounts changed to Melissa Manion, Jennifer Bohaychuk, Kim Grekul, Annette Kennett, all current voted members of the Executive Board of WDAFA.

Moved by Jenn Bohaychuk
Seconder Kristine Belbeck
Vote: 24-0

PASSED

8. Appointment of Auditor for coming year - Tabled at point 8.

Motion to have Annette Kennett and Kerstin Ziesel appointed as auditor for the 2022 fiscal years.

Moved by Jenn Bohaychuk
Seconder Melissa Manion
Vote: 24-0

PASSED

17. Next General Meeting Scheduled:

Set a Special Resolution Meeting for January 10, 2023 instead.

18. Meeting Adjourned at 8:41 PM



Motion to end the meeting at 8:41PM

Moved by	Jeremy Belbeck
Seconded	Annette Kennett
Vote	24-0