



## WDAFA Board Meeting Minutes

July 12, 2023 at 7:00pm

Wetaskiwin Legion, Les Brady Room

### **Called to Order at 7:05 pm.**

### **Attendance:**

Voting Board:

Role	Name	Present	Absent
Acting President	Jennifer Bohaychuk	X	
Treasurer	Annette Kennett		X
Secretary	Kim Grekul	X	
Staffing Coordinator	Tristan Stephanson	X	
Bantam	Kerstin Ziesel	X	
Peewee	Devin Newman	X	
Atom	Open Position		
Flag	Blain Fuller	X	
Female	Lynn Ware		X

Others in Attendance: Jackie Loe, Janeen Carrington, Eric Weremey

### **Review Agenda** (Any Agenda Additions or Deletions?)

*Motion to accept agenda as presented.*

*Moved by: Kerstin*

*Secunder: Devin*

*Vote: unanimous*

### **Minutes** (Previous Meeting, if any applicable):

*Motion to pass the minutes from [June 7, 2023](#) as presented by the Secretary.*

*Moved by: Kerstin*

*Secunder: Tristan*

*Vote: unanimous*

*Motion to pass the minutes from [June 28, 2023](#) as presented by the Secretary.*

*Moved by: Devin*

*Secunder: Kerstin*

*Vote: unanimous*



### **Board Business:**

- Chamber of Commerce presentation - will re-invite to next meeting
- [Action Items](#)
- Distribute Hog Barn keys to Executive, Staffing Coordinator, and Head Coaches - handed out to Blain, Tristan, Kim
- Melissa's resignation

*Motion to remove Melissa's signing authority from the WDAFA bank account.*

*Moved by: Devin*

*Seconder: Kerstin*

*Vote: unanimous*

- Treasurer's Report
  - Balance - \$23,566.48
  - Budget Fort Mac trip for girls season for 2024 - **tabled until Annette returns**
- CDMFA Update
  - Teams declared - rosters in by the middle of September.
    - 1- atom
    - 1 - peewee (9 man)
    - 1 - bantam (9 man)
- Casino Application Approved on July 11, 2023
  - They are asking that we clarify some of our bylaws
- Fall Season
  - Team Numbers
    - Bantam - 17
    - PeeWee - 12
    - Atom - 8
    - Flag - 7
  - Coaches/Trainers approved in e-vote
    - Bantam
      - Head Coach - Tristan Stephanson
      - Assistant Coaches - Mike Loe, Jay Grekul, Ron Raz
    - PeeWee
      - Head Coach - Kevin Lonsdale
      - Assistant Coach - Ed McDougall, Kesston Strong
    - Atom



- Head Coach - Andrew Roth
- Assistant Coaches - Rae Lynn Marceau, Kyle Amirault
- Flag
  - Head Coach - Blain Fuller
- Trainers
  - Melissa Nowochin, Brent Bortnick, Jordan & Miranda Hamer
  - Need more trainers
- Try-It-Out Night - Tuesday, July 25 6:30 - 8:00pm
- Advertising
  - newspaper - Wetaskiwin Times - between \$255 - \$532
  - Sign Rental - \$200/month on north side of Wetaskiwin
  - Sign Purchase - \$700 off fees or \$600 cash not sure if it can stay on property
    - Full steel
    - Can have board to recover - Tristan will check out cost of a sign and bring it to our next meeting
- Team Clothing
  - Stitchn' Magician - Kim will look into it
  - Alice's Embroidery
- Fundraising
  - 50/50 at Race Track earned \$648 - didn't have to pay \$150 fee
  - Start date for the 50/50 - Aug 14 - Oct 14 - Use RaffleBox
  - Idea - working at Ponoka Stampede make \$100/night/person - Tristan will look into it
- Registration Incentives
  - Players who recruit another friend to play will be entered into a draw for a \$50 gift card of their choice. Cards will be added for every 5 players brought in and registered to WDAFA. Players will receive a draw chance for each friend they bring who registers. Start is Aug 15th . Deadline is Sept 14th , draw to be held at practice on Sept 16th at Football Day.
- Equipment update/needs - ordered and waiting to arrive
  - Player's will fitted first week of practices
  - Need Equipment Manager

*Motion that we purchase up to 4 - \$50 gift cards for player recruitment incentives.*

*Moved by: Blain*

*Secunder: Devin*

*Vote: unanimous*



- Need footballs - get from Coach's
- Update to [Sponsorship Package](#) - Printed and ready to be distributed
  - Grant Writer - keep 20% of grant and will only apply for grants they are sure we can get
    - Devin will send info to Janeen for her to check out and bring back to the board
- Reevaluate fundraising policy
  - [RPPs](#)

As a non-profit association formed under the *Societies Act of Alberta*, WDAFA has no paid staff members within our organization. To continue to grow and sustain our organization it is imperative that we fundraise, recruit and retain volunteers each year. Any effort put forth greatly enhances the delivery of a successful program for our players.

Required fundraising and volunteer time is not meant to be overwhelming, however it is necessary to ensure WDAFA can continue to achieve successful seasons of football for all the players. This is always our number one goal.

We would like to encourage anyone interested in contributing some of their time to our club, to please review the volunteer positions available within WDAFA and then contact the President or Vice President to learn more.

Our volunteer opportunities range from working directly with the teams, to coordinating and supporting the fundraising efforts of WDAFA to working directly with the board. For individuals that are curious about board participation but not ready to take that step, some of these volunteer positions provide insight and opportunity to learn about governance and how we can support kids and the love of football.

Volunteer jobs include but are not limited to:

- Coaching
- Team Manager
- Team Trainer
- Volunteer Coordinator
- Swag/Clothing Coordinator
- Parade of Programs worker
- Sound Coordinator for home games
- Stick crew
- Concession coordinator
- Concession shift
- 50/50 worker
- Clean Up crews
- Fundraising Support
- Committee Work



- Scorekeepers
- Bingo Workers
- Football Day
- Banquet
- Team Photo Organizer
- Webmaster
- Spring Camp Coordinator
- Game Announcer
- Cleaning
- Painting
- Social Media Coordinator
- Loaning a trailer for bottle drives

Volunteer Requirements per player, per season are as follows:

- a. Deposit cheques as described previously, will be returned at the end of season provided the requirements have been met. If requirements are not fulfilled, WDAFA will deposit the deposit cheques 2 weeks after the last game of the season.
- b. Tackle players require 1 job of volunteering for each player.

Once you are signed up for your volunteer job, it is your responsibility to ensure the shift is covered. If you do not show up or cover your shift your cheque will be cashed.

WDAFA relies heavily on fundraising to ensure we can grow to meet the needs of our participants and be successful in managing our programs. Each family is required to fundraise a minimum of \$300 in any combined fundraisers to fulfill their fundraising commitments. We encourage and appreciate families doing more than the minimum amount.

1. Every player is expected to participate in the fall and/or spring Bottle Drives (of the season they're registered in).
2. Other fundraising initiated by the Board are also expected to be supported as well. It is always encouraged that when/where possible each player attempts to fundraise more than the minimum requirement for any fundraisers completed by WDAFA. This accomplishes two things, builds WDAFA's ability to support the Wetaskiwin Football Program and ensures players do not fall short of their fundraising needs.

AND

- i. Volunteer and fundraising deposit - \$100 Volunteer, \$150 Fundraising for Atom, Pee wee, Bantam and Female Tackle; \$100 Volunteer and \$100 Fundraising for Flag.
- ii. Volunteer and Fundraising deposits for families with more than 2 children enrolled will be charged as a family – \$200 Volunteer and \$300 Fundraising



**CHANGED TO:**

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Volunteer Requirements per player, per season are as follows:

- a. Deposit cheques as described previously, will be returned at the end of season provided the requirements have been met. If requirements are not fulfilled, WDAFA will deposit the deposit cheques 2 weeks after the final volunteer opportunity of the season.
- b. Tackle and Flag players require 1 job of volunteering for each player.

Once you are signed up for your volunteer job, it is your responsibility to ensure the shift is covered. If you do not show up or cover your shift your cheque will be cashed.

WDAFA relies heavily on fundraising to ensure we can keep football in Wetaskiwin affordable, grow to meet the needs of our participants and be successful in managing our programs. Each family is required to fundraise a minimum of \$300 in any combined fundraisers to fulfill their fundraising commitments with the exception of flag players who will fundraise \$100 in any combined fundraisers. We encourage and appreciate families doing more than the minimum amount.

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*Motion to accept RRP's as discussed.*

*Moved by: Devin*

*Seconder: Kerstin*

*Vote: unanimous*

**Any Other Business:**



**Next Board Meeting: August 9, 2023 at 7:00pm**

*Motion to adjourn the meeting.*

*Moved by: Kerstin*

*Secunder: Kim*

*Vote: unanimous*

**Meeting Adjourned at 8:53 pm**

DRAFT Minutes submitted for Board review by WDAFA Secretary on August 9, 2023

Minutes Approved by Board motion on August 9, 2023