



Ralph Pocock Fund Policy and Procedure

The Ralph Pocock Fund is established by WMHA to give kids from families in financial need the same chance to participate as their neighbours, their classmates and their friends in the sport of hockey with WMHA. No kid should be left out.

Guidelines:

1. Decisions regarding the Ralph Pocock Fund will be made by the Ralph Pocock Fund Committee. This Committee will consist of the following:
 - a) Vice President, who will act as the chair of the committee.
 - b) Registrar.
 - c) Two other current board members
2. The committee will meet and discuss all applications for Ralph Pocock Fund assistance and determine which applicants will receive funding. The committee will award up to 75% of fees owed. Funding decisions will be made by September 30th of each year.
3. The committee will document each applicant and the funding the applicant receives. This information will remain on file and will remain confidential.
4. The committee will issue letters to each applicant informing them of the amount of funding they have been granted along with an explanation as to why the applicant did or did not receive funding. The letter may also state any additional fundraising commitments that are required from the applicant.

Application Procedure:

1. The applicant must complete the Ralph Pocock Fund application form which can be found on the WMHA website. The application must be completed in full.
 - a) Applications must be received by September 15th of each year.
 - b) Exemptions to the deadline can be made at the committee's discretion.
 - c) Applications not completed in full will not be considered.
2. The application will be emailed to the Vice President.
3. The Vice President will present the application to the Ralph Pocock Fund committee and the committee will determine the amount, if any, of funding the applicant will receive.
4. A letter will be sent to the applicant informing the applicant of the committee's decision.
5. All of the committee's decisions are final and will not be subject to appeal.