



RESPONSIBILITY OF THE HOST



Following approval, Hockey Canada will send the host an email outlining the next steps, a program manual and the objectives and expectations of the program.

The host will also receive an online registration link to register all new-to-hockey participants. For insurance purposes, every participant, on-ice volunteer and coach must be entered into the registration system at least ten days before the players get on the ice.

NOTE:

The registration link is NOT for the host to distribute; every participant MUST be manually entered to keep track of numbers and ensure players are new-to-hockey participants.

The week prior to the event, upon completion of the player registration, the host will be sent an Esso Fun Day host package which includes:

- ❖ an Esso Fun Day jersey and puck for every new-to-hockey player
- ❖ Esso gift card(s) for event prizes

To ensure all programs across the nation have access to jerseys over the season, there is a maximum of 40 jerseys allowed per event. Jerseys are limited to new-to-hockey players only, not currently registered players, on-ice instructors and/or coaches.

Ten business days prior to the event, the host community must request approximate sizes and number of jerseys by emailing essofunday@hockeycanada.ca.

Please provide the best shipping address (no P.O. boxes), phone number and approximate number of jerseys needed.

The host community is responsible to send in the program wrap-up form, along with receipts within 30 days of the first on-ice session. Wrap-up forms can be sent by email to essofunday@hockeycanada.ca or by mail to:

Hockey Canada
Attn: Grow the Game - Female
201-151 Canada Olympic Road SW
Calgary, AB
T3B 6B7

If the host community intends to use photos for web, social media or to send back to Hockey Canada, all parents/guardians must fill out the provided video/photo release form. Photos are not a mandatory requirement of a host. Photos and release forms can be emailed to essofunday@hockeycanada.ca.

