



NCCP

Clinic Host Application Form



Thank you for your interest in hosting an NCCP coaching clinic for your association. It is exciting to see OWHA member associations become increasingly aware of the important role their coaches play in the game. By applying to host a NCCP clinic you are pro-actively seeking to improve the skill levels of your coaches, which in turn will improve the skills of your players. Congratulations!

APPLICATION POLICY

Associations wishing to host a NCCP clinic must submit the **\$200.00 hosting fee along with their application**. This is a processing fee and is non-refundable. Please apply at least 4 – 6 weeks in advance of clinic.

The cost for a specific coaching clinic will be as follows.

Coach 1 & Coach 2 is \$115.00 per participant with a minimum of 15 participants.

Development 1 is \$160.00 per participants with a minimum of 15 participants.

The host association will be financially responsible for a minimum of 15 participants. *This places the onus on the host to encourage a sufficient number of participants to make the class feasible for everyone involved. Also, the greater number of participants, the more enjoyable the class becomes for both the participants and the instructors.*

OWHA RESPONSIBILITIES

- Instructors will be booked by the OWHA (Only OWHA approved instructors can facilitate clinics)
- Manuals and workbooks will be provided electronically to participants prior to the clinic date.
- Payment of Instructors
- Promotion of clinic through OWHA website
- OWHA will provide the clinic registration link for the participants to register.

CLINIC HOST RESPONSIBILITIES

Registration

Must be a minimum of 15 participants to a maximum of 30 participants per clinic. All participants must register through the registration link provided by the OWHA.

Classroom Rental

Approximately 10 hours/day (this allows for set-up, breaks, lunch, take down)

Large enough to hold a maximum of 30 participants.

The classroom should be as close as possible to the arena.

Comfortable seating for adults with desks and tables for participants to take notes.

Chalkboard & chalk and/or flip charts and markers for the instructor(s).

A/V Equipment

Overhead projector and Screen (large smooth white wall will suffice if located in an advantageous part of the classroom)

Laptop computer for instructor to present materials to participants.

Extension Cords

Optional

Coffee & Tea (cream, sugar, cups, etc.), drinking water, juices.

Doughnuts, muffins, or nutritional snacks and Lunch

Ice Requirements

Coach Level clinics (both C1 and C2) - 2 hours of ice is required.

Development 1 clinics – 1 hour of ice on Saturday & 2 Hours of ice on Sunday.

Ice time should be for the afternoon starting at 2 pm or 3pm

What To Charge Your Participants?

The final clinic cost should include ice costs, room rental and other expenses you might have to host the clinic.

Please note that this cost is in addition to the set OWHA fee per participant based on the type of clinic.

ie: Clinic fee per participant: \$260.00 (\$160.00 OWHA fee & \$100.00 association fee)

Participant Registration

Only participants that have registered through the link provided by the OWHA can attend. An attendance list will be provided to the instructor. Anyone not registered via the link at least 24 hours in advance will not be able to attend.

Following the conclusion of the clinic, the OWHA fee will be deducted from the participant registrations and the remainder of the funds will be issued back to the host association, in care of the association president.

Please email the OWHA with any questions that you might have: clinics@owha.on.ca



**Coaching for the
SPORT of it!**



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Coach Level 1

Coach Level 2

Development 1

ASSOCIATION NAME:

CONTACT NAME:

ADDRESS (including postal code):

PHONE:

ALTERNATE PHONE:

EMAIL:

CLINIC DATES: Feb to March:

1st Choice:

2nd Choice:

3rd Choice:

CLASSROOM / LOCATION

Name (Community Centre, School, Arena, etc.):

Location Address:

The classroom has been booked for the following times _____ am to _____ pm

NOTES: the following ice times are needed for in-person clinics depending on the type of clinic you are hosting. Please ensure that you provide us with the ice times.

Coach 1 & Coach 2

2 hours of ice on Sunday – Times: from _____ to _____

Development 1

1 hour of ice on Saturday from _____ to _____ & 2 hours of ice on Sunday from _____ to _____

Alternate arrangements may be made to host clinics during week- nights if needed
contact the OWHA Office for details. Clinics can also be hosting online.

Clinic cost per participant: \$

The OWHA clinic fee, per participant is outlined below.

Coach 1 - \$115.00

Coach 2 - \$115.00

Development 1 - \$160.00

Will you be available to attend the clinic as a facilitator (i.e. Registration, set-up, coffee, take-down) Yes No

If not, who will attend to represent your association in this capacity?

Full Name of Representative:

Their Role in the Association:

Contact Phone:

Email:

Please email this form to the OWHA Office: clinics@owha.on.ca

Date form completed:

Authorized Signature:

Please forward the non-refundable
\$200.00 clinic fee via cheque to:



Ontario Women's Hockey Association
225 Watline Avenue,
Mississauga, Ontario L4Z 1P3