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Ontario Women's Hockey Association Police Record Check Request

Date

Please consider this letter as our confirmation to engage _____ with
a date of birth of _____, as on On-Ice Official with the Ontario Women's
Hockey Association.

The Ontario Women's Hockey Association is the PSO (Provincial Sport Organization) for female hockey in the province of Ontario. Our membership includes participants of 4 years old to over 80 years old with safety and risk management being of the utmost importance.

As a requirement of your engagement with the Ontario Women's Hockey Association as an on-ice official, we request that you complete a **Vulnerable Sector Screening Check (VSS)**.

This position is one of trust and authority towards vulnerable persons. We appreciate you proceeding with the Vulnerable Sector Screening Check accordingly.

In order to satisfy this process, please follow the next steps:

1. Please go to your local police department and have a Vulnerable Sector Screening Check completed.
2. Please ensure that you get a receipt when you pay for the screening check.
2. Request that the findings be provided to yourself.
3. Forward a copy of the findings and/or completed document as a PDF to the Ontario Women's Hockey Association Office via email (clinics@owha.on.ca). Please note that only scanned PDF copies of the document will be accepted. Pictures (jpegs) and images are not accepted.

Should you have any questions, please feel free to contact the OWHA office via clinics@owha.on.ca

Sincerely,

Shirley McDougall
Director of Administration
Ontario Women's Hockey Association
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